



# **Ordinary Meeting of Council Minutes**

**Tuesday 27 June 2017  
Ordinary Meeting 6:00 PM**

Council Chambers, Civic Centre,  
Stuart Highway, Katherine

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

### MINUTES OF THE ORDINARY MEETING OF KATHERINE TOWN COUNCIL HELD AT THE KATHERINE CIVIC CENTRE TUESDAY 27 June 2017

---

**1. Welcome to Country**

**2. Opening Prayer**

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

**3. Present**

Mayor Fay Miller  
Deputy Mayor Peter Gazey  
Alderman Lis Clark  
Alderman Toni Tapp-Coutts  
Alderman Steven Rose

**In attendance**

Mr Robert Jennings – Chief Executive Officer  
Mrs Claire Johansson – Director of Corporate & Community Services  
Mr David Moore – Acting Director Works & Services  
Rosemary Jennings – Community Support Officer  
Sophie Henderson – Community Services Executive Manager  
Rebecca Mewburn - Communications Officer  
Ms Sue Crammond – Executive Assistant to CEO  
(Minute Taker)

4 x members of the Katherine Community  
2 x members of the Media

**4. Apologies and Leave of Absence**

Leave of absence – Alderman Donald (Henry) Higgins, received and noted.

**5. Confirmation of Previous Minutes**

File: Local Governance / Council Meetings / Confirmation of Previous Minutes

That the Minutes of the Ordinary Council Meeting held on the 23 May 2017 be confirmed as true and accurate.

MOVED: Tapp Coutts / Clark

CARRIED 5 /0

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

That the Minutes of the Special Council Meeting held on the 22 June 2017 be confirmed as true and accurate.

MOVED: Clark / Gazey

CARRIED 5 /0

### 6. Business Arising from Previous Minutes

Nil

### 7. Disclosure of Conflict of Interest

File: Local Governance / Council Meetings / Elected Member Disclosure of Interest and Declared Interest

Nil

### 8. Mayoral Business to be Considered

File: Local Governance / Council Meetings / Mayoral Business to be considered.

#### Calendar of Events – May

Presentation of Trophies – Katherine Tennis Club Tournament

Savannah Way Project – teleconference

NT News Interview – NTG Budget

Lendlease Update

Municipal Expo

Meeting with KTC, Tourism NT and Tourism Top End

Tourism Top End – Katherine meeting and dinner

Meeting with Bill Mackenzie – BESPOKE

Chamber of Commerce – Business at Sunset

Meeting with community member x 8

NTG Budget presentation

Savannah Way Ltd Board meeting – teleconference

Peter Donovan – Unemployed Youth Program

Elected Members Information Session x 2

Meeting with Department of Chief Minister – Jodie Ryan & Bridgette Bellenger

Lendlease – Defence Airport Project update

Special Council meeting

Katherine Local Tourism Advisory Committee meeting

KRAG (Katherine Region Action Group)

Expression of Interest session for Sport & Rec Club site – GYRACC

ABC Radio Interview

Mother's Day Walk/Run

SKAL Networking dinner meeting (tourism)

Meeting with Minister Uibo

Workshop the Savannah Way Project with CEO and VIC Manager

Meeting with Katherine Research Station – Agricultural Diversification Team

Katherine markets

Memorial Service

KRAG Planning session for Alcohol Policy Review

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

Katherine Mining Services Golf Day opening  
Opening Welcome at Katherine Mining Services Forum  
Funeral – Father Mark McGuinness  
Meeting – re Katherine Meatworks Site  
Local Government Election Information Session  
May Council Meeting – Open Forum  
Katherine Library – Book Reading – National Simultaneous Story Time  
Tourism Advertising and Marketing – CEO and VIC Manager  
ABC Grassroots radio session  
Southern Cross TV – Kayla Robinson  
Meeting with Sarah Lillecrapp, Dept. of Business and Innovation re October Business Month

### 9. Correspondence and Documents to be Tabled

- Submission to the NT Alcohol Policies and Legislation Review by Katherine Town Council

### 10. Petitions

Nil

### 11. Questions

File: Local Governance / Council Meetings / Questions

#### 11.1 WITH NOTICE

Nil

#### 11.2 WITHOUT NOTICE

NIL

### 12. Notice of Motion

Nil

### 13. Report of Officers

#### 13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF MAY 2017

File: Local Governance / Council Meetings / Chief Executive Officer Reports

MOVED: Clark / Gazey

#### **That it be recommended to Council:**

That the Chief Executive Officer Report for the month of May 2017 be received and noted.

