



# Katherine Town Council Municipal Plan 2017-2018





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# Message from the Mayor

The Municipal Plan is Council's annual planning document that identifies the services we will deliver to our community along with our annual budget and long term financial plan. After a successful 2016/17, where a strong foundation was built, it is again my pleasure to present our Municipal Plan for the financial year 2017/18.

The good work set in motion in the previous two (2) Municipal Plans of increasing community engagement and strategic planning to map our sustainable future is programmed to continue into 2017/18. Using a listening leadership approach, we will continue to advocate on core issues and engage strongly with our community using our increased website presence, new Facebook page, committees, newsletter, service centres, forums and stakeholder meetings. Continuation of the successful partnerships created with NT Government and our community are key to the success of Katherine.

The year 2017/18 will also see the continuation of the projects and services identified in the interim master plan. Key amongst the projects are the completion of the Hot Springs project, upgrade works to the Katherine Civil Airport, street lighting on Council managed land and ongoing advocacy for our community on priority issues. Future projects being progressed include the Savannah Way promotion, the development at Katherine Southside Hub/In-Land Port and the Katherine Flood Mitigation Works in partnership with NT Government.

All this is in addition to our regular operational library, parks, roads, stormwater, ranger, administration, events and tourism services, as well as partnerships with numerous community groups to serve the community.

This important engagement work is supported by sound financial sustainable planning that has seen the completion on all the first steps of the Asset Management Plan into a ten (10) year integrated



plan to enable us to map our long term financial future and achieve ongoing realistic rate increases in future years. Through these strategies, Council will be able to better manage the resources we hold for the community as well as plan for the maintenance and replacement of roads, parks, buildings and plant assets to service levels that meet community expectations.

Our Council's elected members and staff stand united for the benefit of our community as we move into 2017/18 and we look forward to delivering on enriching services and meaningful results for our community through leadership, listening and partnership.

Local Government elections will be held in August 2017 which may see newly elected members on Katherine Town Council.

  
**Fay Miller**  
**Her Worship the Mayor**

## Elected Members



Her Worship the Mayor Fay Miller  
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# Executive Summary

In 2016/17 the major planning goals of the Katherine Town Council were met and the organisation can now move confidently into the development and action phases for a number of strategies and major projects in 2017/18 and beyond. This Municipal Plan will take us through the third year of a four year plan ending in 2018/19 that aims to achieve a meaningful difference for our community.

This document first looks at the greater context of the Municipal Plan within the framework of the *Local Government Act* and the vision to have Katherine recognised as an innovative, vibrant and inclusive community. This context is further explored in identifying key opportunities and challenges in community engagement as well as economic and community development initiatives. The strong relationship and results focus has delivered integrated plans that stand to strongly benefit the community through a partnership approach with NT Government, Federal Government and other key stakeholders. See Appendix 1 for Katherine region at a glance.

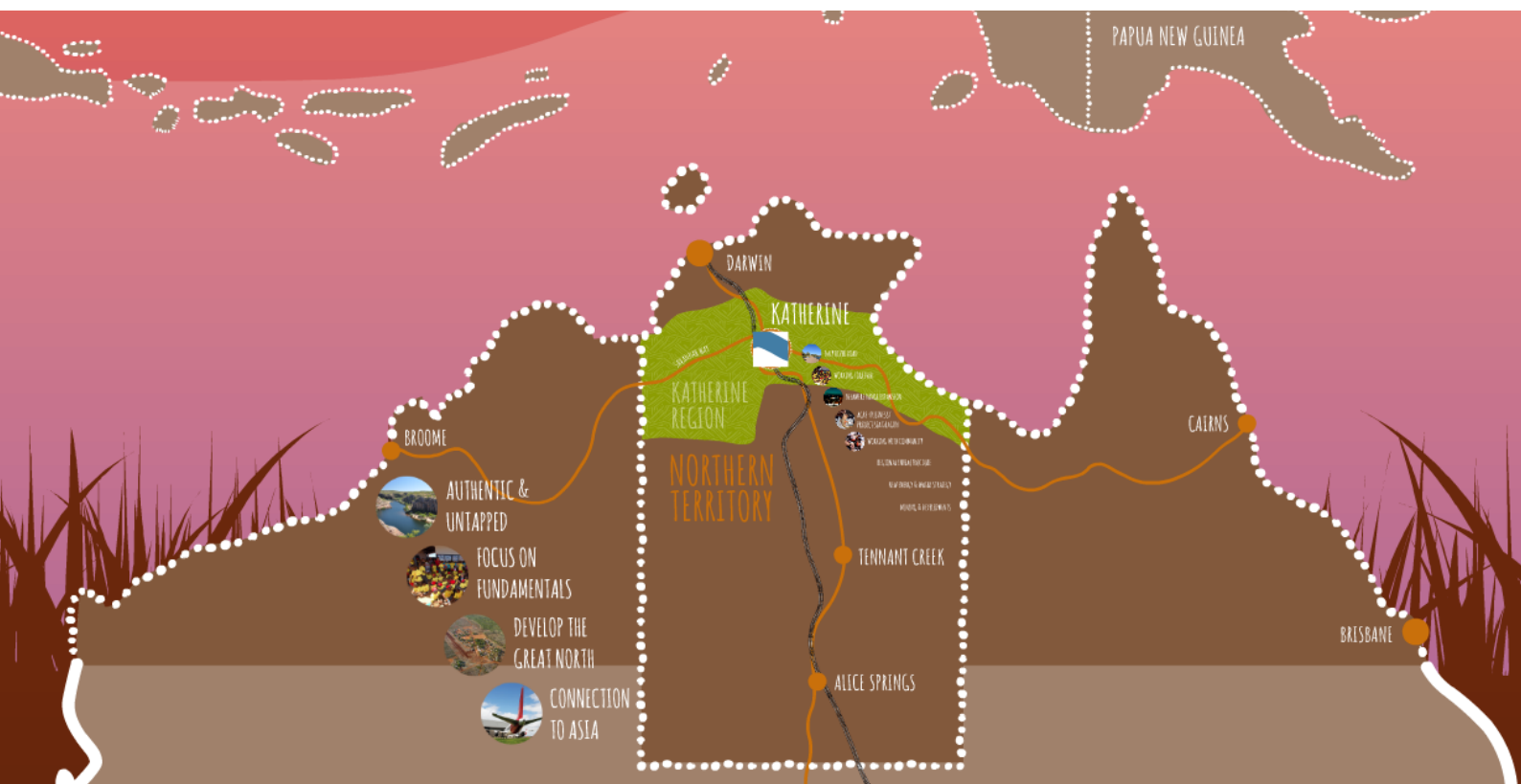
Council's service delivery areas are then outlined and analysed to provide the reader with a guide to the wide range of services offered and the strategies and resources that have been put into place to

deliver successful infrastructure, corporate and community services.

Beyond the considerable operational works, there are also several major projects that can be advanced, including the Hot Springs revitalisation, the completion of the oval lighting for the sports grounds, the Railway Terrace works, the upgrading of the Buntine Pavilion at the Showgrounds, works to Giles Street and completion of the apron works to the Katherine Civil Airport.

Key amongst our strategies are the Asset Management Planning and community consultation methodologies that will be further progressed in 2017/18. The interaction with our community through the completed website and major events will be a key focus. The vision and values work done in 2016/17 will also be further developed into actions and behaviours for our organisation to better serve our community.

The "Funding of the Municipal Plan" section provides a budget summary and breaks down some of the relative costs of the budget (see Appendix 2 for the Katherine Town Council Budget 2017/2018 ) and the Long Term Financial Plan 2017/2027 (see Appendix 3).



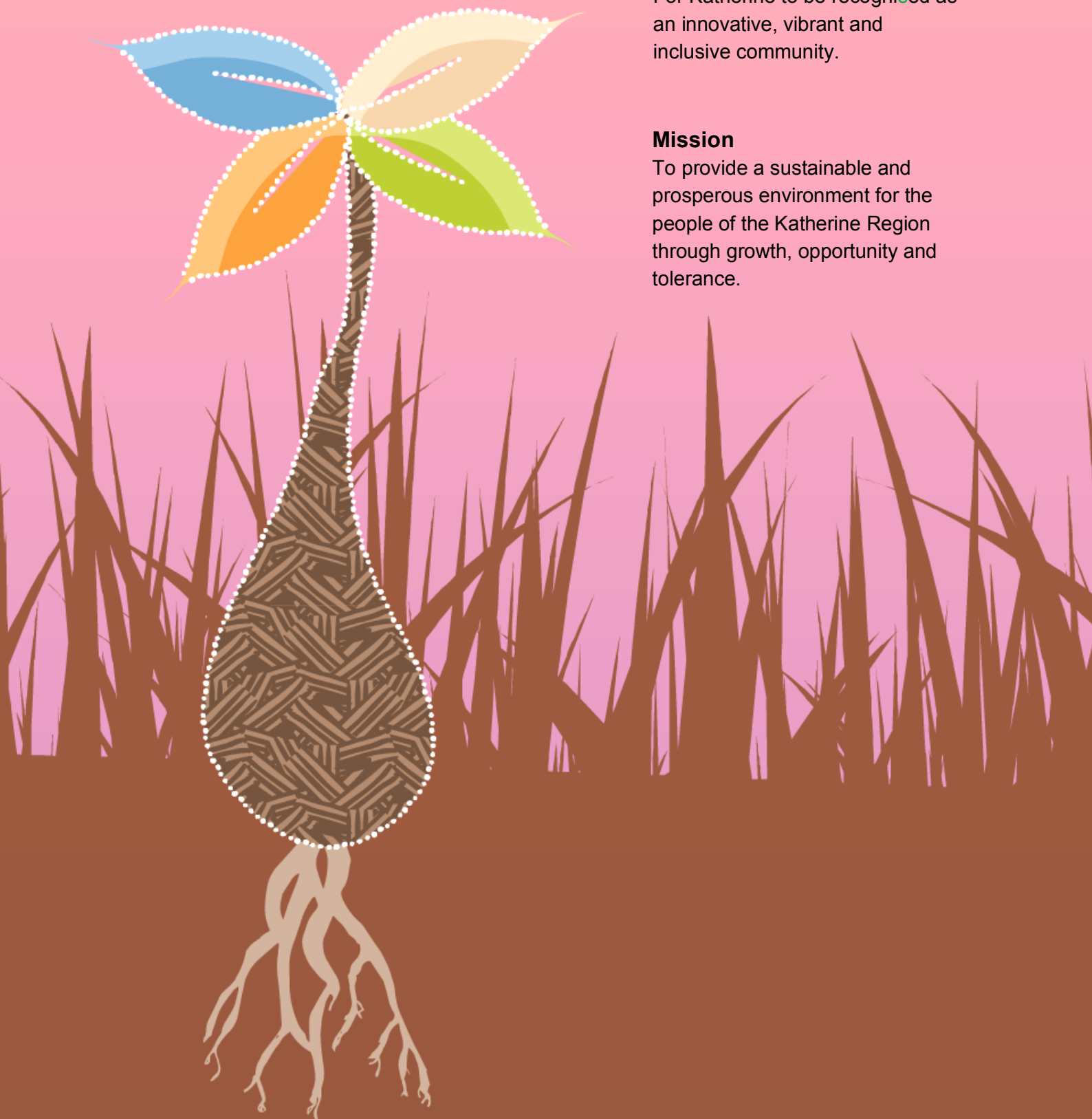
# Our Vision and Mission

## Vision

For Katherine to be recognised as an innovative, vibrant and inclusive community.

## Mission

To provide a sustainable and prosperous environment for the people of the Katherine Region through growth, opportunity and tolerance.



# Our Values and Goals

## Values

### Service

Council will strive to achieve excellence, quality and pride of service to the community in a cost effective, common sense and courteous way.

### Responsiveness

Council will be responsive to the needs of the community.

### Involvement

Council will provide avenues of participation for and be accessible to the community.

### Responsibility

Council will act with integrity and in a financially responsible, sustainable manner in the interests of the community.

### Equity

Council will treat and provide services to the community in an equitable manner.

### Accountability

Council will make decisions on behalf of the community in an open and accountable way.

## Goals

### Infrastructure:

To ensure that Council has well planned, constructed and maintained infrastructure that is managed on a sustainable basis and meets the needs of present and future communities.

### Community Development:

To provide, in partnership with other organisations, for the social, recreational and cultural needs of residents and encourage a sense of involvement and community pride.

### Environment:

To promote and protect the quality of the Katherine environment and play a leadership role in addressing climate change.

### Economic Development:

To facilitate economic development and encourage and support investment and employment opportunities.

### Governance:

To ensure that Council demonstrates effective, open and responsible governance.

*Her Worship the Mayor Fay Miller, Katherine Town Council CEO Robert Jennings and Sandra Nelson MLA: Member for Katherine*



# Local Government Act

This Plan is prepared in accordance with the requirements of the Northern Territory *Local Government Act*. Relevant sections of the Act include:

## Part 3.2 Municipal or shire plans

### Municipal or shire plans

Each council must have a plan for its area.

The plan for a municipal council is called the ***municipal plan*** and for a shire council, the ***shire plan***.

A council's municipal or shire plan must be accessible on its website, available for inspection at the council's public office and available for purchase at a fee fixed by the council.

### Contents of municipal or shire plan

A municipal or shire plan:

- (a) must contain:
  - (i) a service delivery plan for the period to which the municipal or shire plan relates prepared in accordance with planning requirements specific in a relevant regional management plan; and
  - (ii) any long-term community or strategic plans adopted by the council or a local board and relevant to the period to which the municipal or shire plan relates; and
  - (iii) the council's long-term financial plan; and
  - (iv) the council's budget; and
- (b) must contain the council's most recent assessment of:
  - (i) the adequacy of constitutional arrangements presently in force for the council under this Act and, in particular, whether they provide the most effective possible representation for the area; and
  - (ii) the opportunity and challenges for local government service delivery in the council's area; and
  - (iii) possible changes to the administrative and regulatory framework for delivering local government services in the council's area over the period to which the plan relates; and
  - (iv) whether possibilities exist for improving local government service delivery by co-operation with other council's, or with government agencies or other organisations;
- (c) must define indicators for judging the standard of its performance.

*See Appendix 4 for the Constitutional Arrangements and Appendix 5 for An Evolving Master Plan for Katherine.*

# Opportunities and Challenges in Service Delivery

Opportunities and challenges for the Katherine township and region have been divided into the four pillars of sustainability, namely governance, community, economic and environment.

## Governance

The results of the relationship work with NT Government and our committed local MLA Sandra Nelson over the past two years has seen a strengthening of collaboration and alignment on key projects and services for the township and the region. The inclusion of a number of Katherine Town Council's and the region's major projects into the NT Government's ten(10) Year Infrastructure Plan at the end of 2016/17 was a highlight of this collaboration. In 2017/18, the support and progression of the projects and services identified in this ten(10) Year Infrastructure Plan by all authorities involved will be both a major opportunity and challenge.

Other important and opportune governance relationships to be further cultivated include those with the Jawoyn and other Aboriginal Peoples, the Australian Federal Government as well as adjoining municipalities. Some good work has already been achieved in these areas.

The interim Master Plan document that has brought so much success to the township will soon need to be

evolved into a Strategic Community Plan in 2018/19, with a Strategic Vision document being planned for 2017/18. The interrelationship between these plans will also need to be determined. The completion of both these plans will ensure that the Katherine Town Council is able to better deliver on our communities' needs and wants.

The ongoing work of the Asset Management Plan and its integration with the Long Term Financial Plan and Municipal Plan will continue into 2017/18. As a key manager of community assets, the accurate and practical development of the integrated plans and their application are both a challenge and an opportunity in delivering more effective services to our community. Good work has already been progressed in previous years to allow this project to be completed.

A significant component of the Asset Management planning will revolve around the Waste Management Facility. To this end, the additional two year tenure of the joint Waste Management Coordinator position will ensure that a comprehensive plan for this asset and an eventual new facility can be created and delivered.

As required by the *Local Government Act*, a constitutional review has been completed. These recommendations have been outlined in Appendix 4).



# Opportunities and Challenges in Service Delivery

## Community

Many of the community challenges and opportunities remain similar to previous years, although there has been good progress in a number of areas.

Ultimately, the delivery of a Strategic Community Plan should allow a greater say by the community on Council's overall direction. This document is planned to be completed in 2018/19.

Key projects that will benefit the community in 2017/18 include the ongoing implementation of the Flood Mitigation Committee Plan that works through many key players within government to provide strategies. This includes works that will reduce the impact of a future flood, as well as the design development, commencement of the Railway Terrace project works and the Hot Springs Revitalisation completion. Documentation of the Emungalan Road bridge works for the benefit of the residents on this road who are often affected during the wet season is progressing, but has been held up with planning issues that need resolution.

Advocacy by Council for senior's amenities in the planning for Katherine East is in addition to a partnership between Council and the local member Sandra Nelson MLA for a multi-use community facility in the area. Council is partnering with the capable Department of Infrastructure, Planning and Logistics on a number of projects across the townships which will add community value to the municipality.

Collaborative work already in place with many groups will continue to benefit the community through successful events, activities and a greater unity within the township. Some of these groups are identified below, with a full list of committees detailed in the Council Service Delivery section of this document.

- Binjari Community
- Community Safety Committee
- Community Helping Action Information Network (CHAIN)
- Food Ladder
- Godinymayin Yijard River Arts and Cultural Centre
- Jawoyn Association
- Kalano Community
- Katherine Accommodation Action Group
- Katherine Flood Mitigation Committee
- Katherine Historical Society Committee
- Katherine Indigenous Women's Association
- Katherine Men's Group
- Katherine Showgrounds and Multi-Purpose Centre Advisory Committee
- Katherine Sportsgrounds Advisory Committee
- Katherine Youth Interagency Committee
- Mimi Arts
- Minister Seniors Advisory Committee
- Nitmiluk Park and Tours Board
- RAAF Tindal Executive
- Regional Development Australia - NT Region
- Rise Ventures
- YMCA NT Board
- Wurli-Wurlinjang Aboriginal Health Board



Amongst the numerous challenges being addressed by government and non-governments groups remains the strategic plan to better address the entire range of housing needs for the Katherine region as well as to retain the successful aspects of the Point of Sale Intervention (previously referred to as Temporary Beat Locations) work by the NT Police and incorporate the benefits of the soon to be implemented Banned Drinkers Register (BDR).

# Opportunities and Challenges in Service Delivery

## Economic

With the completion of the first stage of the Hot Springs project in mid-2017/18 and the completion of the second stage in late 2017/18, the tourism potential inherent in the project should continue to be realised, whilst also providing for additional recreation amenities for our community.

Other significant projects that will be progressed include the preparation work on the In-land Port/ Katherine Southside Hub, the Savannah Way revitalisation, the ongoing elements of the Railway Terrace project, the Katherine East development and the upgrading of the Katherine Civil Airport works. These projects all represent opportunities for the region and greater details on each of them can be found within the Katherine Regional Economic Development Committee Master Plan.

Advocacy work must also continue on the Katherine Region Master Plan, encouraging the greatest use of local content for the spending at RAAF Tindal and ensuring that our local businesses are provided with the support they need to prosper.

Visit <https://economicsummit.nt.gov.au> to view some of the major projects listed in the Katherine Town Council Draft Plan.

The decision of the NT Government appointed taskforce to investigate Hydraulic Fracturing could provide both future opportunity and challenges for the township and the region. Other projects with significant potential impact on the region are the Project Sea Dragon prawn farm and the Expression of Interest process currently underway on the old Katherine Sport & Recreation Club site.

The Strategic Vision to be developed in 2017/18 will also identify areas for economic growth and support. The ongoing mandate to work in partnership with the Chamber of Commerce, Nitmiluk Board and other economic entities will continue.

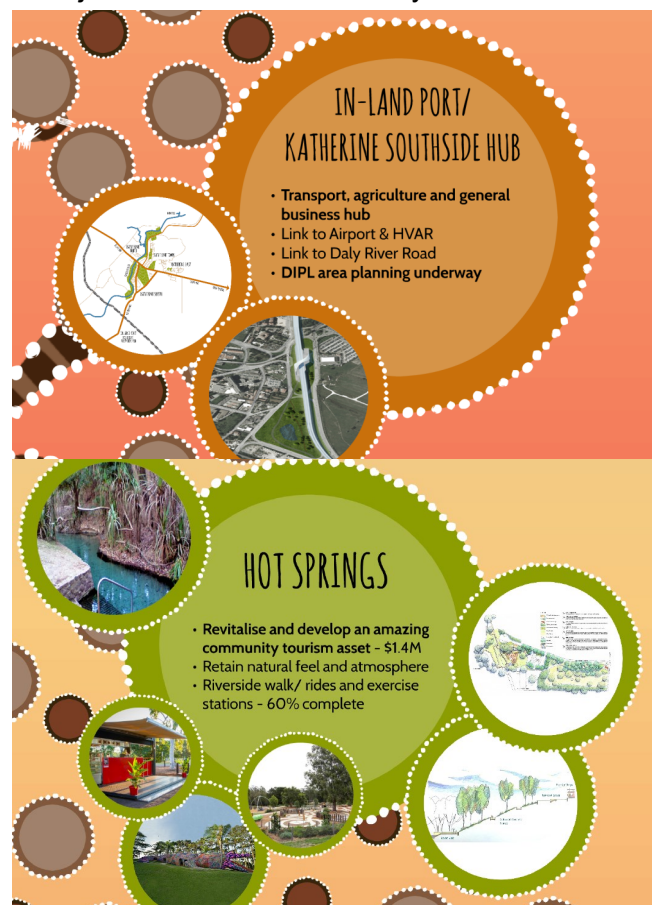
Despite the continuing uncertain world economic

climate, the diverse economic base of Katherine is currently still able to provide a positive and sustainable economic future.

## Environment

Council's environmental focus on weed eradication, waste strategies, solar lighting and power remain consistent in 2017/18. In particular, the ongoing advocacy for our major environmental resource of water, now that there is a NT Government Katherine Water Advisory Committee, is a high priority for Katherine Town Council in 2017/18 and beyond. The partnership with RAAF Tindal and Sandra Nelson MLA in investigating the impacts and solutions for the PFAS chemical use in and around the RAAF base will continue.

The importance of the Waste Management Facility has already been highlighted in the governance section. The shift of ownership and responsibility for street lighting to Council on Council owned roads and the introduction of new LED street lighting will be a major shift in business activity.



# Council Service Delivery

## Principal Activities

Katherine Town Council provides a wide range of services for the benefit of the community which are listed below.

### 1. General Public Services

- Rates
- Administration Services
- Electronic Data Processing
- Elected Members
- Public Debt Transactions
- Grants
- Consultative Services
- Community Engagement

### 2. Public Order and Safety

- Regulations
- Dogs and other Animals
- Fire Control
- Car Parking
- Counter Disaster
- Pound Facility

### 3. Housing and Community Amenities

- Cemetery
- Katherine East Early Learning Centre
- Katherine East Child Care Centre
- Housing
- Stormwater Drainage
- Public Toilets
- Binjari
- Street Lighting
- Street Sweeping

### 4. Recreation and Culture

- Community Halls
- Sporting Venues
- Playgrounds and Aquatic Centre
- Parks, Gardens and Reserves
- Museum
- Library Facility
- Community Services
- Other Recreational & Cultural Activities
- River Reserve
- Hot Springs

### 5. Economic Affairs

- Bridges and Culverts
- Kerbs, Guttering and Driveways
- Footpaths and Cycleways
- Nature Strips
- Town Square
- Traffic Management
- Katherine Airport
- Plant and Machinery
- Depot
- Visitor Information Centre
- External Contracts
- Municipal Depot
- Waste Management Depot
- Civic Centre

### 6. Environmental Protection

- Noxious Weeds
- Mosquito Control
- Waste Management Services
- Litter Control



# Council Service Delivery

## Works and Services Division

### Infrastructure - Roads & Buildings:

#### Emungalan Bridge

Land acquisition is slowing the progress on the construction of the bridge. Geo-testing will be completed in preparation for bridge design and costings awaiting the land acquisition. Grant funding of three million dollars has been secured for the project.

#### Streetlights

Ownership of streetlights (located on Council controlled roads) was transferred to Katherine Town Council from the Power and Water Corporation on 1 February 2017.

Katherine Township will have approximately 860 streetlights upgraded to Smart City LED lighting. It is envisaged that the changeover to LED will reduce the street light consumption tariff by up to 50% and maintenance by up to 80%. The smart city lighting will allow for various innovations, such as web based monitoring for outages and consumption, thus reducing maintenance costs and improving service delivery.

### Roads & Footpaths

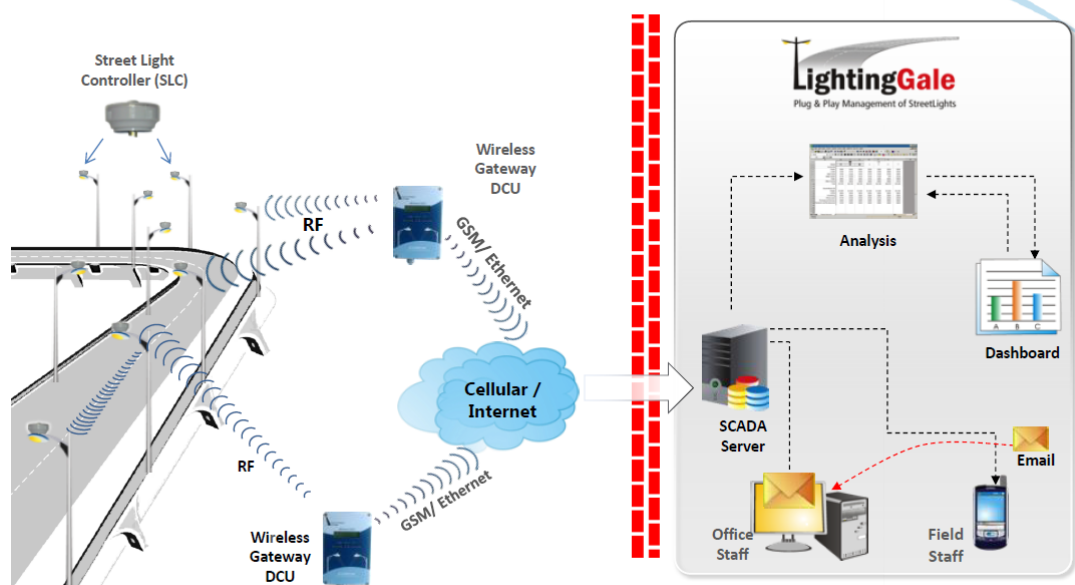
Council will continue its rolling maintenance program for roads with approximately 63,000m<sup>2</sup> to be resealed.

Remediation of First Street and Lindsay Street pavements is planned early in the year to alleviate the poor quality of the road surface.

Council will commence road widening and shoulder strengthening projects along Giles Street and Gorge Road. This will also include resealing works to some sections of the roadway.

Council will construct 200 lineal metres of new footpath along Riverbank Drive linking the Katherine Hot Springs to the Victoria Highway; this will then complete the Riverbank Drive link from the Katherine Museum through to Victoria Highway. Works will also include the construction of a stormwater spur along Riverbank Drive to Victoria Highway.

## CIMCON Lighting System Overview



[www.cimconlighting.com](http://www.cimconlighting.com)

# Council Service Delivery

## Works and Services Division

### Infrastructure - Roads & Buildings:

#### Katherine Town Council Waste Management Facility (WMF)

New and improved 'tip face' management design and procedures will be introduced in order to reduce the working size of the 'tip face', extending the life of the WMF to an estimated 21 years. Council will engage in paint and tyre recycling and reduction/collection programs.

Council will continue to host the Big Rivers Region Waste Management Coordinator, supported by the Department of Health, LGANT and Roper Gulf, Victoria Daly and West Daly Regional Councils.

### Parks, Gardens & Reserves:

#### Katherine Sportsgrounds

Using \$250,000 funding received from the NTG, work will commence on an extension to the existing Don Dale Pavilion creating a Community Centre. The centre will include additional storage areas for sports ground users and a large meeting room.

Council, in partnership with Rise Ventures, will renovate the old Athletics Canteen on Oval 1; these renovations will see the building being fully enclosed and have internal partitions installed to create further storage.

#### Katherine Showgrounds and Multi-Purpose Centre

Preliminary earthworks for the construction of a new reserve within the existing boundaries will be undertaken by utilising excavated dirt from the Katherine Hot Springs projects. This project will be staged dependent on the quantities of dirt available.

Stage two of the grandstand seating replacement project will commence and see the installation of a further 80 new seats replacing existing unserviceable seats.



*Buntine Pavilion, Katherine Sportsgrounds*

### Railway Terrace

Council will commence the staged covering of the Railway Terrace drain beginning at the Railway Terrace car park (Victoria Highway end); it is envisioned that the drain being covered will give more usable space that is easily maintained. The first stage will see approximately 78 metres of new stormwater drain laid at the base of the existing open drain.

### Events:

#### Doggy Day

Katherine Town Council will be hosting a Doggie Day event on 8 July 2017, to be held on the Civic Centre grounds. This will be an opportunity for residents and their dogs to attend the free event, talk to Council Officers, visit the grooming, vet and dog related stalls. Prizes and dog activities will also be scheduled. Council will implement a Life Time Registration fee of \$125 if your dog is desexed and microchipped. This will come into effect 1st July 2017.



# Council Service Delivery

## Works and Services Division

### Parks, Gardens & Reserves:

#### Katherine Hot Springs

Council has received a further \$797,200 in grant funding for continued works at the Hot Springs which will allow for landscaping and the installation of a playground in the top park.

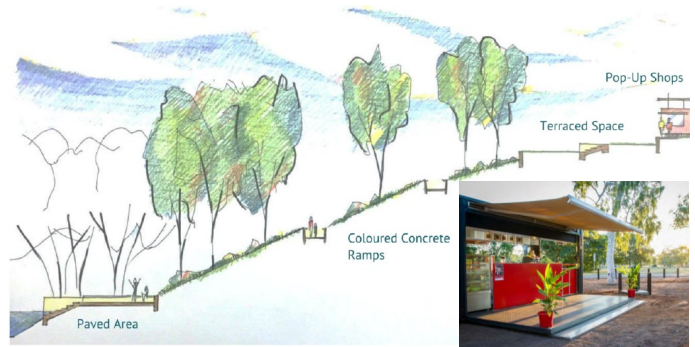
#### Binjari Community

Planning for an AFL sized oval to be constructed in the existing oval area, will be completed and funding sourced for the construction. This oval will provide an opportunity for better connection between the Binjari Community and Katherine township allowing for sport to be played on the only full sized AFL oval in the region.

#### Community Projects

Council will project manage the following projects being constructed at Council owned facilities as a result of successful grant funding from various community groups:

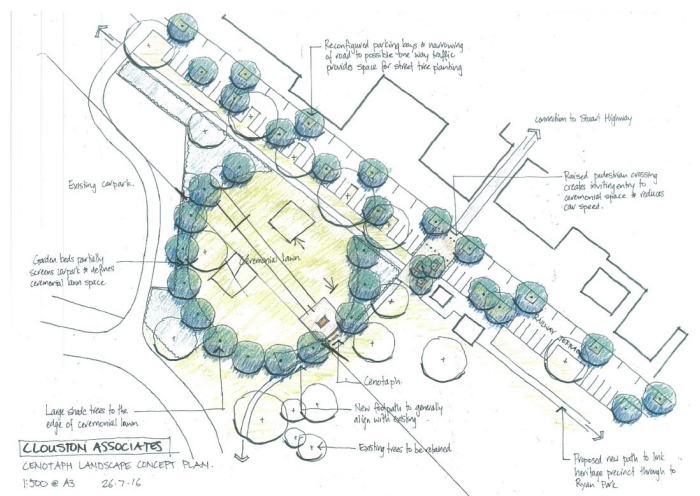
- The relocation of the steam engine from Ryan Park to the Heritage Railway Station on Railway Terrace. Friends of the North Australia Railway - \$28,000.
- The enclosure of the Buntine Pavilion creating a new fully enclosed venue for community use. Katherine Show Society - \$190,000. – Completed 2017
- The installation and replacement of new power bollards (mushrooms) with wireless controlled units enabling superior management of the use of electricity throughout the centre. Katherine Show Society - \$183,000.
- Construction of a turf club members pavilion within the showgrounds area. Katherine Turf Club - \$200,000.
- Construction of a new RSL Cenotaph on Railway Terrace. Katherine Sub branch RSL - \$181,000.



Possible Hot Springs playground design



Steam engine, Ryan Park



Cenotaph designs, Railway Terrace

# Council Service Delivery

## Works and Services Division

The Works and Services Department will continue to strive to provide excellent levels of service that will support our community. Council will ensure that the following main goals are achieved through matching key performance indicators.

Strategy Goal	Activity	Key Performance Indicators
Supporting Council's mission of building a strong, sustainable and prosperous community through best practice for service delivery	Strengthen working relations with Territory Government and other non-government agencies  Coordinate good practice	Leight Creek Bridge – ensure that the land acquisition and the geo-testing is completed in order to complete the bridge design which will enable Council to fully expend and acquit the grant funds by the end of the 2017/2018 financial year  Street Lighting – ensure the changeover to LED street lighting is completed by the end of the 2017/2018 financial year  Roads – that 63,000m <sup>2</sup> of roads are resealed with 100% of budgeted costs expended  Footpaths – that 200LM of new footpaths to be built  Katherine Hot Springs – complete the works and the construction of the proposed project by the end of the 2017/2018 financial year  Binjari Community – ensure that the planning and construction of an AFL sized oval (dependent on funding) commences by the end of the 2017/2018 financial year
Provide relevant information to the community to ensure that Council has the capacity to meet agreed service and infrastructure needs and absorb unforeseen expectations	Ensure Council and community interests are represented  Improve community awareness and access to services  Ensure that Council consults with users and non-users; particularly hard to reach groups  Use Council as a communication network for public consultations	That customer service satisfaction remains at the current rate  That contracted services budgeted costs are 100% expended  That budgeted service delivery items are 100% expended
Ensure policies, procedures and processes are transparent	Ensure effective governance and asset management practices  Continue to develop and update Works & Services policies and procedures	Ensure consistent attendance of community members and elected members at Sportsground and Showground Advisory consultation meetings  Continue to record the number of complaints lodged and successfully resolved – ensure that 95% of these recorded complaints are resolved
Improve strategic planning for the department	Long term strategic planning  Hold quarterly Works & Services team meetings	Produce a Works & Services Department strategic plan with the full participation of department employees by the end of the 2017/2018 financial year  Ensure legislation and regulations are being met

# Council Service Delivery

## Corporate and Community Services Division



The Corporate & Community Service Division oversees corporate administration, economic development, financial services, human resources management, information technology, corporate information management, risk management, tourism, events and audits.

Income for Katherine Town Council is generated by rates, Australian Government grants, Northern Territory Government grants and subsidies, service fees, charges and penalties. The Katherine Town Council is a corporate body with formal budgets prepared every year and the rates set in July in accordance with the *Local Government Act*.

Katherine Town Council's management planning process involves two layers:

- A Ten-Year Long Term Financial Plan
- A Municipal Plan (incorporating the Annual Business Plan and Budget)

These plans help monitor performance and include review methods to ensure agreed aims are achieved. Katherine Town Council plans comply with the *Local Government Act*.

Program budgets provide information on services and costs associated with each individual program and budget papers are available for public scrutiny at the Civic Centre and on our website.

The functions performed by Corporate and Community Services are to provide community services and to help support other departments to provide services to the community.

### Administration Services

### Staff/Human Resources

Katherine Town Council currently employs 38 full time staff and a number of part time and casual staff. All staff vacancies are advertised externally through local and state media such as the Katherine Times and NT News. Vacancies are also available on the Council website. Interview panels consist of a minimum of two (2) members made up of the following people:

- HR representative
- Related department member (i.e. representatives from Works & Services, Library etc)

In most cases interview panels will also include an independent member.

New staff are provided with an induction manual with relevant policies and information about Council and all staff are required to sign a Code of Conduct and relevant HR policies and procedures.

Annual and probation performance appraisals are undertaken to provide two way feedback, set Key Performance Indicators and to identify any future development requirements.

In September 2016 Katherine Town Council engaged the services of Helen Rees, Founder and Director of Frameworks for Change to review and implement an improved performance framework that would support performance, engagement and alignment of all staff within Katherine Town Council.

Through an extensive consultation process with a significant cross-section of staff the organisation is nearing the implementation stage of this framework. Katherine Town Council foresees the completion of this project by the end of 2017.

Katherine Town Council completed negotiations for a new Enterprise Agreement at the end of 2015. The agreement was negotiated along the same lines as the previous agreement and was approved by the Fair Work Commission in February 2016. This Enterprise Agreement is set to expire in September 2018. Negotiations are planned to commence on a new EBA in late 2017.

Council is now required to maintain an up-to-date statement of the Council's employment policies. This statement is on Council's website and is based on material produced by the West Australian Local Government Association. On an annual basis Council's HR representatives ensure that all relevant policies and procedures are updated to reflect any change to Acts/Regulations. To assist in this Council purchased, in 2014, the HR Advantage Tool. This tool was created in conjunction with the Chamber of Commerce NT.

See Appendix 6 for Katherine Town Council Organisational Chart.

# Council Service Delivery

## Corporate and Community Services Division

### Workplace Health & Safety

Council is bound by Workplace Health & Safety Acts/Regulations. Council has a current Workplace Health & Safety Policy and holds regular meetings in all operational areas.