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

CARRIED: 5 /0

### 13.2 MONTHLY CORPORATE AND COMMUNITY SERVICES DIVISION REPORT FOR THE MONTH OF MAY 2017

File: Local Governance / Council Meetings / Corporate and Community Services Reports

MOVED: Gazey/ Tapp Coutts

Page 10 – some columns on the Value of Sales Calendar are missing a digit.  
Mayor Miller – Noted the increased library patrons and participation during May due to the good work by the Library Services staff.  
Noted the six (6) Super Deed nominations by Visitor Information Centre services staff – an excellent achievement.  
Tourist numbers decreased in May but appear to be on the increase for June.

#### **That it be recommended to Council:**

That the report of the Corporate and Community Services Division for the month of May 2017 be received and noted.

CARRIED: 5 /0

### 13.3 MONTHLY WORKS AND SERVICES DIVISION REPORT FOR THE MONTH OF MAY 2017

File: Local Governance / Council Meetings / Works and Services Division Reports

MOVED: Clark / Rose

#### **That it be recommended to Council:**

Deputy Mayor Gazey noted the increase in sprinkler costs. Some of which is for new installations and repairs necessary to irrigate due to the return of the Dry Season.

No asbestos found in Tennis Club Rooms

Congratulations to David Moore and Cheriece Fry for Works Expo.

Alderman Clark – Would like to know what the “Five other animals euthanised” refers to, i.e. what type of animals were they? A/DWS to provide answer to elected members.

Alderman Rose – page 15 – Noted that Caltrop growing in patches and therefore Council are continuing with control spraying.

That the report of the Works & Services Division for the month of May 2017 be received and noted.

CARRIED: 5 /0

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

### 13.4 MONTHLY FINANCIAL REPORT – MAY 2017

File: Local Governance / Council Meetings / Finance Manager Reports

MOVED: Clark / Gazey

Congratulation to staff for the reduction in debtors.

Page 19 – What is the reason for the Rates Income Decrease?

DCCS – The decrease in revenue has a corresponding decrease in spending, i.e. Council has decreased the expend on legal fees for recovery of rates debtors during the year, and therefore, there is a decrease in revenue from a recovery of legal fees in revenue.

CEO stated that the installation of a new program has allowed Council to manage and reduce this debt.

**That it be recommended to Council:**

That Council endorse the Financial Report for the month of May 2017.

CARRIED: 5 /0

### 13.5 SUBMISSIONS RECEIVED AFTER PUBLIC CONSULTATION OF DRAFT MUNICIPAL PLAN 2017/2018

File: Local Governance / Council Meetings / Municipal Plan 2017/2018

MOVED: Gazey / Clark

Mayor Miller was impressed with WWII Sites of Significance document which was included in the submission.

CEO met with Chamber of Commerce regarding the submission. The Chamber stated they thought it's inclusion for 2018-19 was appropriate.

**That it be recommended to Council:**

That Council:

1. Receive the submission and note the responses to the Municipal Plan and Budget
2. Note the attached memo relating to the layout, spelling and grammar errors
3. Note the adjustments to the Long Term Financial Plan
4. Adopt the 2017-2018 Municipal Plan including the accepted submissions
5. Adopt the 2017-2018 Budget
6. Adopt the Elected Member Allowances

CARRIED: 5 /0

### 13.6 DECLARATION OF RATES

File: Finance / Rates / Declarations

MOVED: Clark / Gazey

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

Deputy Mayor Gazey would like to see an informative, easy to read public release of a “benefits statement” explaining where the increases in rates is being spent.

CEO responded that such a document was being considered and would probably take the form of a Newsletter, which is planned for release with the 2017-2018 Rates Notices.

Mayor Miller acknowledged the decision on a rates increase had been difficult and the CEO and Executive staff deserve full credit for providing quality information to elected members, which enabled them to make a clearly reasoned decision on the increase.

### **That it be recommended to Council:**

That Council makes the following declaration in regard to Rates and Charges for 2017/2018.

### ***Local Government Act***

## **KATHERINE TOWN COUNCIL DECLARATION OF RATES AND CHARGES FOR 2017/2018**

Katherine Town Council (“Council”) makes the following declaration of rates pursuant to the *Local Government Act* (“Act”).