In 2015 Council implemented a Workplace Health & Safety Committee. This committee consists of Council's Health & Safety Representative's (HSR's), Executive Staff and any employee who wishes to be involved in the direction of the organisations Health & Safety. Through the positive collaboration of the Workplace Health & Safety Committee, Katherine Town Council has recently engaged the services of Latitude 12 to provide consultation in all aspects of Council's Workplace Health & Safety requirements. This includes a complete review of existing policies and procedures along with extensive expansion to strengthen Council's approach to Workplace Health & Safety. The implementation of this work will continue in to 2017/2018, ensuring a safer workplace for all.

Training in regards to Workplace Health & Safety includes, but is not limited to, Health & Safety Representative Training, First Aid Training and Fire Warden Training.

All staff are encouraged to complete accredited First Aid Training.

### Customer Service

Council has a Customer Service Charter which is displayed in all Council work areas. The Charter sets out standards employees will achieve when dealing with the public in person, via written correspondence and in response to complaints.

Council registers all service requests and complaints through the Customer Action Requests module in InfoXpert. This system allows for the tracking of service requests and complaints from the time the service request/complaint is recorded to completion. Council has an after-hours call centre responsible for actioning Katherine residents service requests. If any call is deemed an emergency on-call Council staff are sent to attend.

### Civic Centre Capital Projects

Capital Projects planned for the Civic Centre in 2017/2018 include:

- LED Lighting Upgrade
- Air-conditioning Upgrade
- Solar installation

### Elected Members – Training/Support

Elected Member support is available through the Community Services Department via the Director of Corporate & Community Services.

Council has an ongoing commitment to budget for training each year. Specific local government training is normally presented on a group basis by either the NT or WA Local Government Associations. However, in recent years Council has commenced investigating alternative training providers.



# Council Service Delivery

## Corporate and Community Services Division

### Committees

Council has a number of internal advisory committees. These committees provide advice to Council on specific matters and membership is made up of interested parties and/or users of Council facilities.

Staff provides administrative support and perform a coordination role, assisting the following internal advisory committees:

- Administrative Review Committee
- Audit Committee
- Katherine Town Council – Festival Grants Committee
- Katherine Town Council – Community Benefit Grants Committee
- Katherine Sportsgrounds Advisory Committee
- Katherine Showgrounds and Multi-Purpose Centre Advisory Committee
- Lambert Art & Craft Trust Management Committee
- Occupational Health & Safety Committee

Council maintains membership on the following committees:

- Australian Local Government Women's Association NT
- Community Helping Action Information Network
- Community Safety Committee
- Development Consent Authority
- Emergency Management Committee
- GYRACC Board of Management
- Katherine Accommodation Action Group
- Katherine Chamber of Commerce
- Katherine Flood Mitigation Committee
- Katherine Historical Society Committee
- Katherine Region Action Group
- Katherine Regional Economic Development Committee
- Katherine Youth Interagency Committee
- Katherine Water Advisory Committee
- Local Government Association of the Northern Territory – Executive Committee
- Local Tourism Advisory Committee – Katherine
- Minister Seniors Advisory Committee
- Nitmiluk Park Board
- Nitmiluk Tours Board
- Northern Territory Population Reference Group
- NT Weeds Committee
- Regional Development Australia - NT Region
- RRR Project NT Reference Group
- Savannah Way Board
- Tourism Top End Katherine Region Group
- YMCA NT Board

### Information Technology

Council's database - Authority - is a specialised Local Government financial package widely used throughout Australia. Authority is an effective tool in the management of Council financial and rating systems. In November 2014 Council approved a new five year arrangement where Civica, the provider of Authority, remotely hosts the server and provides services such as backups and updates. This new agreement provides more efficient systems to enable both transparent financial controls but also quality asset management. It also includes constant upgrades to Council's current financial software package.

### Privacy/Records

Katherine Town Council is required to comply with the Information Act of the Northern Territory. The InfoXpert Document Management System is an important tool in meeting the requirements of the *Information Act*. Council's Community Services Executive Manager and Records Officer are trained Privacy Officers.



# Council Service Delivery

## Corporate and Community Services Division

The Corporate and Community Services Division wholeheartedly strive to provide excellent customer service and support to our community and we are keen to ensure that the following main goals are achieved through matching key performance indicators.

Strategy Goal	Activity	Key Performance Indicators
Increase the economic, social and structural viability of Katherine Town Council: <ul style="list-style-type: none"> <li>• Prepare roadmap for reform</li> <li>• Identify legislative options to facilitate reform process</li> <li>• Seek high level strategic advice</li> <li>• Seek Council approval for all proposed reform</li> </ul>	Improve and strengthen working relationships between Territory Government and Katherine Town Council  Continue to explore opportunities for links between Katherine Town Council, regional and municipal Northern Territory Council's, NT Government and Federal Government	Ensure reform through opportunities for capacity building through strengthening partnerships and relationships
Ensure policy settings support innovation and sustainability within the department: <ul style="list-style-type: none"> <li>• Work with stakeholders to establish policies and guidelines to deliver Council priorities</li> <li>• Maintain transparency</li> </ul>	Continue to maintain relationships with all stakeholders  Complete annual audit of department resources	Funding methodologies reflect long term improvement
Build good governance in the Corporate & Community Services Department and provide effective regulation: <ul style="list-style-type: none"> <li>• Maintain effective systems and processes that promote good practice</li> <li>• Provide advice and support to achieve effective complaint resolution</li> <li>• Maintain processes to manage statutory requirements</li> <li>• Abide by the Local Government Act</li> </ul>	Coordinate good practice  Continually improve community awareness and access to services  Encourage, support and facilitate the development of Principles of Governance for Katherine Town Council	Continually build upon the framework for good governance and effective regulation
People & Culture: <ul style="list-style-type: none"> <li>• Staff attraction and retention</li> <li>• Develop tools, guidelines, training and development opportunities and provide advice and support to improve performance</li> <li>• Develop recognition programs to reward and promote best practice</li> </ul>	Increase staff development and training opportunities - \$1,500 to be budgeted for each full time staff member  HR Consultant to assist with the creation of new Values & Behaviours for Council employees and to also assist with the construction of a new performance review process  Implement mentoring program	Build and strengthen the capacity of the Corporate & Community Services team  Acknowledgeable Council's skilled staff that are fundamental to continually enable the community to access the services  It is essential to develop and foster innovation and creativity that recognizes staff achievements and value

# Council Service Delivery

## Corporate and Community Services Division

Strategy Goal	Activity	Key Performance Indicators
<p>Strengthen the capacity of Katherine Town Council in order to meet community aspirations:</p> <ul style="list-style-type: none"> <li>• Maintain systems, standards and benchmarks to monitor capacity, risk and performance</li> <li>• Provide information to the community to increase awareness and improve engagement within the community</li> </ul>	<p>Promote best practice approaches</p> <p>Annual review of code of conduct and associated outcomes</p> <p>Update social media policy and procedures</p> <p>Update communication strategy annually</p>	<p>Ensure improvements to enable delivery of services within approved budget parameters</p>
<p>Strengthen communication with other Council Departments:</p> <ul style="list-style-type: none"> <li>• Building a relationship based on developing joint solutions</li> <li>• Having regular and informal dialogue where there is a free flow of strategic information</li> <li>• Seek to understand the impact of Financial and Administration work on Council's Departments</li> <li>• Being approachable</li> </ul>	<p>Encourage, support and facilitate good working relationships</p> <p>Integrated communications</p> <p>Long term strategic planning</p>	<p>Develop a united relationship within Council</p>
<p>Achieve sustainable improvements in financial management:</p> <ul style="list-style-type: none"> <li>• Annual review of financial indicators and benchmarks</li> <li>• Annual Unqualified Audit Report</li> <li>• Compile annually a Long term financial plan in accordance with National Accounting Standards</li> </ul>	<p>Hold quarterly Financial and Administration Workshops &amp; in-house training</p> <p>Annual review of Corporate policy, procedures and practices to assist in implementation of the Annual financial reviews</p> <p>Continue to develop and update financial policies</p> <p>Continually promoting good financial practices</p> <p>Ensure Council and community interests are represented</p> <p>Provide annual detailed budget that supports Council's Municipal Plan</p> <p>Provide on an annual basis an outline of the financial position of Council for the next ten years indicating Council's long term financial sustainability</p>	<p>Meet key financial indicators</p>

# Council Service Delivery

## Corporate and Community Services Division

### Community Engagement

Our community services are dedicated to facilitating collaborative relationships, advocating for and enabling a flourishing Katherine community and supporting community interests and events. Our plan is to continue to financially support cultural, recreational and community services and groups. These groups continue to include:

Katherine Aquatic Centre



Godinymayin Yijard Rivers and Arts & Culture Centre



Katherine Museum



Katherine & District Show Society Inc

### Communication and Engagement Plan

In February 2017 the *Communication and Engagement Plan* was endorsed to connect the goals within the Municipal Plan, the Customer Service Charter and the Staff Communication Strategy. The core of our communication strategy is to promote positive public relations that reflect the values of Council. We aim to deliver excellent results, enrich relationships that underpin the reasons we serve our community.



# Council Service Delivery

## Corporate and Community Services Division

### Events

Our plan for 2017/18 includes continuing with community events and celebrations:



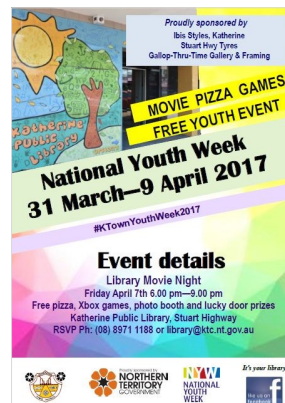
Come and Try Sports Expo



Australia Day Celebrations



Binjari Doggy Day



Library Movie Night—National Youth Week



Carols by Candlelight



Clean Up Australia Day

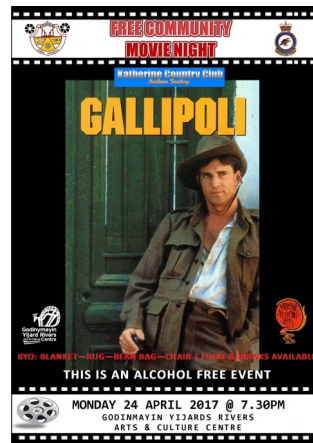
# Council Service Delivery

## Corporate and Community Services Division

### Events continued:



Welcome to the Katherine Region



ANZAC Movie Night

### Community Grants

Our plan for 2017/18 also includes continuing to offer grants to not-for-profit organisations to hold community events.



# Council Service Delivery

## Corporate and Community Services Division

### Library Services

The Library is an essential part of the Katherine community. It is utilised as a hub to meet, spend time, work, play, study, exhibit and hold an event. With more than 35,000 visitors per year, the Library boasts a relaxing atmosphere with state of the art technology for its users.

The Katherine Public Library aims to be a dynamic public library service which provides a welcoming, inclusive and stimulating environment. The lifelong habits of learning, self-empowerment and self-expression are encouraged. A love of reading is nurtured and patrons can meet their educational, informational and recreational needs.

We have extensive research capabilities, as the Library has over 24,000 items in the collection, including a special collection of books and other items about the Northern Territory and Katherine Region. Our resources include large print books, graphic novels, books in other languages, DVDs, videos, music CDs, magazines and newspapers. We have comprehensive services and programs for a broad range of community age groups.

### Children's Programs

We run regular programs for children aimed at developing literacy, promoting reading and use of the library resources, contributing to community development and the sharing of knowledge.

#### Wriggle and Rhyme

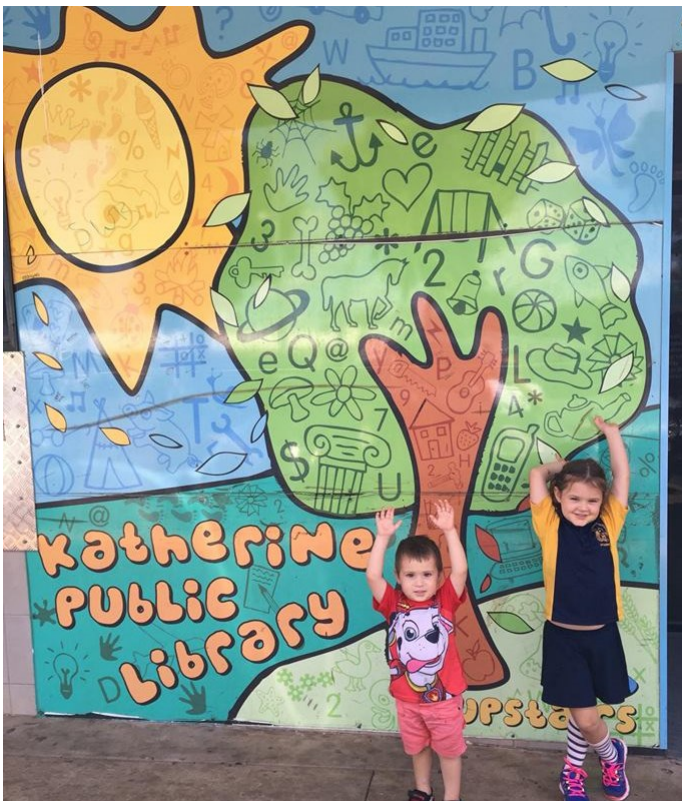
This is a program aimed at assisting parents in interacting with their child in order to develop their literacy skills from a young age using songs, rhymes and finger plays. This program is for parents and babies up to 2 years of age and is on every Tuesday at 9.30 am and Thursday at 10.30 am.

#### Storytime

This program is aimed at stimulating children's listening skills, imagination and interest in reading, through the use of picture books, music, puppets and felt board stories and other activities. This is for preschool aged children, and is on every Wednesday at 10.30 am.

#### Frillies Club

This is a fun club for 6-12 year olds with lots of varied activities during school terms. Activities we have held include Easter Egg Hunt, Halloween, board games, felt toy making and craft just to name a few.



# Council Service Delivery

## Corporate and Community Services Division

### Broadband for Seniors

This program provides senior Australians, aged 50 years and over, with a friendly and secure environment to receive computer and internet training. The internet connection and seniors computers in the Library can be used by senior citizens for practice and personal use outside of scheduled training times.

### Meetings

The Katherine Region of Writers meets regularly at the Library and everyone interested in writing is most welcome to join.

### Community Events

The Library has a calendar of events throughout the year that support community engagement, literacy, skills and knowledge sharing. The events are published on the Katherine Public Library Facebook page.

### Financial Position

Katherine Public Library is funded by Katherine Town Council with assistance from the Northern Territory Government. The 2017/18 budget overview is listed below.

#### Income

Operating grants	252,682
Other income	<u>17,400</u>
Total	270,082

#### Expenditure

Items before depreciation	417,610
Depreciation	<u>12,207</u>
	429,817

<b>Council Contribution</b>	<b>159,735</b>
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Book reading with Author Jacqueline Susan Harris (left) and Lindy, Library Assistant



# Council Service Delivery

## Corporate and Community Services Division

### Our Service, Our Plans and Our Community

The staff at the Katherine Public library are passionate about providing a high quality community space and service. The Library has set the following goals which will be achieved through matching key performance indicators.

Strategy Goal	Activity	Key Performance Indicators
<b>Collection &amp; Services:</b> The constantly changing profile of the Katherine community requires the Katherine Public Library to continually improve services The Library collection, in all its formats, is the Libraries lifeblood and the core reason for being The collection must remain current, be visually inviting and accessible	Further develop and promote the Indigenous Resources Collection Monitor and assess new alternative and emerging resource formats to ensure contemporary technologies are available to patrons, e.g. online audiobook access Participate in Territory wide committees and working groups to ensure the library service stays abreast of new industry developments and initiatives	Monitor circulation and resource collection - increase usage by 5% Raise professional profile by improving community awareness of library services by promoting through local paper, social media and in-house Attend two (2) meetings organised by Northern Territory Libraries
<b>Child Services:</b> Identify patron levels through Northern Territory Libraries (NTL) reporting and surveys The Library services for children are constantly evolving to meet the community needs and expectations	Provide pathways for participants of story-time and other popular children and parent sessions and to also engage in other Council services	Patronage levels to be identified by surveys of participants – increase participation by 2% Provide relevant information such as flyers, posters by using emails, local paper, newsletters, letters Deliver a yearly calendar of community focused programs and events that increase reading and digital literacy
<b>Youth Services:</b> Identify patron levels through NTL reporting and surveys Identify and improve youth patron levels	In partnership with Council and local schools, consult and engage with young people to identify and shape library and youth services that meet their needs Address social disadvantage issues of local youth Enhanced integration of cultural programs, potential for increased visits to library services	Provide one culture program per calendar year Attend the Youth forum Participate in National Youth Week Provide free internet for youth



# Council Service Delivery

## Corporate and Community Services Division

Strategy Goal	Activity	Key Performance Indicators
<p>Information &amp; Communication Technology:</p> <p>Library services play an important role in enabling the community to access the latest in new developments in technology, recreation and educational information</p> <p>The Library can act as a conduit for any disadvantaged people who for a range of reasons have difficulty accessing services</p>	<p>Undertake a usability review of the Library website to ensure that it is informative, accessible to all users and a point of access to the community's information needs</p>	<p>Reviews will be conducted twice a year and recommendations implemented to ensure the Library page has easy access and has up to date information</p> <p>New &amp; emerging technologies will be introduced to enhance services when available and budget allows</p>
<p>Community Engagement:</p> <p>Good customer service is vital to the success and efficiency of the Library</p> <p>The Library acts as a conduit for local stakeholders</p>	<p>Regularly consult with users and non-users; particularly hard to reach groups such as seniors, youth and people with disabilities</p>	<p>Consult with regular users and community based organisations</p> <p>Attend senior citizen meetings, youth focused committee meetings and make direct contact with disability services</p>
<p>People and Culture:</p> <p>Knowledgeable and skilled staff are fundamental to enabling the community to access the services</p> <p>It is essential to develop and foster innovation and creativity that recognizes staff achievements and importance</p>	<p>Ensure all new Library staff participate in Council's induction program, all training and professional development opportunities, and have access to best practice learning</p> <p>Review Library staff and service profile to support alignment with effective service delivery and community expectations</p>	<p>The improvement in the delivery of the Katherine Public Library mission through staff attendance</p> <p>100% attendance at staff meeting held four times a year</p> <p>Annual review of position description</p> <p>Annual review of strategic plan</p>
<p>Senior Citizens:</p> <p>Welcoming space that meets the needs of our aging population</p> <p>Easy access to training with relation to IT</p> <p>Available space for Seniors that will be suitable for events and functions</p>	<p>Senior programs including IT support</p>	<p>Work with council and aged care organisations e.g., make direct contact with seniors and carers to accommodate to their needs (disability services are available)</p> <p>Provide a safe and welcoming environment (wheel chair friendly, adequate lighting, sturdy arm chairs, etc that are suitable to requirements)</p>
<p>Finances and Assets:</p> <p>Building and spaces that are welcoming, accessible, attractive and adaptable to a range of activities are vital to the Library</p>	<p>Effective governance and asset management</p> <p>Provide a safe environment</p> <p>Provide a functional and welcoming environment</p>	<p>Participate in budget process to ensure efficient and effective financial planning (budget and assets)</p> <p>Source alternative revenue opportunities including grants for senior programs and youth services</p> <p>Ensure maintenance is cost effective and work completed within 5 business days</p> <p>Ensure the library is a safe and welcoming place (lighting is adequate and ensure easy access for all users)</p>

# Council Service Delivery

## Corporate and Community Services Division

### Katherine Visitor Information Centre



At the Katherine Visitor Information Centre our goal is for customers to have an excellent experience.