1. That pursuant to the Act, Council adopts as the basis of the assessed value of allotments within the Municipality, the Unimproved Capital Value as it appears on the Valuation Roll prepared by the Valuer-General in accordance with the *Valuation of Land Act*.
2. That pursuant to the Act, Council hereby declares:
  - a) The amount it intends to raise for general purposes by rates is \$6,350,674.00. Those rates will be raised by application of the following differential valuation-based charges (“differential rates”) to the assessed value of the rateable land listed opposite to those rates, with the following differential minimum charges (“minimum amounts”) payable in the application of the differential rates as follows:

**ORDINARY COUNCIL MEETING MINUTES 27 June 2017**

<b>DIFFERENTIAL RATES</b>	<b>ALLOTMENTS TO WHICH RATES APPLY</b>
Nil	Land which is otherwise non-rateable and land within that part of the municipality comprising Zone U ( <b>Utilities</b> ) of the NT Planning Scheme, nil rates.
0.000299%	Of the assessed value of every allotment of rateable land within that part of the municipality comprising a <b>Pastoral Lease</b> as defined in the <i>Pastoral Land Act</i> , being Pastoral Lease nos 525, 735 & 801, with the minimum amount payable in the application of that differential rate being \$368.31
0.000001%	Of the assessed value of every allotment of rateable land within that part of the municipality comprising <b>Binjari Community</b> , with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land.
0.000001%	Of the assessed value of every allotment of rateable land within that part of the municipality comprising <b>RAAF Base Tindal</b> , with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land.
0.175300%	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone A (<b>Agriculture</b>) of the NT Planning Scheme (excluding Pastoral Leases), with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(a) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(b) The number 1;</p> <p>Whichever is greater.</p>

**ORDINARY COUNCIL MEETING MINUTES 27 June 2017**

0.178762%	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone WM (<b>Water Management</b>) of the NT Planning Scheme (excluding Pastoral Leases), with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(c) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(d) The number 1;</p> <p>Whichever is greater.</p>
0.306553%	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone R (<b>Rural</b>) of the NT Planning Scheme (excluding Pastoral Leases), with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(e) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(f) The number 1;</p> <p>Whichever is greater.</p>
0.502699%	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone RL (<b>Rural Living</b>) of the NT Planning Scheme (excluding Pastoral Leases), with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(g) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(h) The number 1;</p> <p>Whichever is greater.</p>
1.996276%	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone CL (<b>Community</b>)</p>

**ORDINARY COUNCIL MEETING MINUTES 27 June 2017**

	<p><b>Living), SK2 (Specific Use), SK3 (Specific Use) or CP (Community Purpose)</b> of the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(i) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(j) The number 1;</p> <p>Whichever is greater.</p>
<p>1.278200%</p>	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone SD (<b>Single Dwelling Residential</b>), MD (<b>Multiple Dwelling Residential</b>), MR (<b>Medium Density Residential</b>) or SK1 (<b>Specific Use</b>) of the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(k) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(l) The number 1;</p> <p>Whichever is greater.</p>
<p>2.205443%</p>	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone CV (<b>Caravan Parks</b>) or TC (<b>Tourist Commercial</b>) of the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(m) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(n) The number 1;</p> <p>Whichever is greater.</p>
<p>2.281605%</p>	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone CB1 (<b>Central Business</b>) of the NT Planning Scheme as it relates to Lots 3, 4,</p>

**ORDINARY COUNCIL MEETING MINUTES 27 June 2017**

	<p>5, 6, 7, 8, 9, 12, 13, 19, 20, 26, 27, 28, 29, 30, 31, 32, 35, 36, 37, 47, 48, 49, 50, 51, 58, 61, 64, 65, 67, 68, 69, 70, 71, 72, 73, 74, 270, 271, 385, 386, 387, 388, 389, 390, 509, 512, 513, 514, 518, 1369, 1868, 1869, 1870, 1871, 1872, 1881, 1882, 1883, 1884, 1885, 2017, 2577, 2918, 2921, 2951, 3046, 3047, 3133, 3134, 3158, 3166, 3167, 3174, 3175, 3208 and 3239 with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(o) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(p) The number 1;</p> <p>Whichever is greater.</p>
<p>1.752392%</p>	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone CB2 (<b>Central Business</b>) of the NT Planning Scheme as it relates to Lots 2016, 2017, 3114, 3115, 3116 and 3117 with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(q) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(r) The number 1;</p> <p>Whichever is greater.</p>
<p>2.290441%</p>	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone CB3 (<b>Central Business</b>) of the NT Planning Scheme as it relates to Lots 89,</p>

**ORDINARY COUNCIL MEETING MINUTES 27 June 2017**

	<p>90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 446, 447, 454, 519, 520, 521, 522, 1342, 2419, 2517 and 2931 with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(s) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(t) The number 1;</p> <p>Whichever is greater.</p>
1.742936%	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone C (<b>Commercial</b>) of the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(u) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(v) The number 1;</p> <p>Whichever is greater.</p>
3.388622%	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone SC (<b>Service Commercial</b>) of the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(w) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(x) The number 1;</p> <p>Whichever is greater.</p>
1.296341%	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone LI (<b>Light Industry</b>) of the NT Planning Scheme, with the minimum amount payable</p>

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

	<p>in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(y) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(z) The number 1;</p> <p>Whichever is greater.</p>
1.226784%	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone GI (<b>General Industry</b>) of the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(aa) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(bb) The number 1;</p> <p>Whichever is greater.</p>
1.010235%	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone FD (<b>Future Development</b>) or RW (<b>Railway</b>) of the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(cc) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(dd) The number 1;</p> <p>Whichever is greater.</p>
0.888207%	<p>Of the assessed value of every allotment of rateable land within that part of the municipality comprising Zone OR (<b>Organised Recreation</b>) of the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being</p>

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

	<p>\$1,050.00 multiplied by:</p> <p>(ee) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(ff) The number 1;</p> <p>Whichever is greater.</p>
0.175300%	<p>Of the assessed value of every allotment of rateable land within the rest of the municipality (including the area not covered by the NT Planning Scheme), with the minimum amount payable in the application of that differential rate being \$1,050.00 multiplied by:</p> <p>(gg) The number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or</p> <p>(hh) The number 1;</p> <p>Whichever is greater.</p>

### 3. Waste Management Charges

Council declares that the amount it intends to raise in respect of the waste management services it provides for the benefit of all residential land within the municipality and the occupiers of such land is \$1,124,112.00.

Pursuant to the Act Council declares the following charges in respect of the waste management service it provides for the benefit of all residential land within the municipality and the occupiers of such land.

For the purpose of interpretation of this paragraph 3:

“residential dwelling” means a dwelling house, flat or other substantially self-contained residential unit or building on residential land used or capable of being used for residential purposes and includes a unit within the meaning of the *Unit Titles Act* and the *Unit Titles Schemes Act*.

“residential land” means land used or capable of being used for residential purposes.

The following charges are declared:

- 3.1 A charge of \$310.00 per annum per residential dwelling in respect of the waste management service provided for the benefit of, or which Council

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

is willing and able to provide for the benefit of, each residential dwelling within the municipality other than a residential dwelling as described in paragraphs 3.2 and 3.3 and the occupiers of such land.

The waste management service shall consist of:

- a) A roadside collection service of one garbage collection service per week with a maximum of one 240 litre mobile garbage bin per garbage collection visit; and
- b) Unlimited access by the occupiers of residential land within the municipality to the Council's Waste Management Facility (Dump) solely for the deposit of waste generated from such residential dwelling.

3.2 For each allotment of land within the municipality, being residential land:

- a) on which Council is advised in writing by the property owner and it is confirmed that there is no residential dwelling; and
- b) to which Council is willing and able to provide a weekly roadside collection service; and
- c) is not a commercial enterprise,

a charge of \$110.00 per allotment of land in respect of the waste management service provided for the benefit of such residential land and the occupiers of such residential land.

The waste management service shall consist of unlimited access to Council's Waste Management Facility (Dump) solely for the deposit of waste generated from such residential land.

3.3 For each allotment of land within the municipality being residential land:

- a) to which Council is either not willing or not able to provide a weekly roadside collection service; and
- b) is not a business enterprise,

a charge of \$110.00 per allotment of land in respect of the waste management service provided for the benefit of such residential land and the occupiers of such land.

The waste management service shall consist of unlimited access to Council's Waste Management Facility (Dump) solely for the deposit of waste generated from such residential land.