We aim to provide all customers with exceptional service while informing them of everything that Katherine has to offer. Our hope is that by going above and beyond, our customers will want to extend their stay in Katherine.

The Katherine Visitor Information Centre is a one-stop-shop as we provide information and take bookings for all of the activities in Katherine. Our friendly staff take pride in customising packages to suit all individual needs.

#### Partnerships

Tourism NT, Tourism Top End and the Katherine Town Council have a strong and mutually supportive partnership. In addition to supporting the Visitor Information Centre under a funding agreement, Tourism NT also assists through the Local Tourism Advisory Committee (LTAC) to enable the Katherine Town Council, Visitor Information Centre and local tourism operators to increase tourism for the Katherine region.

#### Visitor and Operator Updates

The Visitor Information Centre provides a monthly Tourism Newsletter which is circulated to operators, local businesses, community groups, local and state government and other visitor information centres in the Northern Territory.

#### Financial Position

The Visitor Information Centre is funded by Katherine Town Council with funding assistance from Tourism NT. The 2017/18 budget overview is listed below.

#### Income

Operating grants	289,000
Commission on sales	134,000
Other income	<u>123,500</u>
Total	546,500

#### Expenditure

Items before depreciation	669,692
Depreciation	<u>75,157</u>
Total	198,349

<b>Council Contribution</b>	<b>198,349</b>
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# Council Service Delivery

## Corporate and Community Services Division

### Our Service, Our Plans and Our Community

The staff at the Visitor Information Centre are enthusiastic about promoting Katherine as a must visit destination and the Visitor Information Centre has set the following main goals which will be achieved through matching key performance indicators.



Strategy Goal	Activity	Key Performance Indicators
<p>Raise the awareness of tourism within the Katherine region across Australia and beyond</p> <p>Increase the value of the visitor spend</p>	<p>Daily targeted marketing and re-marketing through several digital and print platforms.</p> <p>Digital Platforms:</p> <ul style="list-style-type: none"> <li>• Google Search</li> <li>• Google Google Display Network (GDN)</li> <li>• Trading Desk Banners (Display and remarketing)</li> <li>• Facebook remarketing lead generation (using Facebook to capture data and enquires through social media)</li> </ul> <p>Target prospect by the following:</p> <p>Demographic (age /job/interests/ income)</p> <p>Creating awareness campaigns</p> <p>Creating a KVIC brochure or flyer</p>	<p>Increasing the awareness, visitor numbers and sales of prospects within the Katherine region across Australia and beyond</p> <p>Improve delivery of the tourism services to Tourism Top End members as per contractual agreement with Tourism Top End</p> <p>Improve the provision of visitor information services that support Tourism NT</p> <p>Improve generic on-line search of the Katherine Visitor Information Centre (measurable through Google Analytics and remarketing)</p>
<p>Improve our customer experience</p>	<p>Innovative booking technology and new consulting strategy to reduce customer wait time within the KVIC</p> <p>Provide updated brochures and information packs to customers</p> <p>Increase staff development and training opportunities (hands on and online)</p> <p>Full time and part time staff to actively participate in famils and visitor centre exchanges</p> <p>Ticketing system on arrival with a volunteer host to welcome visitors.</p> <p>Make use of the outdoor area for visitors to hang around in and double the consulting stations, three (3) on the floor three (3) at the desk</p>	<p>Maintain exceptional standards of our CSS scores, measured by surveys sent via email or in house. Measure the improvement using Tourism Top End operator surveys (mystery shopper, super deeds)</p> <p>Improve visitor knowledge of their surroundings within the Katherine region</p> <p>Reduce the number of people standing in line waiting to be served. Creating an environment where people can sit, relax, surf the web while waiting their turn – resulting in a much happier, stress free, enjoyable environment</p>
<p>Increase the financial sustainability of the Visitor Information Centre</p>	<p>Healthy competition by implementing and internal reward system</p>	<p>Higher achievements, a more proactive environment, driving the team to meet our monthly sales targets</p>

# Council Service Delivery

## Corporate and Community Services Division

Strategy Goal	Activity	Key Performance Indicators
Improve business relationships, innovation and sustainability both internal and external	<p>Update all computer programs and introduce a new POS system (Vend)</p> <p>Actively participate in committees relating to tourism</p> <p>Organize regular meetings with all local operators providing updates and feedback, sharing new ideas</p> <p>Consistently update the VIC website and also update the brand image and style guide of the KVIC</p> <p>Targeted social media marketing and consistent remarketing internal staff meetings highlighting achievements, discussing feedback, brainstorming</p> <p>Annual review of all policies and procedures</p> <p>Engagement &amp; contact with Tourism Top End &amp; Tourism NT</p> <p>Use Council as a communication network and public consultation process</p>	<p>Improve the sales process at the Visitor Information Centre in order to create a smooth and fast transaction for both the customer and employee</p> <p>Strengthen/maintain the relationship between the Visitor Information Centre and the tourism industry partners</p> <p>Strengthen/maintain the relationship between the Visitor Information Centre and all operators</p> <p>Improve the Visitor information website across both function and aesthetics</p> <p>Increase the awareness and numbers of followers on our social media platforms</p> <p>Enhance our level of team bonding. Listening more to the voices within the team and considering the team's input and ideas</p> <p>Ensure legislation, regulations and accreditation standards are being met</p> <p>Ensure all staff new and old are knowledgeable about the latest policies and procedures relevant to them</p> <p>Build/maintain/enhance relationship with Tourism Top End and Tourism NT</p>



# Council Service Delivery

## Corporate and Community Services Division

### Financial Management

Council's financial management is governed by the *Local Government Act* and Accounting Regulations. Council independent financial auditors for 2017/18 are Lowry's Accountants. Financial Statements are compiled in accordance with relevant accounting standards.

The 2017/18 Katherine Town Council Budget (Appendix 2) and Council's 2017-2017 Long Term Financial Plan (Appendix 3) is part of this Municipal Plan.

### Investments

Council invests money not required to meet immediate operational needs. Legislation restricts whom Council can invest with to minimise risk to ratepayer funds. Council regularly sources investment options ensuring that funds will be invested appropriately to obtain an optimum return with minimum risk. Returns on investments are lower due to the ongoing interest rate cuts by the Reserve Bank.

Council's estimated interest revenue in 2017/18 is \$360,950.

Council's investment policy was reviewed in March 2016 as per the investment guidelines by the Minister for Local Government.

### Loans

Council does not have any outstanding loans nor does the 2017/18 budget make provision for any loans.

### Rates

Council charges rates using the Differential Rating System. Council calculates rates by using the Unimproved Capital Value of the property and a rate in the dollar as set out in the annual Rates Declaration.

Each zone has its own rate in the dollar. Land that falls outside the NT Planning Scheme is treated in the Rates Declaration as Agricultural. Commercial and Industrial properties are charged at a higher rate in the dollar than Urban Residential properties and urban residential properties are higher than rural.

The concept of Multiple Residential units is defined in the *Local Government Act* as "separate parts or units that are adapted for separate occupation or use".

Rates are calculated by:

- multiplying the rate in the dollar by the Unimproved Capital Value (UCV); or
  - the minimum amount for the applicable zone by the number of separate parts; or
  - the number 1;
- or whichever is the greater.

Under the *Local Government Act*, Pastoral Leases and Mining Tenements are considered to be conditionally rated. There are three conditionally rated Pastoral Leases in the Municipality. Council does not specifically rate Mining Tenements, however there are a number of extractive industry operations included within the Agricultural zone that could be treated separately as Mining Tenements.



# Council Service Delivery

## Corporate and Community Services Division

### Waste Management Charges

Where the Council provides, or is willing and able to provide a waste disposal service to within the Municipal Boundary, pursuant to the *Local Government Act*, Council will charge a fixed rate for the service as an annual charge for each parcel of land. Where multiple residential units exist on a parcel of land, the fee times the number of residential units on each parcel will be multiplied to give the annual charge.

The Waste Management charge and the minimum Waste Management levy for 2017/18 are being levied at a rate of \$310 and \$110 respectively. The Waste Management charge is levied for the provision of a 240 litre bin, weekly kerbside collection, and free access to the Waste Management Facility. The minimum annual Waste Management fee provides for free access to the Waste Management Facility only.

For properties included within the Municipality, where a 240 litre weekly bin service is either not required or considered impractical Council has determined the following:

- Business – where a business is operating from a landholding, waste disposal charges are levied on a per tonne basis when waste is taken to the Waste Management Facility.
- Residential – where Council is either not willing or not able to provide a weekly roadside collection service; and
- Vacant – when a landholding is principally residential, with an annual written notification from the owner of its vacant status, a minimum waste charge is levied which gives unlimited access to the Waste Management Facility.



# Council Service Delivery

## Corporate and Community Services Division

### Other Revenue

Council's major recurrent revenue sources are:

Revenue Source	2013/14 Actual \$	2014/15 Actual \$	2015/16 Actual \$	2016/17 Estimate \$	2017/18 Estimate \$
Rates & Charges	4,981,566	5,751,932	6,303,218	6,998,417	7,625,579
Federal Financial Assistance Grants	489,352	1,010,143	986,555	987,392	836,162
Roads to Recovery Funding	223,699	215,081	615,247	497,994	430,162
Binjari NT Operational Funding	216,162	223,943	182,936	229,936	229,936
Library Operational Funding	243,228	252,682	252,682	252,682	252,682
Waste Management Commercial Charges	365,111	383,509	464,272	412,000	480,000
Airport Usage Fees	205,313	158,977	228,802	180,000	290,000
Visitor Information Centre Operating	285,000	285,000	285,000	285,000	289,000
Interest Revenue	410,218	388,110	428,974	350,900	360,950
Fees & Charges	417,859	403,754	434,301	599,674	646,009
<b>TOTAL</b>	<b>7,837,508</b>	<b>9,073,131</b>	<b>10,181,987</b>	<b>10,793,995</b>	<b>11,440,479</b>

### Fees and Charges

Fees and Charges for 2017/18 are attached (see Appendix 7)



## Community Partnerships

### Katherine Museum

Katherine Town Council recognises the importance of the Katherine Museum's contribution to the region and visitors alike. Following on from the recently completed Katherine Museum and Museum Community Gardens Master Plan 2017-2021, Council intends to contribute financial support to the following areas:

- Customer Service (Front Counter Staff) – 2.5 hours each day [Mon – Thurs] and 5.5 hours each Friday - 372 hours annually
- Grounds Works – 12 hours for one month and then 1.5 hours each week for the remainder of the year - 117.6 hours annually



### Public Art Plan

In 2017/18 Council will compile a vision document for a public art program to assist in the revitalisation of public places and spaces through connections with our history, culture, stories and diversity. The document will underline the importance of visual arts in the public realm as well as identifying the unique qualities of our region. The document will also focus on why Katherine is a special place to live, work or visit and will raise awareness of the many opportunities for exploring and reinforcing the regions identity through public art.



## Funding the Municipal Plan

This year's budget is one that plans for a sustainable future for the organisation and the community over the next 10 to 15 years. The budget takes into account the grant sources and the increasing costs by careful management of expenditure, income and service levels. Further work will be done on these aspects in the following financial years.

Some of the highlights of the budget include:

- Footpaths – operational plus capital expenditure
- Rural slashing
- Simplification of fees
- Ongoing services – rangers, events, community grants etc.
- Major capital items include:
  - ♦ \$1,250,162 Roads

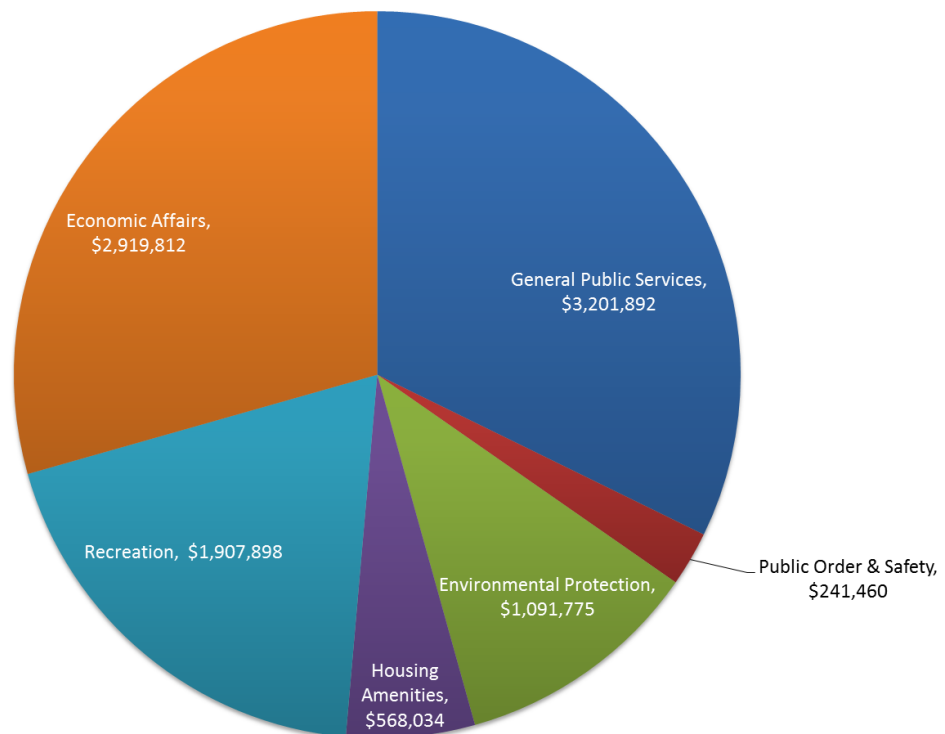
- ♦ \$115,000 New Footpaths
- ♦ \$743,000 Plant and Machinery
- ♦ \$65,000 Civic Centre Air-Conditioning Spilt System replacement
- ♦ \$62,700 Civic Centre Solar Panels
- ♦ \$50,000 Railway Terrace Drain Covering
- ♦ \$53,000 Civic Centre Lighting Upgrade (LED)
- ♦ \$40,405 Footpaths Maintenance

The following diagrams provide a snapshot view of the proportion of expenditure for capital and operational expenditure across a number of areas. A comprehensive annual budget for 2017/18 is provided and attached for review.

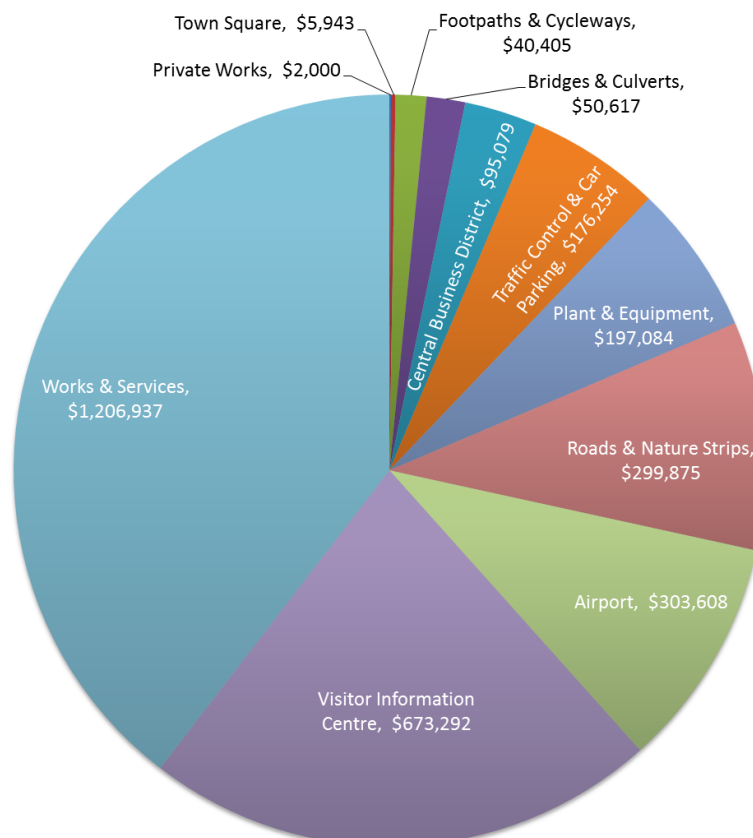


# Funding the Municipal Plan

## KATHERINE TOWN COUNCIL 2017/2018 TOTAL OPERATING EXPENDITURE BUDGET (Excluding Depreciation)

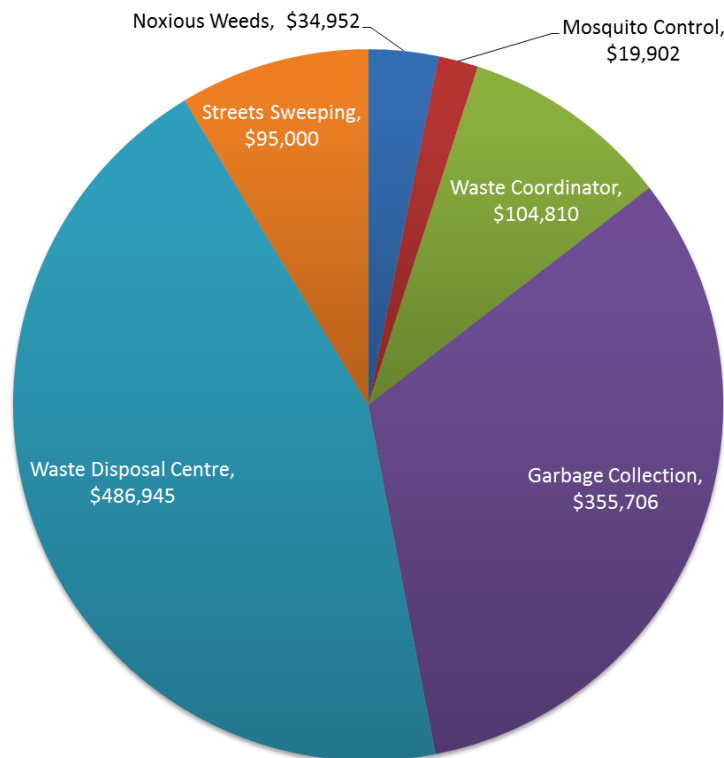


## ECONOMIC AFFAIRS 2017/18 OPERATING EXPENDITURE BUDGET (Excluding Depreciation) \$3,051,094

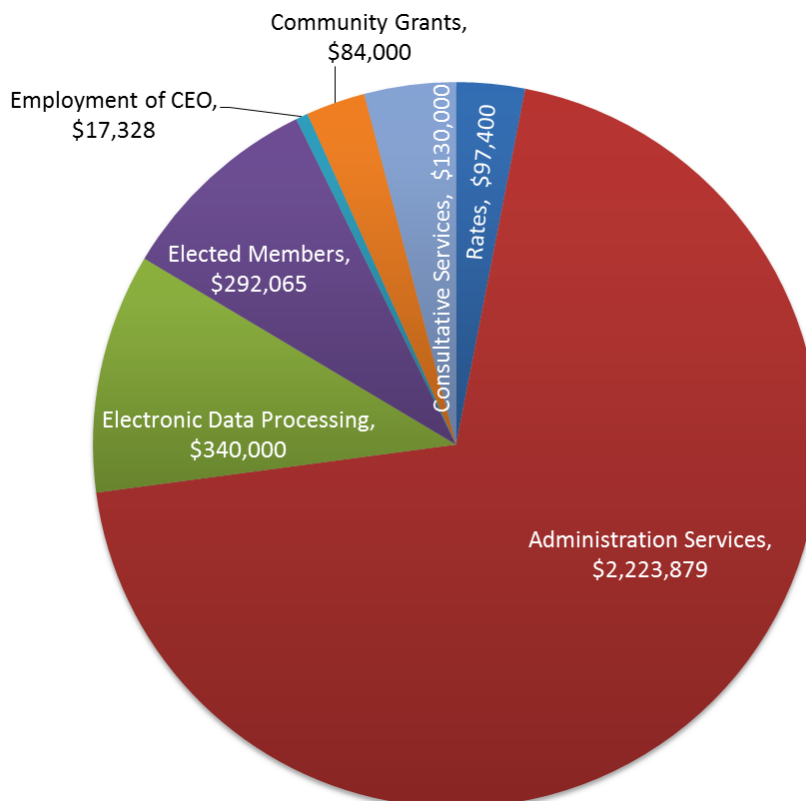


## Funding the Municipal Plan

### ENVIRONMENTAL PROTECTION 2017/18 OPERATING EXPENDITURE BUDGET (Excluding Depreciation) \$1,097,314

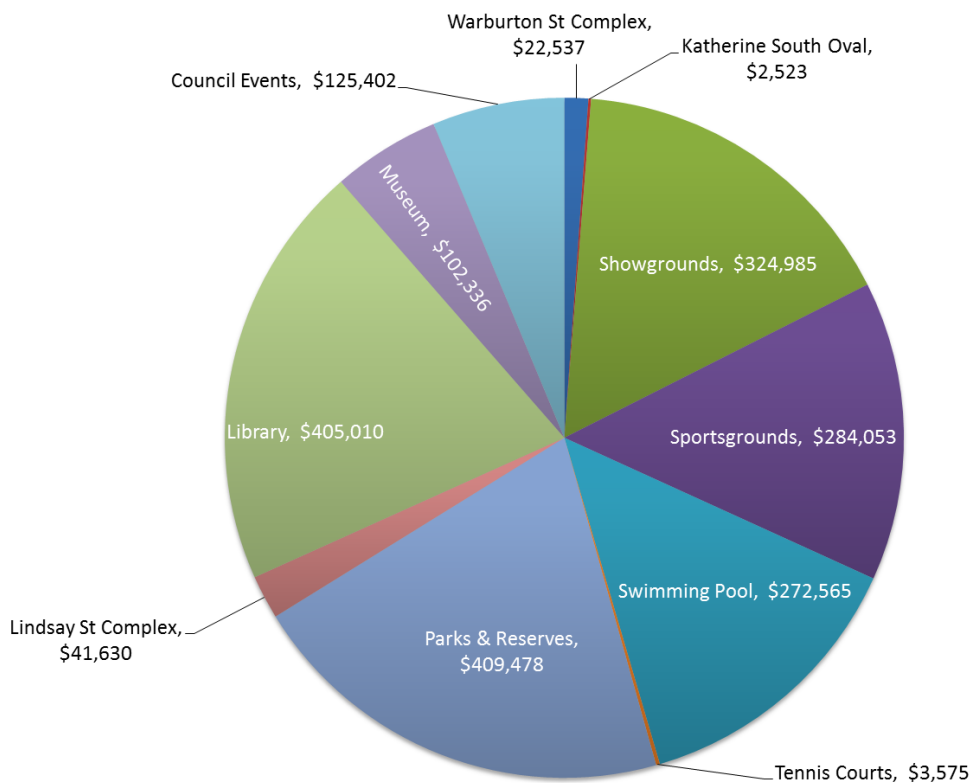


### GENERAL PUBLIC SERVICES 2017/18 OPERATING EXPENDITURE BUDGET (Excluding Depreciation) \$3,184,673

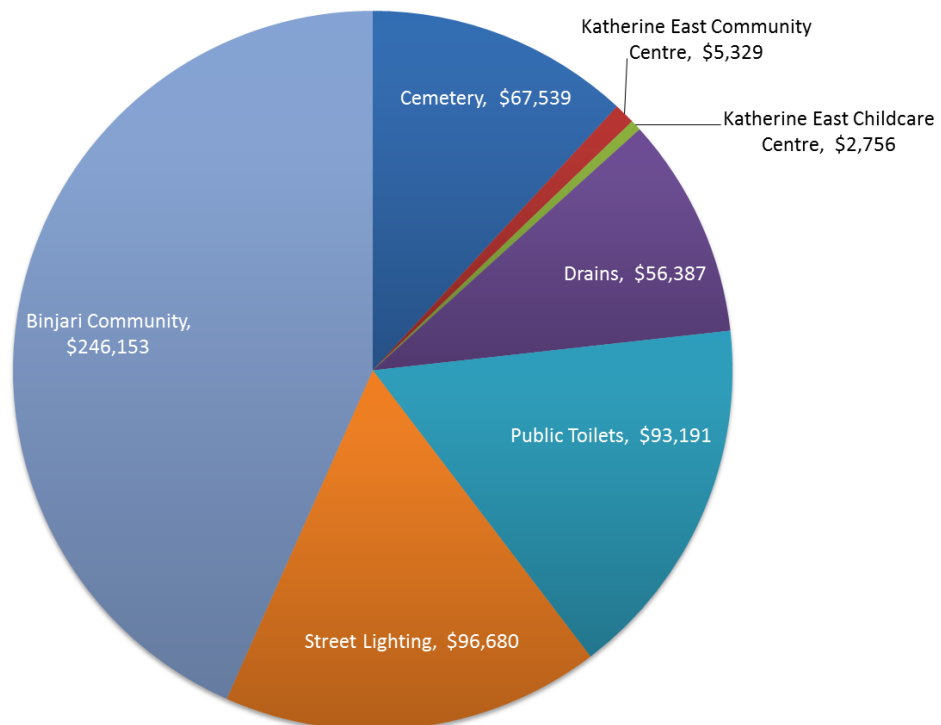


# Funding the Municipal Plan

## RECREATION & CULTURE 2017/18 OPERATING EXPENDITURE BUDGET (Excluding Depreciation)

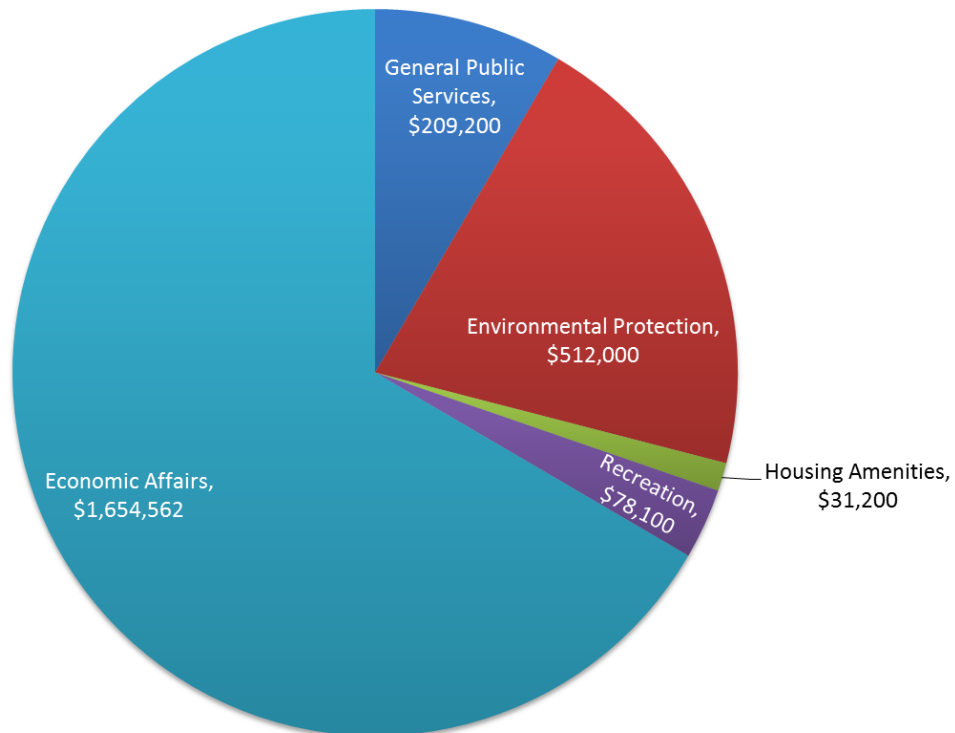


## HOUSING & COMMUNITY AMENITIES 2017/18 OPERATING EXPENDITURE BUDGET (Excluding Depreciation) \$568,034

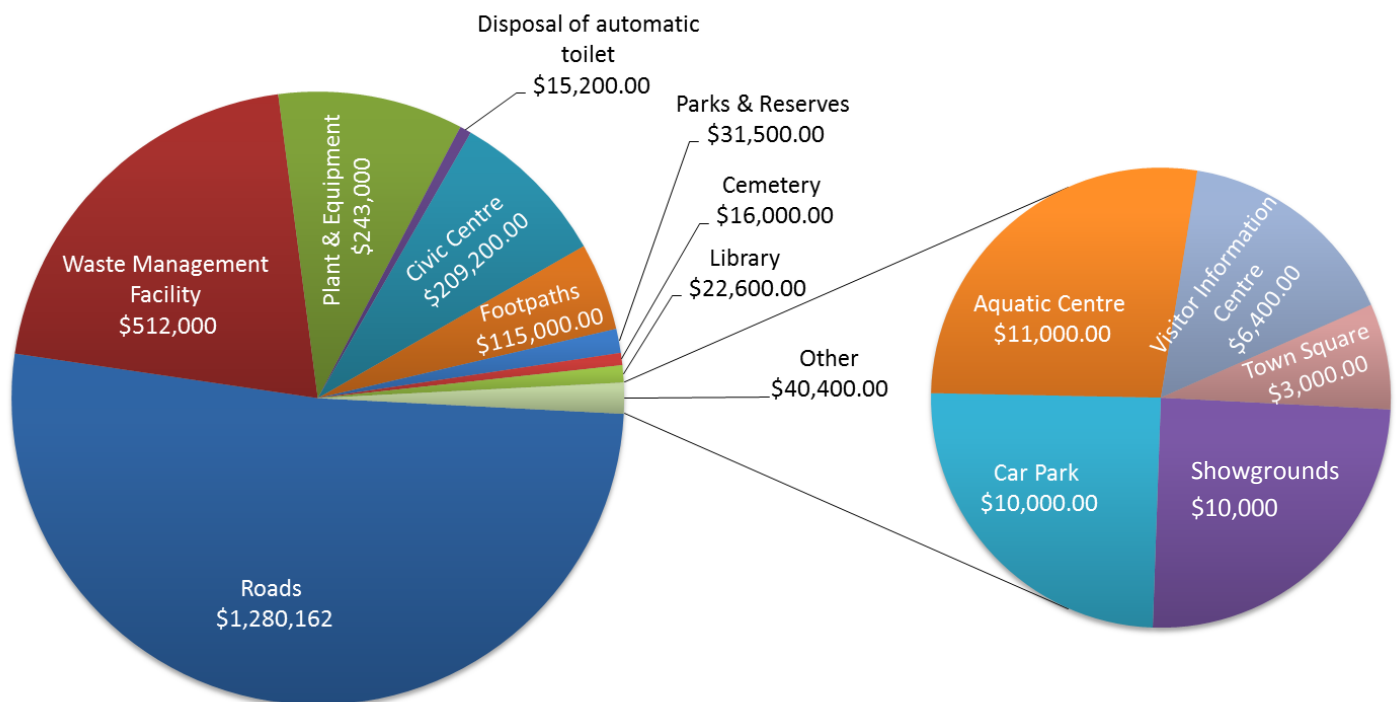


# Funding the Municipal Plan

**KATHERINE TOWN COUNCIL  
2017/18 CAPITAL BUDGET BY FUNCTION**



**KATHERINE TOWN COUNCIL  
2017/18 CAPITAL EXPENDITURE BUDGET  
\$2,248,062**



# Funding the Municipal Plan

WHERE IS THE REVENUE FROM RATES SPENT?					
	Income	Expenditure	Total Income	Total Expenditure	Rates impact
<b>Administration</b>	\$ 855,000				
<b>Operational</b>					
Administration expenses		\$ 2,223,879			
Rates		\$ 97,400			
EDP expenses		\$ 340,000			
Elected Members		\$ 292,065			
Community Grants		\$ 84,000			
Employment of CEO		\$ 15,413			
Consultative Services		\$ 130,000	\$ 855,000	\$ 3,182,758	
<b>Capital</b>		\$ 209,200		\$ 209,200	-2,536,958
<b>Public Order and Safety</b>					
Inspectorial	\$ 71,000	\$ 241,460	\$ 71,000	\$ 241,460	-170,460
<b>Environmental Protection</b>					
Noxious Weeds		\$ 34,952		\$ 34,952	-34,952
Garbage Collection		\$ 350,167		\$ 350,167	-350,167
Streetsweeping		\$ 95,000		\$ 95,000	-95,000
<b>Waste Disposal Centre</b>					
Operating	\$ 480,000	\$ 486,945			
Capital	\$ 80,000	\$ 512,000	\$ 560,000	\$ 998,945	-438,945
<b>Cemetery</b>					
Operations	\$ 66,700	\$ 67,539			
Capital	\$ -	\$ 16,000	\$ 66,700	\$ 83,539	-16,839
<b>Community Buildings</b>					
Katherine East Community Centre	\$ 5,200	\$ 5,329			
Katherine East Child Care Centre		\$ 2,756	\$ 5,200	\$ 8,084	-2,884
<b>Community Complexes</b>					
Warburton Street Complex	\$ 43,409	\$ 22,537			
Lindsay Street Complex	\$ 2,000	\$ 39,992	\$ 45,409	\$ 62,529	-17,121
<b>Sporting Facilities</b>					
<b>Showgrounds</b>					
Operating	\$ 46,800	\$ 303,159			
Capital	\$ -	\$ 10,000	\$ 46,800	\$ 313,159	
<b>Sportsground</b>					
Operating	\$ 9,200	\$ 263,610	\$ 9,200	\$ 263,610	
<b>Tennis Courts</b>					
Operating	\$ 5,471	\$ 3,575	\$ 5,471	\$ 3,575	
<b>Swimming Pool</b>					

# Funding the Municipal Plan

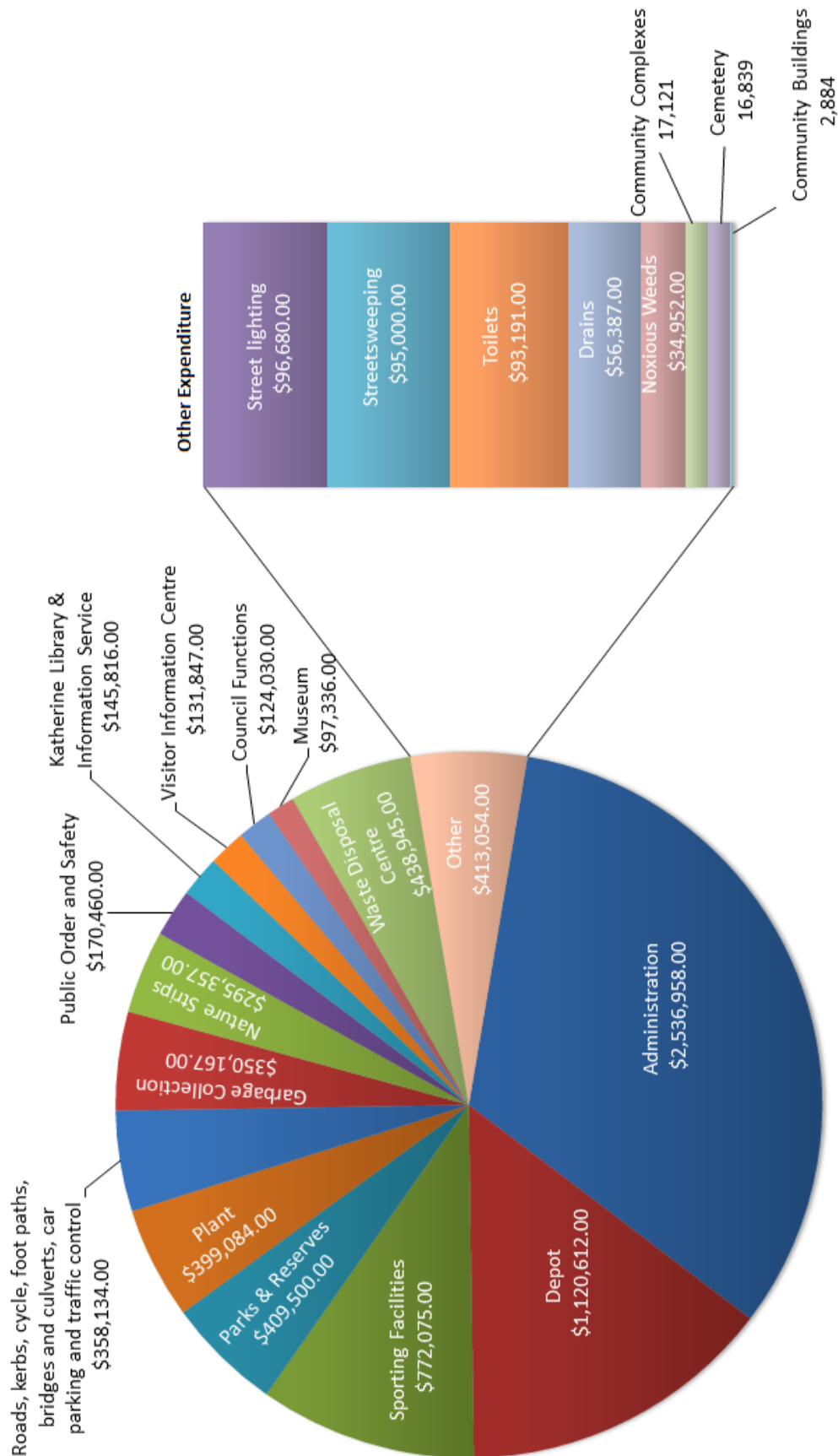
WHERE IS THE REVENUE FROM RATES SPENT?					
	Income	Expenditure	Total Income	Total Expenditure	Rates impact
Operating	\$ 30,363	\$ 272,565			
Capital	\$ -	\$ 11,000	\$ 30,363	\$ 283,565	
			\$ 91,834	\$ 863,909	-772,075
<b>Parks &amp; Reserves</b>					
<b>Bores and Irrigation</b>					
Bore Maintenance	\$ -	\$ 29,200	\$ -		
<b>Open Areas</b>					
All unnamed open areas		\$ 15,724			
Civic Centre Grounds		\$ 22,066			
<b>Katherine North Parks</b>					
Operating		\$ 49,288	\$ -		
Capital		\$ 2,000			
<b>Katherine River Reserve</b>					
Operating		\$ 80,449			
<b>Katherine South Parks</b>					
Operating		\$ 87,515			
Capital		\$ 12,500			
<b>Knotts Crossing Reserve</b>					
Operating		\$ 7,813			
Capital		\$ 15,000			
<b>Katherine East Parks</b>					
Operating		\$ 78,945			
Capital		\$ 2,000			
Railway Terrace		\$ 2,000			
Trees and shrubs		\$ 5,000	\$ -	\$ 409,500	-409,500
<b>Nature Strips</b>					
Township		\$ 93,620			
Rural		\$ 66,957			
Katherine East		\$ 41,823			
Town Square		\$ 8,943			
CBD		\$ 84,014		\$ 295,357	-295,357
<b>Drains</b>					
Open unlined drains		\$ 8,553			
Enclosed drains		\$ 47,834		\$ 56,387	-56,387
<b>Toilets</b>					
Ryan Park		\$ 61,641			
Giles Street		\$ 11,290			
VIC Grounds		\$ 20,260		\$ 93,191	-93,191
Street lighting		\$ 96,680		\$ 96,680	-96,680
<b>Katherine Library &amp; Information Service</b>					
Operating	\$ 270,082	\$ 403,298			
Capital		\$ 12,600	\$ 270,082	\$ 415,898	-145,816
<b>Museum</b>					
Operating	\$ 15,000	\$ 102,336			
Capital		\$ 10,000	\$ 15,000	\$ 112,336	-97,336
<b>Council Functions</b>					
Miscellaneous	\$ -	\$ 100,600			
Clean Up Australia Day		\$ 2,100			