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

### 4. Instalments

That pursuant to the Act Council determines that rates and charges shall, for the financial year ending 30 June 2018, be due and payable by four approximately equal instalments on 30/09/17, 30/11/17, 31/01/18, 31/03/18 and otherwise in accordance with the provisions of the Act. Instalments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty.

### 5. Interest on Unpaid Rates Only

That pursuant to the Act, Council determines that the relevant interest rate is fixed at 9.00% per annum.

### 6. Recovery of Outstanding Rates and Charges

A ratepayer who fails to pay rates and charges on the due date for payment may face legal action for recovery of the principal amount of the rates and charges, interest accrued on late payment and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. Under the Act, Council has the power to sell a ratepayer's property in order to recover outstanding rates.

### 7. Prompt Payment Draw

That pursuant to the Act, Council determined that the benefit to be given for the prompt payment of rates and charges to encourage the early payment for the financial year ending 30 June 2018 shall be the conduct of an Early Bird Draw whereby Council shall refund to the ratepayer selected from the draw the amount of \$700.00, subject to the following conditions:

- a) That the total amount of all rates and charges levied for the financial year ending 30 June 2018 in respect of any parcel of rateable land together with arrears (if any) be paid in full on or before the 30 September 2017.
- b) All Government agencies, Council Elected Members and Council employees are excluded from the draw.

The winning ratepayer shall be notified by post.

CARRIED: 5 /0

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

### 13.7 **KATHERINE TOWN COUNCIL – RATING STRATEGY**

File: Local Governance / Policy / Policy Decisions to be Actioned / Policy Manual Updates

MOVED: Clark / Gazey

#### **That it be recommended to Council:**

That the attached amended policy be received, noted and adopted.

CARRIED: 5 / 0

### 13.8 **SHARED SERVICE AGREEMENT**

File: Government Relations / Agreements

MOVED: Clark / Tapp Coutts

#### **That it be recommended to Council:**

That the Mayor and Chief Executive Officer be authorised to affix the Common Seal to the attached Shared Service Agreement.

CARRIED: 5 / 0

### 13.9 **DISPOSAL OF OBSOLETE PROPERTY**

File: Property Management / Disposal / Asset Disposal and Auctions

MOVED: Clark / Tapp Coutts

#### **That it be recommended to Council:**

That Council endorse the Disposal of Obsolete Property

CARRIED: 5 / 0

### 13.10 **PUBLIC LIBRARY SERVICES FUNDING AGREEMENT – KATHERINE PUBLIC LIBRARY**

File: Finance / Grant Funding / Northern Territory Library / Katherine Public Library Funding

MOVED: Gazey / Clark

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

### **That it be recommended to Council:**

That Council endorse the Public Library Services Funding Agreement – Katherine Public Library.

CARRIED: 5 / 0

### **13.11 AUDIT COMMITTEE MEETING MINUTES**

File: Finance / Audit / Audit Committee

MOVED: Clark / Tapp Coutts

Mayor Miller congratulated staff on excellent results.

### **That it be recommended to Council:**

That Council receives, notes and endorse the minutes of the Audit Committee Meeting held on 15 May 2017.

CARRIED: 5 / 0

### **13.12 COMMUNITY GRANTS – UPDATED GUIDELINES FOR THE 2017-2018 FUNDING ROUND**

File: Finance / Grant Funding / Community Grants 2017

MOVED: Gazey / Clark

Deputy Mayor Gazey state that these guidelines will make it easier for the Community to access the money and it was great work.

### **That it be recommended to Council:**

That Council approve the amended Community Grant Guidelines for the 2017-2018.

CARRIED: 5 / 0

### **13.13 2017 – LOCAL GOVERNMENT ELECTION – AMENDMENTS TO ORDINARY MEETINGS OF COUNCIL**

File: Local Government / Elections / Municipal Elections

MOVED: Clark / Tapp Coutts

Alderman Tapp Coutts noted the date on Point 4 required amendment from 2016 to 2017.

Mayor Miller nominated by Aldermen Tapp Coutts and Alderman Clark to attend Corporate Services (Financial) Committee Meeting.

Mayor Miller accepted the nomination.

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

### That it be recommended to Council:

1. That Council cancel the scheduled August 2017 Ordinary Council Meeting; and
2. Convene, on 2 August 2017 at 3pm, a Corporate Services (Financial) Committee Meeting to ensure that the authorised account for July 2017 are reconciled with income and expenditure; and
3. Nominate at least one (1) Elected Member to attend the Corporate Services (Financial) Committee Meeting.
4. Nominate the 12 September 2017 to replace the current scheduled Ordinary Council Meeting for September 2017.

CARRIED: 5 / 0

### 13.14 KATHERINE TOWN COUNCIL'S CHRISTMAS & NEW YEAR ARRANGEMENTS FOR 2017/2018

File: Local Governance / Media Relations / Administration

MOVED: Clark / Tapp Coutts

### That it be recommended to Council:

1. It is proposed that the meeting cycle for December 2017 be as follows:

#### **December 2017**

Ordinary Council Meeting Tuesday 12 December 2017

2. That the Council offices be closed as follows:

Civic Centre	25 December 2017 until the 2 January 2018 inclusive
Library	25 December 2017 until the 2 January 2018 inclusive
Depot & Inspectorate	25, 26 and 27 December 2017 and 1 January 2018
Visitor Information Centre	25, 26 and 27 December 2017 and 1 January 2018
	28 December 2017 until 31 December 2017 inclusive – opening hours 10.00am till 2.00pm
Waste Management Station	25 December 2017

3. That the Visitor Information Centre reduce operating hours as follows:

Visitor Information Centre	28 December 2017 until 31 December 2017 inclusive – opening hours 10.00am till 2.00pm
----------------------------	--

CARRIED: 5 / 0

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

### 13.15 AMENDMENTS TO THE KATHERINE TOWN COUNCIL DEVELOPMENT GUIDELINES – STREET LIGHTING

File: Local Governance / Development Guidelines

MOVED: Gazey / Clark

#### **That it be recommended to Council:**

That Council:

1. Receives and adopts the replacement of Katherine Town Council Development Guidelines 3.2.8 Street Lighting requirement to:

The Developer is to engage with Katherine Town Council for the supply and installation of street lights for any development where the Katherine Town Council will assume the street light asset.

2. Receives and adopts the amended technical specifications for street lights of Katherine Town Council Development Guidelines 3.2.8 referred to as Appendix L (attached).

CARRIED: 5 / 0

### 13.16 DISPOSAL OF OBSOLETE PROPERTY

File: Property Management / Disposal / Asset Disposal and Auctions

MOVED: Clark / Rose

Amend typo in recommendation “disconnection to be undertaken”.

Deputy Mayor Gazey – Queried the use of Grays Online to auction the old street lights.

A/DWS – All three auction houses have online services and there is an attempt to share the business around.

CEO – will take the question on notice.

#### **That it be recommended to Council:**

That the Elected Members endorse the disposal of capital items by the following methods:

1. Four (4) light towers advertised locally for sale, removal and making good of the area (less electrical disconnection to be undertaken prior by Council contractors).
2. Approximately 855 luminaires are to be offered for sale via Grays Online and are to be sold in lots determined by Grays Online. The luminaries will be available for collection from the Council Depot.
3. Unsold or damaged lights will be recycled by a Waste Disposal company.

CARRIED: 5 / 0

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

### **13.17 LOCAL GOVERNMENT (ACCOUNTING) REGULATIONS EXEMPTION – PROCUREMENT FOR CORE MUNICIPAL SERVICES**

File: Works / Correspondence / Reports

MOVED: Clark / Tapp Coutts

Deputy Mayor Gazey stated that he does not declare conflict of interest against this item, as he does not work for Binjari, but is employed by Wurlinjang Aboriginal Health Services.

#### **That it be recommended to Council:**

That the Chief Executive Officer be authorised to execute a Local Government (Accounting) Regulations Exemption Request for the Binjari Community Aboriginal Corporation contract without the necessity to obtain additional quotes for services.

CARRIED: 5 / 0

### **13.18 MINUTES OF THE KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY COMMITTEE MEETING HELD AT THE KATHERINE CIVIC CENTRE, THURSDAY 15 JUNE, 2017**

File: Community Relations / Committees / Katherine Showgrounds and Multi-purpose Centre Advisory Committee / 2017 Showgrounds and Multi-purpose Centre Advisory Committee Meetings

MOVED: Clark / Gazey

#### **That it be recommended to Council:**

That the Minutes of the Katherine Showgrounds and Multi-Purpose Centre Advisory Committee meeting held on 15 June 2017 be received and noted.