# Funding the Municipal Plan

WHERE IS THE REVENUE FROM RATES SPENT?					
	Income	Expenditure	Total Income	Total Expenditure	Rates impact
Australia Day	\$ 1,300	\$ 22,630	\$ 1,300	\$ 125,330	-124,030
Roads, kerbs, cycle, foot paths, bridges and culverts, car parking and traffic control					
Roads Maintenance	\$ 615,892				
Sealed roads - township		\$ 42,001			
Sealed roads - rural		\$ 42,717			
Roads Capital	\$ 765,162	\$ 1,280,162			
Traffic control	\$ 9,000	\$ 169,598			
Bridges and Culverts		\$ 49,877			
New car park (capital)		\$ 10,000			
Cycleways & footpaths					
Operating		\$ 38,833			
Capital		\$ 115,000	\$ 1,390,054	\$ 1,748,188	-358,134
Visitor Information Centre					
Operating	\$ 546,500	\$ 671,947			
Capital		\$ 6,400	\$ 546,500	\$ 678,347	-131,847
Depot		\$ 1,120,612		\$ 1,120,612	-1,120,612
Plant					
Capital	\$ 41,000	\$ 243,000			
Operating		\$ 197,084	\$ 41,000	\$ 440,084	-399,084
	\$ 3,959,079	\$ 11,722,453	\$ 3,959,079	\$ 11,722,453	-7,763,375

# Funding the Municipal Plan

WHERE THE REVENUE FROM RATES IS SPENT (excluding depreciation)





<b>Appendix 1</b>	Katherine Region at a Glance
<b>Appendix 2</b>	Katherine Town Council Budget 2017/2018
<b>Appendix 3</b>	Long Term Financial Plan 2017-2027
<b>Appendix 4</b>	Constitutional Arrangements
<b>Appendix 5</b>	An Evolving Master Plan for Katherine and the Big Rivers Region
<b>Appendix 6</b>	Organisational Chart, Katherine Town Council
<b>Appendix 7</b>	Fees and Charges, Policy and Structure 2017/2018

# Katherine region at a glance

## Transportation

Adelaide to Darwin Railway Link  
Freight access  
Industrial zoning for Business Park  
Road and Rail Transport Hub

## Clubs/Accommodation/Restaurants

3 clubs, 2 hotels, 4 motels  
9 caravan parks and numerous smaller establishments including bed and breakfast  
13 restaurants and cafes

## Natural Resources

Water availability for consumptive uses  
Mining and exploration, solar energy  
Productive land for agriculture, horticulture and pastoral production  
Cultural heritage - ecotourism

## Education

Public primary, middle and high schools  
Charles Darwin University Campus  
School of the Air  
Special Needs School  
Catholic College

## Arts/Recreation

Museum  
Cinema

## Shopping

CBD retail traders  
Speciality stores  
Supermarkets  
4 major banks

## Childcare Facilities

Childcare Centre  
After School Care  
Early Learning Centre  
Family Day Care

## Health Facilities

1 Hospital  
1 Medical Clinic  
1 Indigenous Medical Clinic

## Sporting Facilities

4 Sporting Ovals (3 Illuminated)  
20 Sporting Clubs  
YMCA  
Aquatic Centre  
Speedway  
Pony Club  
Motorcross Track  
Golf Course

## Service Stations

9 Service Stations

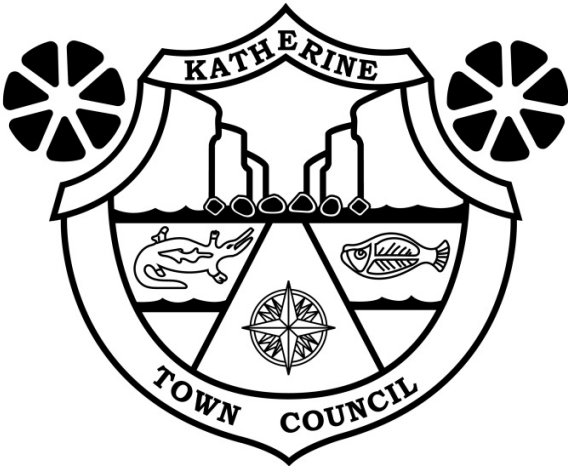
## Airline Services

Darwin/Katherine//Tennant Creek/  
Alice Springs  
– x3 per week Charter Service

## Other

Chamber of Commerce





**KATHERINE TOWN COUNCIL  
BUDGET  
2017/2018**

## **ANNUAL BUDGET**

Council is required to prepare an annual budget in accordance with *Local Government Act (The Act)*

The Act states:

- (1) A council must prepare a budget for each financial year.
- (2) The budget for a particular financial year must:
  - (a) outline:
    - (i) the council's objectives for the relevant financial year; and
    - (ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and
    - (iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives; and
  - (b) contain estimates of revenue and expenditure for the financial year (differentiating between operating and capital expenditure); and
  - (c) state the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year; and
  - (d) state the amount the council proposes by way of rates, and set out the rates structure, for the financial year; and
  - (e) contain and assessment of the social and economic effects of its rating policies; and
  - (f) state the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances.

## **Council objectives for the 2017/18 year**

Katherine Town Council's objectives for the 2017/18 year are:

- To ensure that community infrastructure is managed in a sustainable way for the benefit of Katherine residents.
- To ensure value for money and careful scrutiny of all operations to avoid waste and to improve productivity
- To adopt as a priority the sustainable management of community assets held by Council.
- To provide leadership and facilitate economic and community development.
- To support strong actions necessary to reduce anti-social behavior.
- To ensure, where appropriate and achievable, that Council activities are sustainable and based on a user pays approach.
- To fund and pre-plan initiatives in order to maximize Council's success in obtaining grant funding.

## **Measures Council proposes to take to achieve the above objectives**

- Council is currently in the process of preparing an Asset Management Plan to ensure all infrastructure assets are identified and their whole of life costs are available.
- In conjunction with other tiers of government, Council is currently developing an economic development strategy aimed at positioning the community to benefit from projected growth and development.
- Council will place a focus on using good urban design principles aimed at reducing concentrations of anti-social behavior in the Central Business District (CBD).
- Sustainability strategies will be based on equity principles, user pay models and sound financial principles.

## **Indicators Council intends to use as a means of assessing its efficiency in achieving above objectives**

- An improved Asset Management Plan is being developed to better align with our Long Term Financial Plan.
- An economic development strategy that supports and informs growth within Katherine.
- There are measurable reductions in anti-social behaviours within the CBD.
- Public open space in the CBD is attractive and regularly used by a wide cross-section of the community.
- Rates, fees and charges reflect greater equity across the community.

## Rates

Council charges rates using the Differential Rating System. Council calculates rates by using the Unimproved Capital Value (UCV) of the property and a rate in the dollar or a minimum rate as set out in the annual rates declaration.

Each zone has its own rate in the dollar. Land that falls outside the NT Planning Scheme is treated in the Rates Declaration as Agricultural. Commercial and industrial properties are charged at a higher rate in the dollar than residential properties.

For the 2017/18 financial year, Council is budgeting for a 9% increase on its current rates.

In accordance with the requirements of the *Local Government Act*, it is proposed that for the 2017/18 financial year Council will levy the following rates:

<b>Town Planning Zone</b>	<b>Zone Code</b>	<b>Rate in the Dollar</b>
Single Dwelling, Multiple Dwelling, Medium Dwelling Specific Use 1	SD, MD, MR SK1	.0127820
Agricultural	A	.0017530
Water Management	WM	.0017876
Rural	R	.0030655
Rural Living	RL	.0050270
Community Living, Specific Use 2, Specific Use 3, Community Purpose	CL, SK2, SK3, CP	.0199628
Central Business 1	CB1	.0228161
Central Business 2	CB2	.0175239
Central Business 3	CB3	.0229044
Commercial	C	.0174294
Service Commercial	SC	.0338862
Future Development, Railway	FD, RW	.0101024
Caravan Parks, Tourist Commercial	CV, TC	.0220544
Light Industry	LI	.0129634
General Industry	GI	.0122678
Organised Recreation	OR	.0088821

Minimum rate has increased from \$963 to \$1,050.

## Waste Management Charges

Where the Council provides, or is willing and able to provide a waste disposal service to land within the Municipal Boundary, pursuant to the *Local Government Act*, the Council will charge a fixed rate for the service as an annual charge for each parcel of land. Where multiple residential units exist on a parcel of land, the fee times the number of residential units on each parcel will be multiplied to give the annual charge.

The waste management charge and the minimum waste management levy will increase to \$310 and \$110 respectively. The waste management charge is levied for the provision of a 240 litre bin and free access to the waste management facility. The minimum waste management provides for free access to the waste management facility.

Council charges a tonnage charge for commercial business users to dispose of waste at the waste management facility. Businesses are not liable for the waste management charge unless they require a 240 litre bin service.

## Assessment of Social and Economic Effects of the Rating Policy

Council has in many years continued to make conscious decisions to minimise the social and economic effects of its rating policy by keeping any increases in rates to a minimum. As part of its financial planning and budget processes, the rate revenue required to meet expenditure needs is calculated taking into account other sources of revenue. The structure of the rating system is then determined, considering how the rates are levied between, and within, various categories of ratepayers.

In relation to payment of rates Council has a rating policy which allows for payment of rates by instalments. Council is sympathetic to ratepayers who have difficulty in meeting their payment obligations by allowing them to enter into an arrangement with no recovery action being taken provided the arrangement is being adhered to. Council also offers deferment of rates (for recovery at a later time) in some cases.

## Elected Member Allowances

In accordance with *Local Government Act*, Katherine Town Council proposes to pay the following elected member allowances in 2017/18:

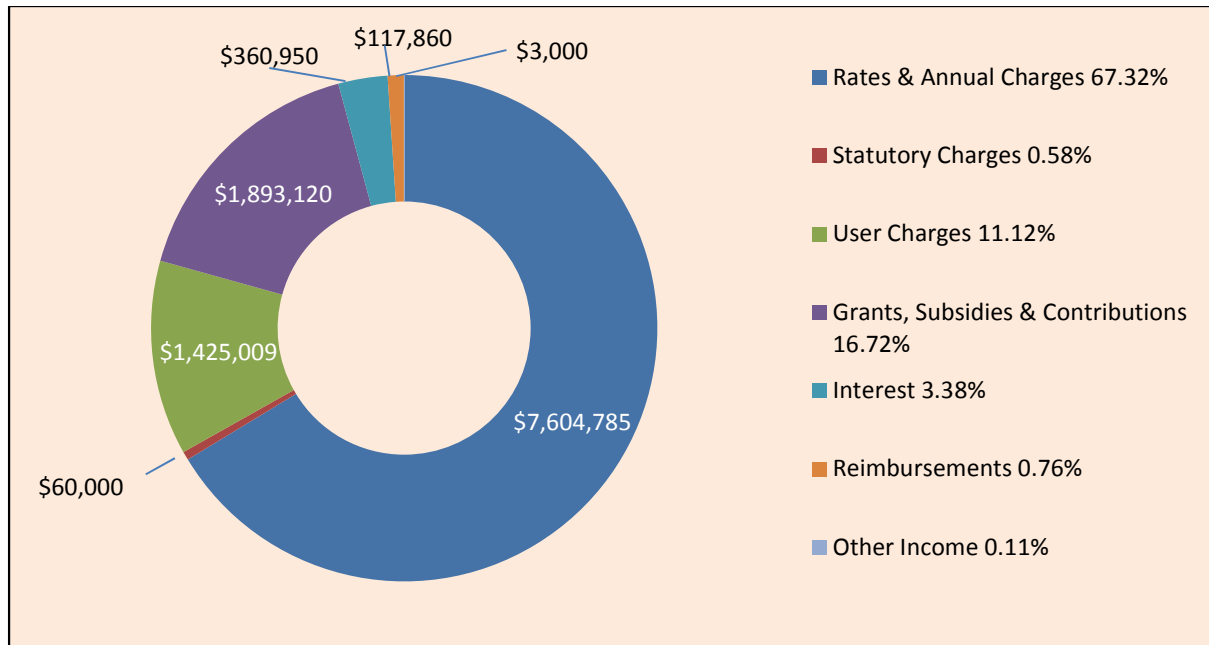
<b>Allowance Type</b>	<b>Mayor</b>	<b>Deputy Mayor</b>	<b>Alderman</b>
Annual Base Allowance	\$ 66,518	\$ 19,955	\$ 12,195
Annual Electoral Allowance	\$ 5,542	\$ 3,325	\$ 3,325
<b>Total</b>	<b>\$ 72,060</b>	<b>\$ 23,280</b>	<b>\$ 15,520</b>

The total amount budgeted for the above allowances is \$172,940.

## FINANCIAL SUMMARY

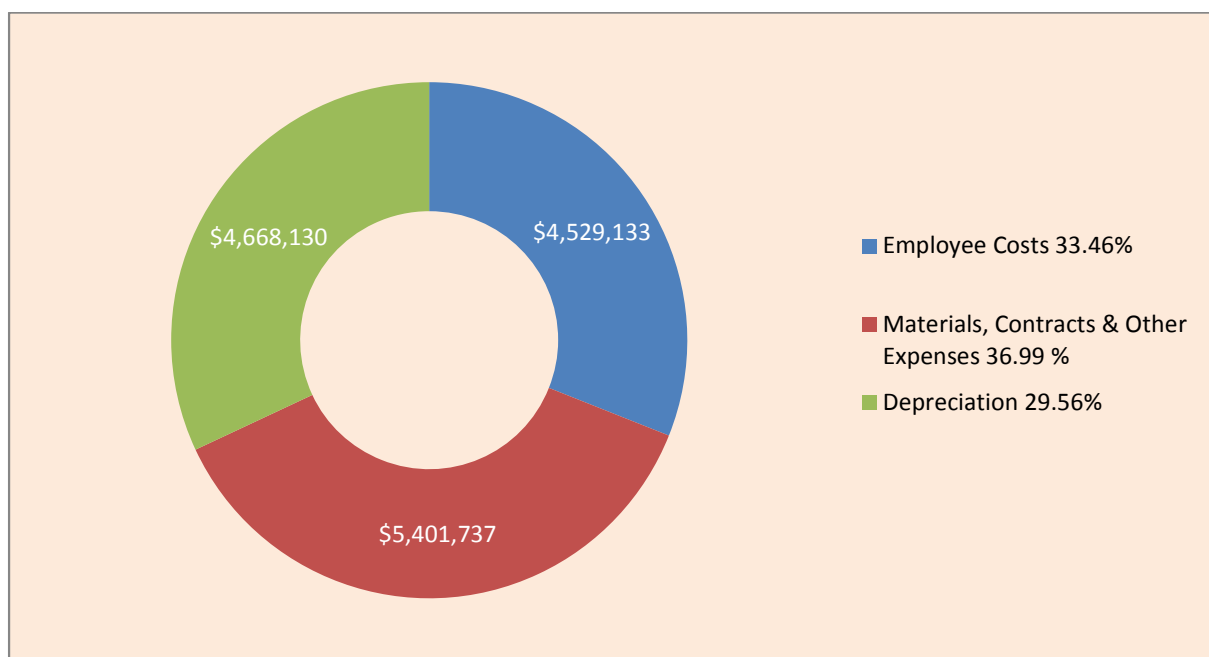
### TOTAL OPERATING REVENUE

Operating revenue of \$11.4 million budgeted in 2017/2018 is summarised below by major category.



### TOTAL OPERATING EXPENDITURE

Operating revenue of \$14.6 million budgeted in 2017/2018 is summarised below by major category.



## **Budgeted Financial Statements**

Budgeted financial statements for 2017/18 on the following pages are:

### **Budgeted Income Statement**

This statement (sometimes called the Profit and Loss Statement) summarises all sources of Council's income and all operating expenses including depreciation.

The Net Operating Surplus/(Deficit) measures Council's financial performance. This figure is calculated by deducting the total operating expenses from the total operating income/revenue.

### **Budgeted Balance Sheet**

This statement (sometimes called Statement of Financial Position) summarises Council's expected total assets and liabilities at the end of the year. The difference between the total assets and total liabilities is called equity – the larger the equity, the stronger the financial position.