CARRIED: 5 / 0

### **13.19 T17/01 ARCHITECTURAL, ARTISTIC & LANDSCAPE DESIGN SERVICES – SUMMARY ADVICE**

File: Tenders / Works / Tenders and Quotations Register

MOVED: Gazey / Clark

#### **That it be recommended to Council:**

That the Summary Advice for the noted four (4) Period Contracts for service be noted and received.

CARRIED: 5 / 0

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

### 13.20 TENDER 17/03 – CLEANING OF RYAN PARK TOILETS

File: Tenders / Works / Cleaning of Ryan Park Toilets

MOVED: Clark / Gazey

Alderman Tapp Coutts asked whether the contract included the Silver Bullet toilets in the Park?

CEO responded that Council are yet to resolve that, but noted there was provision for change of the contract.

Deputy Mayor Gazey asked what the cleaning schedule was for the toilets, i.e. when are cleans done?

A/DWS responded that there are two cleans per day, scheduled for 8.00am and again at 1.00pm.

#### **That it be recommended to Council:**

That Tender 17/03 – Cleaning of Ryan Park Toilets, be awarded to Sterling NT Pty Ltd at their submitted schedule of rates price of \$37,117.32 (GST exclusive).

CARRIED: 5 / 0

### 13.21 MEMORANDUM OF UNDERSTANDING FOR BLAST COFFEE GROUP

File: Local Governance / Council Meetings / Chief Executive Officer Report

MOVED: Clark / Tapp Coutts

Alderman Rose referred to page 215 of the *Katherine Town Council Fees and Charges Structure 2017/2018 - Fixed Food Vendors - point 10*. That no objections are received from or on behalf of permanent business selling similar goods/merchandise.” Alderman Rose advised that Silverscreen have raised an objection, which he had received in written format. The letter was read out by Alderman Rose, which raised a few questions for Council.

Q. The cost of cleaning amenities - who will be paying?

A. The CEO stated that the amenities in the area are currently cleaned by Council as part of the Hot Springs precinct and that Council did not envisage additional costs in maintaining the facilities. The Pop Rocket Café already pay for their power and water usage.

Q. How was the rental charge calculated?

A. The CSO referenced examples of other vendor agreements for similar business models used by Alice Springs, Darwin and other Councils interstate to determine a “fair and reasonable” charge. The CSO also noted that the MoU was tied to *KTC Council Fees and Charges Structures* document, which currently does not have a specific fee covering this business model. However, in the 2018/2019 document, this would be included and Blast Coffee would then pay that fee, which would be determined as “fair and reasonable”.

Q. What about the provision of alcohol licence?

A. CSO stated that she had not seen a similar model which referred to the vendor’s liquor licence but that it could be further researched.

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

- Q. Does the current fee charged, include the additional container being proposed in this MoU?
- A. CSO responded that the current charge was for one container only. If the vendor installs an additional container, then additional charges will apply.
- Q. Why are Blast Coffee allow to serve alcohol when the AFL Club were denied permission?
- A. Alderman Tapp Coutts stated the AFL Club relinquished their license as a socially responsible measure, it was not denied/withdrawn from them.

Alderman Clark stated that originally she had had concerns with the service of alcohol but had surveyed a number of community members and none had raised any objections. They believed it would not create social issues around the Hot Springs. The fact that alcohol would not be stored at the site overnight, would only be served between 6-9pm and Katherine South Primary School had raised no objection to alcohol service at the 6-9pm timeslot, had served to convince Alderman Clark to support the MoU.

Deputy Mayor Gazey stated he had no problem with alcohol service between the allotted hours, as it is up to liquor licencing people to provide a licence. However, he did state that page 215 - *Katherine Town Council Fees and Charges Structure 2017/2018 - Fixed Food Vendors* does not refer to a "pro-rata fee". He would like to see this condition removed from the Blast MoU. CSO responded that the Pop Rocket Café is only allowed to occupy the site for six months of the year, therefore a pro rata charge is relevant. Alderman Tapp Coutts supported the service of alcohol between 6-9pm. Alderman Gazey again stated his objection was around the fees being charges to the vendor, not the issues around permission to serve alcohol. Elected members requested the for and against vote be recorded.

### **That it be recommended to Council:**

That Council endorse the Memorandum of Understanding (MoU) between Katherine Town Council and the Blast Coffee Group (Attached) and authorise the CEO to sign the MoU on behalf of Council for a period of three (3) years.

CARRIED: 3 / 2

For: Mayor Fay Miller, Alderman Tapp Coutts, Alderman Clark.  
Against: Deputy Mayor Gazey, Alderman Rose

## **14. Reports from Representatives on Committees**

File: Community Relations / Committees / Elected Member Representatives on Committees

The following meetings/activities were attended by the Elected Members in May:

**Deputy Mayor Peter Gazey**  
EMIS  
Special Council Meeting  
Community Benefit Grant Meeting  
Municipal Expo  
Lendlease Update

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

Market Stall  
Ordinary Meeting of Council  
Special Meeting of Council

### **Alderman Toni Tapp-Coutts**

Museum General Meeting  
LendLease Update  
Treasurer Budget Lunch  
Special Council Meeting  
Ordinary Council Meeting  
Business at Sunset - Chamber of Commerce  
Community Market Stall  
Law Week Open Day at courthouse  
Never Never Festival Mataranka  
Katherine Region of Writers - Library  
Darwin Library - Book talk  
NT Writers Centre - Board Meeting by phone link  
Municipal Expo  
EMIS

### **Alderman Steven Rose**

Lend Lease Update  
Budget Luncheon  
Special Council Meeting  
Chamber of Commerce Meeting  
DCA Meeting  
EMIS  
Municipal Expo

### **Alderman Lis Clark**

LendLease  
Council Works Expo  
Business at Sunset – Chamber of Commerce  
Budget Lunch  
Special Council Meeting  
Meeting with Anna Kerion & Sue Sinclair  
Audit Meeting  
Katherine Markets  
EMIS x 2  
Open Forum – Council  
Council Meeting  
Community Benefit Grant Meeting  
Story Time – Katherine Public Library  
Green Snaps

### **Alderman Donald Higgins**

On leave of absence

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

### 15. Late Agenda

#### 15.1 Katherine Town Council Rebranding Proposal

MOVED: Tapp Coutts / Rose

Alderman Tapp Coutts moved a motion to include the Late Agenda Item.

CARRIED: 5 / 0

Paragraph 2 - correct typo "modernise" rather than "modernised"

Mayor Miller invited the CSO to address elected members on rebranding activities.

Q. Alderman Clark asked who performed the survey with the public?

A. CSO stated the survey was completed by herself and the VIC Manager via face to face interviews, conducted along the main street. A mixture of local residents and tourists were interviewed, across a wide range of age demographics.

Q. Deputy Mayor Gazey referred to the close % preference for Concepts 1 and 2 and wonders if Council should defer the decision on a Concept and survey a larger cohort? But would also like to note he encourages moving forward with the rebranding.

Mayor Miller stated she would prefer Council make decision tonight, as she believed the information presented and research done by the CSO and the VIC Manager, who has an extensive marketing background, was sound.

Alderman Tapp Coutts stated she supported moving forward tonight.

Alderman Rose stated his agreement with Alderman Tapp Coutts and was appreciative of the excellent work done by staff. He noted he was satisfied with and supported Concept 1 as it was modern and does lend itself to evolve over time.

Alderman Clark stated Concept 1 didn't appeal, but external advice provides that Concept 1 can evolve more than Concept 2. However, Alderman Clark stated she would like to see a less "abstract" version.

CEO stated branding is a very personal thing and agreed that the number of people surveyed did not represent the whole community. He stated in his opinion, Concept 1 was very modern and that the recommendation to Council is worded in such a way as to allow further work on the concept to be completed, prior to any adoption of the new branding.

Elected members requested the for and against vote be recorded.

#### **Recommended to Council:**

That Brand Concept 1 be endorsed by Council, with further refinement of the imagery.

CARRIED: 3 / 2

For: Mayor Fay Miller, Alderman Tapp Coutts, Alderman Rose

Against: Deputy Mayor Gazey, Alderman Clark

## ORDINARY COUNCIL MEETING MINUTES 27 June 2017

### 16. General Business

Eulogy of Edward George (Ted) Haggar was included in the agenda in its entirety.

Mayor Fay Miller thanked the Executive Staff and all Council staff for developing the Municipal Plan to this point. The work is very much appreciated.

### 17. Confidential Items

Nil

### 18. Next Ordinary Meeting of Council

The sixth Ordinary Meeting of Council for 2017 will be held on Tuesday 25 July 2017.

### 19. Meeting Close

The meeting closed at 7.35 pm.



Fay Miller  
**MAYOR OF KATHERINE**