### **Budgeted Capital Funding Statement**

This statement provides details of Council's capital expenditure and the sources of funds to be used to finance the expenditure.

### **Budgeted Statement of Changes in Equity**

This statement summarises Council's equity throughout the financial year. Council's equity can change as a result of a surplus or deficit as recorded in the Income Statement and an increase or decrease in the net value of non-current assets resulting from a revaluation of those assets.

### **Budgeted Cash Flow Statement**

This statement summarises the actual flows of cash for a period and explains the change in the cash balance held from the start of the period through to the end of the reporting period. This shows where Council received its cash from and then what it spent it on.

**Katherine Town Council  
Budgeted Income Statement  
For the Year Ending 30 June 2018**

	Revised 2016/17 \$	Budget 2017/18 \$
<b>INCOME</b>		
Rates	6,998,417	7,604,785
Statutory charges	60,300	60,000
User charges	1,196,474	1,425,009
Grants, subsidies and contributions	1,865,510	2,107,795
Interest	350,900	360,950
Reimbursements	80,700	117,860
Other income	2,800	3,000
	<u>10,555,101</u>	<u>11,679,399</u>
<b>EXPENDITURE</b>		
Employee Costs		
Salaries & Wages	3,078,336	3,219,607
Provisions	709,355	715,330
Superannuation	389,454	405,800
Training	110,497	104,600
Other	85,670	83,796
	<u>4,373,313</u>	<u>4,529,133</u>
Materials, contracts and other expenses		
Advertising	95,600	119,500
Bad Debts	1,500	30,500
Bank Charges	32,000	39,700
Book Purchases	5,000	5,000
Community Grants	98,000	84,000
Consultant	302,500	270,000
Council Elections	20,000	60,000
Debt Collection Costs	22,770	23,000
Elected Members Allowance	171,234	172,940
Elected Members Other Expenses	89,859	78,259
Electricity	353,647	302,287
Fuel	110,000	97,400
Insurance	228,739	228,817
Management Fees	80,000	80,000
Materials & Contracts	3,032,667	3,284,500
Merchandise Purchases	51,478	63,000
Museum Grounds Maintenance	22,497	22,497
Postage	13,700	21,200
Printing & Stationery	31,058	33,500
Rent	15,370	4,000
Sewerage	97,642	97,869
Subscriptions	27,450	25,550
Telephone	72,960	59,420
Vehicle Registrations	18,500	24,000
Water	118,950	158,581
	<u>5,113,121</u>	<u>5,385,520</u>
<b>Total Operating Expenses</b>	<u>9,486,434</u>	<u>9,914,653</u>
<b>Operating Surplus/(Deficit)</b>		
<b>before depreciation</b>	<u>1,068,667</u>	<u>1,764,746</u>
Depreciation	<u>3,896,889</u>	<u>4,668,130</u>

**Katherine Town Council  
Budgeted Income Statement  
For the Year Ending 30 June 2018**

	Revised 2016/17 \$	Budget 2017/18 \$
<b>Operating Surplus/(Deficit)</b>		
<b>before capital items</b>	(2,828,222)	(2,903,384)
Net gain (loss) on disposal of assets	(85,466)	(90,000)
Amounts received specifically for new or upgraded assets	1,022,994	756,162
<b>Net Operating Surplus/(Deficit)</b>	(1,890,694)	(2,237,222)
<b>NET RESULT</b>	(1,890,694)	(2,237,222)
<b>OTHER COMPREHENSIVE INCOME</b>		
Changes in Valuation of non-current assets	7,083,255	-
Total Other Comprehensive Income	7,083,255	-
<b>TOTAL COMPREHENSIVE INCOME</b>	5,192,561	(2,237,222)

**Katherine Town Council  
Budgeted Balance Sheet  
As at 30 June 2018**

<b>Actual 2015/16 \$</b>		<b>Revised 2016/17 \$</b>	<b>Budget 2017/18 \$</b>
<b>ASSETS</b>			
<b>Current Assets</b>			
15,132,352	Cash and cash equivalents	11,264,266	11,120,134
674,614	Trade and other receivables	583,641	706,778
29,670	Inventories	35,409	39,592
<b>15,836,636</b>		<b>11,883,316</b>	<b>11,866,504</b>
<b>Non-Current Assets</b>			
	Infrastructure, Property,		
62,398,433	Plant and Equipment	64,489,117	62,189,772
303,197	Capital works in progress	303,197	-
<b>62,701,630</b>		<b>64,792,314</b>	<b>62,189,772</b>
<b>78,538,266</b>	<b>TOTAL ASSETS</b>	<b>76,675,630</b>	<b>74,056,276</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
3,206,417	Trade and other payables	3,200,000	3,021,996
653,717	Provisions	690,330	691,352
<b>3,860,134</b>		<b>3,890,330</b>	<b>3,713,348</b>
<b>Non-Current Liabilities</b>			
27,138	Provisions	25,000	28,512
<b>27,138</b>		<b>25,000</b>	<b>28,512</b>
<b>3,887,272</b>	<b>TOTAL LIABILITIES</b>	<b>3,915,330</b>	<b>3,741,860</b>
<b>74,650,994</b>	<b>NET ASSETS</b>	<b>72,760,300</b>	<b>70,314,418</b>
<b>EQUITY</b>			
12,252,561	Accumulated Surplus/(Deficit)	10,361,867	8,124,645
62,398,433	Asset Revaluation Reserve	62,398,433	62,189,772
<b>74,650,994</b>	<b>TOTAL EQUITY</b>	<b>72,760,300</b>	<b>70,314,418</b>

**Katherine Town Council  
Budgeted Capital Funding Statement  
For the Year Ended 30 June 2018**

	2016/17 \$	2017/18 \$
<b>Sources of capital funding</b>		
General revenue used for capital purposes	1,613,340	1,607,900
Other capital revenue sources:		
Proceeds from the sale of capital assets	93,000	121,000
Grants and subsidies	3,411,197	756,162
Transfer from internally restricted funds	79,650	500,000
	<u>5,197,187</u>	<u>2,485,062</u>
<b>Application of capital funding</b>		
Non current capital assets :		
Buildings & Other Structures	134,000	103,200
Furniture, Fixture & Equipment	70,300	120,200
Improvements	3,829,730	110,500
Infrastructure	906,563	1,408,162
Plant & Equipment	256,594	743,000
	<u>5,197,187</u>	<u>2,485,062</u>

**KATHERINE TOWN COUNCIL**  
**Budgeted Statement of Changes in Equity**  
**For the Year Ended 30 June 2018**

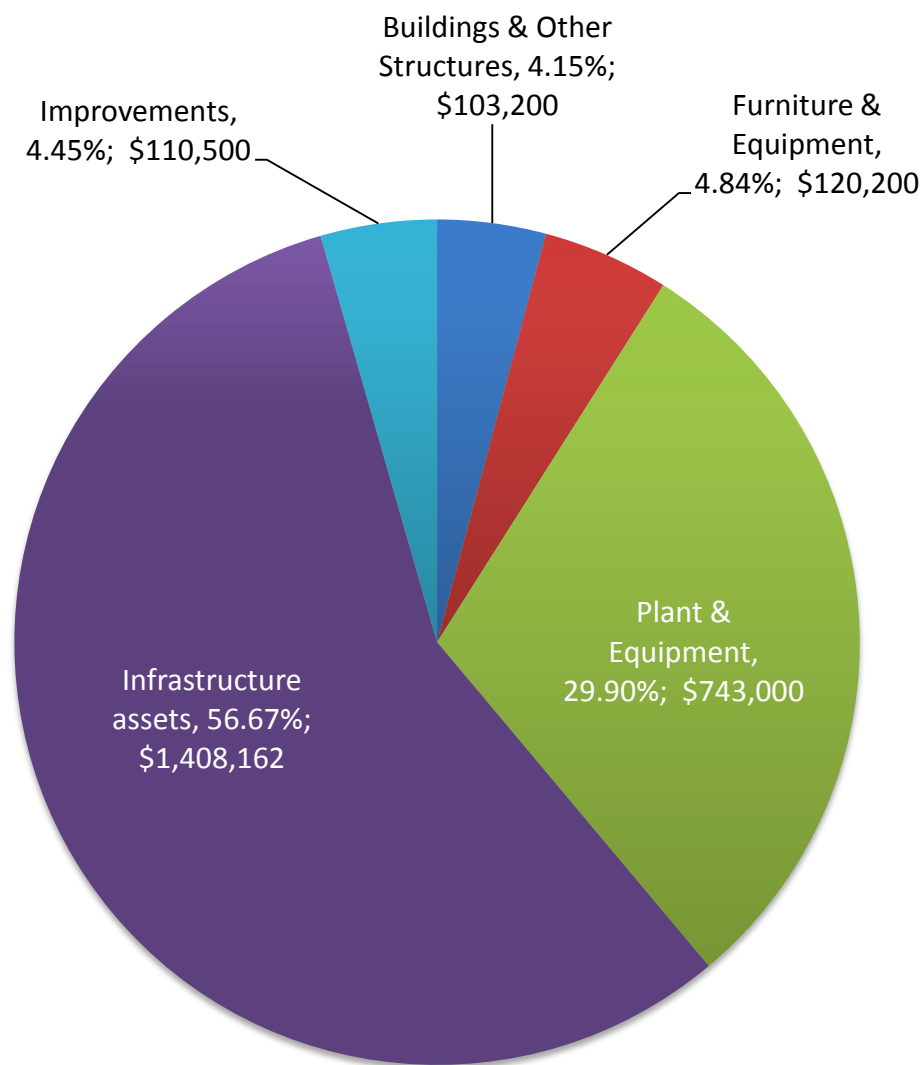
	Accumulated Surplus/ (Deficit)  \$	Asset Revaluation Reserve  \$	Total Equity  \$
<b>Budget 2017/18</b>			
Balance at end of previous reporting period	10,361,867	62,189,772	72,551,639
<b>Net surplus/(deficit) for the year</b>	<b>(2,237,222)</b>	-	<b>(2,237,222)</b>
<b>Balance at end of period</b>	<b>8,124,645</b>	<b>62,189,772</b>	<b>70,314,417</b>
 <b>Budget 2016/17</b>			
Balance at end of previous reporting period	12,252,561	62,398,433	74,650,994
Net surplus/(deficit) for the year	<b>(1,890,694)</b>	-	<b>(1,890,694)</b>
<b>Balance at end of period</b>	<b>10,361,867</b>	<b>62,398,433</b>	<b>72,760,300</b>
 <b>Actual 2015/16</b>			
Balance at end of previous reporting period	<b>(12,740,312)</b>	81,786,726	69,046,414
Net surplus/(deficit) for the year	2,366,410	-	2,366,410
Other Comprehensive Income - Prior Period Adjustments	22,626,463	<b>(19,388,293)</b>	3,238,170
<b>Balance at end of period</b>	<b>12,252,561</b>	<b>62,398,433</b>	<b>74,650,994</b>

**Katherine Town Council  
Budgeted Cash Flow Statement  
For the Year Ending 30 June 2018**

<b>Actual 2015/16 \$</b>		<b>Revised 2016/17 \$</b>	<b>Budget 2017/18 \$</b>
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
12,445,013	Operating receipts	10,332,198	11,473,036
345,261	Investment receipts	350,900	360,950
(9,089,359)	Operating payments to suppliers and employees	(9,968,487)	(10,370,218)
<u>3,700,915</u>	<b>Net Cash provided by (or used in) operating activities</b>	<u>714,611</u>	<u>1,463,768</u>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
<b>Receipts</b>			
1,008,639	Amounts specifically for new or upgraded assets	1,022,994	756,162
95,455	Sale of replaced assets	93,000	121,000
<b>Payments</b>			
(1,825,892)	Expenditure on renewal/replacement of assets	(5,698,691)	(2,485,062)
<u>(721,798)</u>	<b>Net Cash provided by (or used in) investing activities</b>	<u>(4,582,697)</u>	<u>(1,607,900)</u>
2,979,117	<b>Net increase (decrease) in cash held</b>	(3,868,086)	(144,132)
<u>12,153,235</u>	Cash and cash equivalents at beginning of period	<u>15,132,352</u>	<u>11,264,266</u>
<u>15,132,352</u>	<b>Cash at end of reporting period</b>	<u>11,264,266</u>	<u>11,120,134</u>

## CAPITAL WORKS PROGRAM

Capital expenditure of \$2,485,062 budgeted for 2017/18 is summarized below by major class.

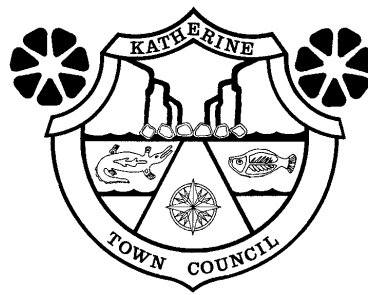


# CAPITAL WORKS SUMMARY 2017/2018

AREA	ITEM DETAIL	Revised 2016/17	Budget 2017/18
Civic Centre	Communications equipment	-	5,000
Civic Centre	Solar panels	-	62,700
Civic Centre	Split system replacement x 12	-	65,000
Civic Centre	Lighting upgrade (LED)	-	53,000
Civic Centre	Photocopier replacement 3375	16,000	-
Civic Centre	Upgrade telephone system	19,000	-
Civic Centre	PC replacement	9,000	-
Civic Centre	Cash register	5,000	-
Civic Centre	Computer replacement x 4	-	10,000
Civic Centre	Ipads (Elected Members x 7)	-	8,500
Civic Centre	Mobile phone replacement	-	5,000
Civic Centre	Ipads & mobile phones	8,400	-
Cemetery	Continuation CF Plinth Extensions	13,500	16,000
Cemetery	Irrigation Upgrade (New Works)	6,000	-
Cemetery	Installation of cemetery boards in rotunda	3,000	-
Ryan Park Toilet	Disposal of automatic toilet	-	15,200
Waste Management Facility	New Traxcavator 963D	-	500,000
Waste Management Facility	Replace office flooring	-	12,000
Waste Management Facility	Waste Management Planning	-	-
Showgrounds	AFLNT Oval Upgrade	20,105	-
Showgrounds	Showgrounds seating stage (2)	-	10,000
Showgrounds	Horse yards shelter beams (rotted)	7,000	-
Showgrounds	Toilets	10,000	-
Showgrounds	Replace spectator grandstand seating	10,000	-
Sportsground	Infrastructure upgrade	450,000	-
Aquatic Centre	Front roller door	-	11,000
Tennis Courts	Multi use capability; Tennis/Netball courts	42,000	-
Hot Springs	Hot Springs revegetation/revitalisation	451,958	-
Katherine North Parks	Playground compliance	3,000	2,000
Knotts Crossing Reserve	New bollards & gate	-	15,000
Katherine South Parks	Playground compliance	3,000	2,000
Katherine South Parks	Ryan Park solar light x3 @ \$3500/each	-	10,500
Katherine East Parks	Playground compliance	3,000	2,000
Lindsay St Complex	Nativity scene & Christmas lighting	5,000	-
Lindsay St Complex	Formalisation of Lindsay St Complex Car Park	109,000	-
Library	Staff computers	3,800	-
Library	Computer replacement	-	8,600
Library	Tables & chairs (children)	1,500	4,000

# CAPITAL WORKS SUMMARY 2017/2018

AREA	ITEM DETAIL	Revised 2016/17	Budget 2017/18
Library	Upgrade telephone system	4,000	-
Library	1998 Flood Anniversary Exhibits	-	10,000
Roads	Roads to Recovery	971,540	430,162
Roads	Railway Tce drain fill	-	50,000
Roads	Shoulder reconstruction	150,000	-
Roads	Emungalan Road Causeway	1,618,540	-
Roads	Black Spot	-	600,000
Roads	Urban street reseals	250,000	100,000
Car Park	Wurli-wurlinjang	-	10,000
Roads	Rural road reseals	550,000	100,000
Footpaths	Rolling installation program; schools & service centre connectivity	50,000	115,000
Town Square	Irrigation upgrade	-	3,000
Plant & Equipment	Works vehicle (AWM manager's car)	-	30,000
Plant & Equipment	Depot Utilities	-	30,000
Plant & Equipment	New Tipper Truck	77,000	-
Plant & Equipment	Finance Manager vehicle	-	44,000
Plant & Equipment	Kubota tractor	80,000	-
Plant & Equipment	Kubota 2800mm cut 5 deck oval mower	-	74,000
Plant & Equipment	Mayor's vehicle	50,000	-
Plant & Equipment	Quad bike 507	-	-
Plant & Equipment	Hilux single cab pl182 ECM	-	40,000
Plant & Equipment	Hilux single cab pl169	26,000	-
Plant & Equipment	Offset verge slasher	-	25,000
Airport	Terminal airconditioning replacement	30,000	-
Airport	Communications building ceiling	18,000	-
Airport	Streetlighting upgrade	16,650	-
Airport	Terminal internal fixtures upgrade	15,000	-
Visitor Information Centre	PC replacements	3,600	3,800
Visitor Information Centre	Computer & EFTpos	-	2,600
Visitor Information Centre	Painting exterior walls	45,000	-
Municipal Depot	Flood resilience project	23,594	-
Municipal Depot	Extension to outside storage (undercover)	8,000	-
	<b>TOTAL CAPITAL WORKS PROGRAM</b>	<b>5,186,187</b>	<b>2,485,062</b>



# KATHERINE TOWN COUNCIL LONG TERM FINANCIAL PLAN 2017/2018



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## **1. MESSAGE FROM THE CHIEF EXECUTIVE OFFICER**

I am pleased to present our Long Term Financial Plan 2017/27 revised from last financial year.

The Long Term Financial Plan provides a financial assessment of the activities and projects that Council proposes to undertake in the short, medium and long term, and will guide our future strategies to ensure Katherine Town Council operates in a sustainable manner.

Council has worked hard to position itself financially to continue to deliver the current levels of service to the community, and to address the infrastructure backlog associated with funding constraints and ageing infrastructure.

The Plan takes into consideration assumptions based on current service levels, and it will enable Council to test its future strategies against long term financial projections.

There are two major infrastructure items that have been included in the Long Term Financial Plan; \$20 M for the rehabilitation of the existing waste management facility and the commissioning of a new site in 2026/27, and \$6 M for 50% of the road works that will fall due in 2019/20 (14 years post the 2006 flood repair works).

The Long Term Financial Plan is intended as a guiding document for all activities of Katherine Town Council into the future, and it will be reviewed annually to ensure its applicability based on community feedback and capacity analysis.

The Long Term Financial Plan 2017/18 – 2017/28 reflects Council's desire and capacity to deliver the strategies, initiatives, works and programs.

It includes:

- Projected income and expenditure, balance sheet and cash flow statement
- Planning assumptions used to develop the Plan
- Methods of monitoring financial performance.

## 1.1 Purpose of the Long Term Financial Plan

The Long Term Financial Plan acts as a tool for both the Council and the community to use in deciding what resources Council needs to apply to deliver on the outcomes. The Long Term Financial Plan seeks to answer the following questions:

- Can we survive the financial pressures of the future?
- What are the opportunities for future income and economic growth?
- Can we afford what the community wants?
- How can we go about achieving these outcomes?

## 1.2 Long Term Financial Sustainability

A financially sustainable Council is one that has the ability to fund ongoing service delivery, and the renewal and replacement of assets without imposing excessive debt or rate increases on future generations. This definition has been translated into four key financial sustainability principles:

- Council should achieve a **fully funded operating position** reflecting that Council collects enough revenue to fund operational expenditure, and renewal of infrastructure,
- Council should **maintain sufficient cash reserves** to ensure that it can meet its short-term working capital requirements,
- Council should have a **fully funded capital program, where the source of funding is identified and secured for both capital renewal and new capital works,**
- Council should **maintain its asset base**, by renewing ageing infrastructure which is identified and by ensuring cash reserves are set aside for those works which are yet to be identified.

It is important to note that while these principles represent financial sustainability, in the current environment, as with most Councils the Katherine Town Council will find it difficult to obtain this level of sustainability.

## 1.3 Measuring Long Term Financial Sustainability

The Council uses performance indicators to measure Council's financial performance and position. The indicators measure both recurrent operations and capital sustainability.

Council will review its Long Term Financial Plan against these indicators as part of assessing the long term financial health of the Council and its capacity to fund any proposed Delivery Program.

Ratio	Calculation	Sustainable Target	2015/16 Ratio	Commentary
Operating Surplus Ratio (without depreciation)	Operating Revenue less Operating Expenditure including interest = Net Operating Surplus Divided by Own Source Revenue (Rates)	(+ve) Between 0% and 15%	21%	Indicates Council has a balanced Budget (before depreciation)
Operating Surplus Ratio (with depreciation)	Operating Revenue less Operating Expenditure including interest and depreciation = Net Operating Surplus Divided by Own Source Revenue (Rates)	(+ve) Between 0% and 15%	-35%	Indicates Council has a balanced Budget (before depreciation) however with depreciation included there is an operating deficit
Current Ratio	Current Assets less restricted assets = Net Current Assets Divided by Current Liabilities less Current Liabilities associated with Restricted Assets = Net Current Liabilities	> Or = to 1:1	5.88:1	Indicates Council's ability to fund its short term expenditure needs. It focuses on the liquidity position of a local government that has arisen from past year's transactions.
Rates Coverage Ratio	Total Rates Revenue Divided by Total Expenses	> or = to 40%	52%	Indicates Council's ability to cover its costs through its own rates revenue.
Asset Sustainability Ratio	Capital Renewal Expenditure Divided by Depreciation Expense	90% to 100%	35%	Indicates the level of asset renewal expenditure sufficiency to maintain assets in the long-term
Asset Consumption Rate	Depreciated Replacement Cost of Assets (Written Down Value) Divided by Current Replacement Cost	50% to 75%	52%	The extent to which depreciable assets have been consumed by comparing their written down value to their replacement cost.

## **2. COUNCIL ENVIRONMENT AND INFLUENCES**

### **2.1 Council Environment**

Katherine is a major centre for tourism, transport and RAAF Base Tindal, which is set to undertake significant infrastructure upgrades over the next 10 years.

### **2.2 Functions of Katherine Town Council**

The functions of the Katherine Town Council, in accordance with the Local Government Act are as follows:

- (1) The functions of a council include the following:
  - (a) to plan for the future requirements of its area for local government services;
  - (b) to provide services and facilities for the benefit of its area, its residents and visitors;
  - (c) to provide for the interests and well-being of individuals and groups within the council area;
  - (d) to carry out measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
  - (e) to manage and develop council facilities and services in its area in a sustainable way;
  - (f) to manage and develop for the benefit of its area all the resources available to the council;
  - (g) other functions assigned to the council under this or any other Act.
- (2) The functions of a council may (if the council chooses to perform them) include the following:
  - (a) to promote its area as a location for appropriate industries or commerce or as an attractive tourist destination;
  - (b) to establish or support organisations or programs that benefit the Council area.

### **2.3 Risks**

Waste and environmental management is one of the key services that Katherine Town Council provides. Council faces a number of risks in relation to waste management such as further increases in the Environmental Protection Agency (EPA) requirements, and the need to commission a new waste disposal site and rehabilitate the existing site within the next ten years. The capital costs are at least \$20 M with increased operating costs. This cost has been factored into the Long Term Financial Plan however, there is a shortfall in funding this major infrastructure item and will require an additional \$1 M (indexed) in revenue per annum from 2019/20 to fund the new facility.

The Katherine waste management facility operating costs have been increased due to greater EPA requirements, e.g. the cost to degas items such as refrigerators, freezers, air conditioners etc.

The Katherine waste management facility fees and charges structure are well below those across Australia and an increase in revenue from waste services is needed to raise the revenue required to fund a replacement site. A complete plan for waste management including fees and charges structure is in progress and will inform the Long Term Financial Plan into the future.

Katherine's history includes the 1998 and the 2006 floods which required subsequent major road infrastructure works. Major road reworks have been factored into the Long Term Financial plan in 2021/22.

## 2.4 Infrastructure Asset Management

Katherine Town Council is an extremely asset intensive organisation, as is all Local Governments. Council currently has around \$127M (excluding land) of assets and the amount that Council expends to maintain these assets is critical to ensuring that they perform and deliver the services as intended for their full useful life.

Infrastructure assets are a significant part of Council's operations with depreciation alone accounting for \$4.7 M per annum or 32% of Council's annual expenditure budget. Including the cost of maintaining and operating these assets this number is significantly higher.

Councils in Australia including Katherine Town Council have historically not had the funds to budget for the full cost of depreciation (either through undertaking capital works renewals or transferring funds to reserves). Therefore, some serious consideration has been given to what level of renewal of infrastructure is affordable and offers the best service possible. The Long Term Financial Plan budgets for an annual average of \$2.8 M for renewals, which takes into account an estimated residual value of assets, and a 56% renewal rate.

The accepted benchmark is 90 – 100% for the asset sustainability ratio, (i.e. to renew capital to 90 – 100% of depreciation). Council has significantly improved its performance of this ratio from 22.4% in 2013/14 to 35% in 2014/15. However in reality assets do have a residual value and complete renewal does not occur, or need to occur by the straight line depreciated useful life. Components of assets do need renewal (e.g. roofing and resealing of roads) however, the structures such as building footings and road pavement infrastructure will likely not require renewal and it is the cost of these items that have been identified as the estimated residual value. By applying a residual value to these items the functional asset sustainability ratio for Council is approximately 48%, (which is consistent with the planned average 56% renewal rate).

## 2.5 Asset Backlog

Council has worked hard to determine, define and quantify its infrastructure backlog particularly in relation to roads, footpaths and kerbing which is a result of Council underfunding asset renewal in the past.

Council's buildings are generally in average condition and have likely suffered the same underfunding in the past; this is supported by the continuing increase in Council's expenditure requirements on maintenance and building repair.

## **2.6 External Influences**

### **Regulatory Environment**

Council operates in a highly regulated environment driven by the Local Government Act and various other legislative instruments that define the scope and boundaries of Council's role and the way it must conduct its business.

### **Wider Territory Environment**

The focus of Council services delivery is impacted by both the Northern Territory and Federal Governments in relation to the availability of external funding and key Territory and Federal priorities.

### **Balancing the Budget**

Council's budget has faced significant pressures including:-

- Greater competition in the allocation of external funding such as the Financial Assistance Grants
- Lack of indexation

## **3. 2017/18 PLAN**

The 2017/18 Plan provides an assessment of the financial sustainability of the Council to continue to deliver the current services over the longer term.

Council faces two significant challenges. Firstly, Council must generate sufficient revenue to balance the budget and sustain this into the future. Secondly, Council must address its infrastructure assets backlog.

The following key principles have been used in the development of the model

- Council should maintain its existing service levels to residents,
- Budgets should aim to maintain assets to at least the same condition as they were at the start of each financial year, and where possible improve,
- Management should continually look for ways to structurally realign resources and/or increase income opportunities without changes to service standards,
- Council should continue to improve its capacity to fund its recurrent operations and renew critical infrastructure through sustainable financial decision making.

### **3.1 Base Financial Budgets**

In preparing the Long Term Financial Plan the 2017/18 Plan the actuals have been taken from the 2015/16 year financial year statements.

## 3.2 Indexation

Indexation has been applied to the assumptions made in the Long Term Financial Plan. The Consumer Price Index, Construction Index and the Enterprise Agreement have been applied across Council's discretionary budget allocations to ensure that Council's budget reflect projected movements in real dollar terms.

## 3.3 Revenue Assumptions

### 3.3.1 Rates

The council area is predominately urban, rural and agricultural. The annual rate increase has been forecast at 9% for 2017/18 and then declining percentage increases through until 2026/27.

The interest on overdue rates will reduce from 17% to 9% from 1 July 2017.

### 3.3.2 Financial Assistance and Operating Grants

The financial assistance and operating grants have been factored in with the known allowances for indexation.

### 3.3.3 Capital Grants

The capital grants applied in the model are R2R and Black Spot funding.

### 3.3.4 Fees and Charges

Council has the ability to raise revenue through the adoption of a fee or a charge for services or facilities.

The fees and charges which Council can charge are split into two categories:

1. Regulatory Fees – These fees are generally determined by the Northern Territory Legislation, and primarily relate to public order and safety.
2. Discretionary Fees – Council has the capacity to determine the charge or fee for discretionary works or services such as the use of community facilities

Council applies the general principle that fees and charges should not be set at appropriate levels that reflects user pay principles.

The waste management facility charges or revenue will need to increase to enable the commissioning of a new facility. This revenue may be raised via charges for use of the facility and/or the waste levy.

### 3.3.5 Interest and Investment Revenue

The projected interest revenue is based on the outstanding cash balances at the end of the financial year.

### 3.3.6 Capital Revenue

Council has no plans to sell Council properties in the long term.

## 3.4 Expenditure Assumptions

### 3.4.1 Salaries, Wages and Employee Costs

Salaries, Wages and Employee Costs have increased in line with the current Enterprise Agreement.

### 3.4.2 Materials and Contracts

Materials and Supplies consist of a range of expenditure to support the delivery of services including materials and contract fees. Contracts include a number of major out sourced services including civil engineering works and cleaning. In consideration of the significant value in contracts, a review of contracts, may present opportunities for efficiencies. It has been assumed that the overall expenditure will increase by 3.3% per annum.

### 3.4.3 Insurance

It is assumed the expenditure for insurance will remain constant over the period, adjusted by CPI per annum post 2016/17.

### 3.4.4 Depreciation

The depreciation charge has been included in the model on the basis that depreciation is a representational charge for the consumption of the assets and is the widely accepted standard to reflect the overall costs that ratepayers should fund to allow Council to maintain the current level of services.

### 3.5 Capital Expenditure Program

The capital expenditure program for 2017/18 Plan is listed below.

<b>LAND AND BUILDINGS</b>	
Renewal/ Upgrade of Buildings	203,700
<b>MOTOR VEHICLES</b>	
Motor Vehicle Replacement Existing Fleet	144,000
<b>PLANT AND EQUIPMENT</b>	
Additional Heavy Plant	500,000
Additional Small Plant	99,000
<b>Total Plant and Equipment</b>	<b>599,000</b>
<b>FURNITURE AND EQUIPMENT</b>	
Replacement Furniture & Equipment	57,500
<b>INFRASTRUCTURE - ROADS</b>	
Carpark	10,000
Roundabouts	200,000
Black Spot Projects	600,000
Roads to Recovery Projects	430,162
<b>Total Infrastructure Roads</b>	<b>1,240,162</b>
<b>INFRASTRUCTURE - OTHER</b>	
Infrastructure (Footpaths etc.)	115,000
Lighting	10,500
Improvements	41,000
Drainage and Irrigation	53,000
Decommissioning	21,200
<b>Total Infrastructure Other</b>	<b>240,700</b>
<b>CAPITAL WORKS TOTAL</b>	<b>2,485,062</b>

This capital expenditure program is a reflection of the requirements identified in Council's Asset Management Plans.

## 3.6 Balance Sheet Reserves

### 3.6.1 Reserves

Council is proposing to establish a number of cash reserves for specific purposes including an asset management reserve. 2017/18 will be the first year to transfer funds to a reserve. Into the future other reserves will be established to budget for other items including local government elections every four (4) years) and employee entitlements.

The establishment and funding of cash reserves is a financial management strategy to provide funds for future expenditure that could not otherwise be financed during a single year without having a material impact on the budget. For example, local government elections occur every four years, so Council sets aside one quarter of the estimated cost of this activity each financial year.

The proposed reserves are:

	Reserve	Purpose of Reserve
2017/18	Asset Management reserve	An annual amount based upon asset renewal requirements.
2018/19	Waste Management	An annual amount based upon the actual surplus between cash expenditure and income from the waste service.
	Employee Leave Entitlements	The level of the reserve should be maintained at a level equivalent to the accrued employees' entitlement of staff eligible to retire. This reserve should be maintained at the industry benchmark equivalent to 20% of the outstanding Employee Leave Entitlements liability as at 30 June each year.
	Plant Replacement	Funds to this reserve are to fund the replacement of Council's plant and equipment.
	Local Government Election and Constitutional Arrangements	An annual provision allocation from general revenue each year towards the cost of conducting Council's general elections and the review of constitutional arrangements every four years.
	Katherine Civil Airport	An annual amount based upon the actual cash surplus between expenditure and income from the Katherine Civil Airport operations.
	Major Capital Renewals	This reserve is intended for to accumulate the funds required for major capital renewal projects extending past ten (10) years.
	Emergency Management	This reserve is to accumulate contingency funds for emergency management operations.

KATHERINE TOWN COUNCIL

LONG TERM FINANCIAL PLAN

2017/2027

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Statement of Comprehensive Income by Nature and Type

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>INCOME: REVENUES FROM ORDINARY ACTIVITIES</b>										
EXCLUDING PROFIT ON ASSET DISPOSAL, NON-OPERATING GRANTS, SUBSIDIES & CONTRIBUTIONS										
Rates	7,559,816	8,126,803	8,736,313	9,304,173	9,908,944	10,553,026	11,238,973	11,969,506	12,747,524	13,576,113
Rates Growth	44,969	7,744	6,531	-	-	-	-	-	-	-
Operating Grants, Subsidies & Contributions	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795
Fees & Charges	1,485,009	1,534,014	1,584,636	1,636,929	1,690,948	1,746,749	1,804,392	1,863,937	1,925,447	1,988,987
Waste Facility Increase Charges	-	-	1,000,000	1,032,500	1,066,056	1,100,703	1,136,476	1,173,411	1,211,547	1,250,923
Interest Earnings	360,950	369,974	379,223	388,704	398,421	408,382	418,591	429,056	439,783	450,777
Other Revenue	120,860	120,860	120,860	120,860	120,860	120,860	120,860	120,860	120,860	120,860
<b>Total Revenue</b>	<b>11,679,399</b>	<b>12,267,189</b>	<b>13,935,359</b>	<b>14,590,961</b>	<b>15,293,025</b>	<b>16,037,515</b>	<b>16,827,087</b>	<b>17,664,565</b>	<b>18,552,955</b>	<b>19,495,454</b>
<b>EXPENDITURE: EXPENSES FROM ORDINARY ACTIVITIES</b>										
EXCLUDING LOSS ON ASSET DISPOSAL										
Employee Costs	(4,529,133)	(4,687,652)	(4,851,720)	(5,021,530)	(5,197,284)	(5,379,189)	(5,567,460)	(5,762,322)	(5,964,003)	(6,172,743)
Materials & Contracts	(4,597,966)	(4,749,699)	(4,906,439)	(5,068,352)	(5,235,608)	(5,408,383)	(5,586,859)	(5,771,226)	(5,961,676)	(6,158,411)
Utilities	(558,737)	(581,086)	(604,330)	(628,503)	(653,643)	(679,789)	(706,981)	(735,260)	(764,670)	(795,257)
Depreciation	(4,668,130)	(4,831,733)	(5,040,563)	(5,040,563)	(5,126,329)	(5,342,997)	(5,342,997)	(5,433,909)	(5,663,576)	(5,663,576)
Interest Expenses	-	-	-	-	-	-	-	-	-	-
Insurance	(228,817)	(231,105)	(233,416)	(235,750)	(238,108)	(240,489)	(242,894)	(245,323)	(247,776)	(250,254)
Other Expenditure	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>	<b>(14,582,783)</b>	<b>(15,081,276)</b>	<b>(15,636,468)</b>	<b>(15,994,698)</b>	<b>(16,450,971)</b>	<b>(17,050,846)</b>	<b>(17,447,191)</b>	<b>(17,948,038)</b>	<b>(18,601,701)</b>	<b>(19,040,241)</b>
<b>Sub-total</b>	<b>(2,903,384)</b>	<b>(2,814,087)</b>	<b>(1,701,110)</b>	<b>(1,403,737)</b>	<b>(1,157,946)</b>	<b>(1,013,331)</b>	<b>(620,104)</b>	<b>(283,473)</b>	<b>(48,746)</b>	<b>455,213</b>
Non-Operating Grants, Subsidies & Contributions	756,162	515,081	1,128,977	793,054	793,054	793,054	793,054	793,054	793,054	793,054
Profit on Asset Disposals	-	-	-	-	-	-	-	-	-	-
Loss on Asset Disposals	(90,000)	-	-	-	-	-	-	-	-	-
<b>Sub-total</b>	<b>666,162</b>	<b>515,081</b>	<b>1,128,977</b>	<b>793,054</b>	<b>793,054</b>	<b>793,054</b>	<b>793,054</b>	<b>793,054</b>	<b>793,054</b>	<b>793,054</b>
<b>NET RESULT</b>	<b>(2,237,222)</b>	<b>(2,299,006)</b>	<b>(572,133)</b>	<b>(610,684)</b>	<b>(364,893)</b>	<b>(220,277)</b>	<b>172,950</b>	<b>509,580</b>	<b>744,308</b>	<b>1,248,266</b>
<b>Other Comprehensive Income</b>										
Changes in Valuation of non-current assets	-	8,075,315	-	-	8,559,834	-	-	9,073,424	-	-
Total Other Comprehensive Income	-	8,075,315	-	-	8,559,834	-	-	9,073,424	-	-
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(2,237,222)</b>	<b>5,776,309</b>	<b>(572,133)</b>	<b>(610,684)</b>	<b>8,194,941</b>	<b>(220,277)</b>	<b>172,950</b>	<b>9,583,005</b>	<b>744,308</b>	<b>1,248,266</b>

# Katherine Town Council Long Term Financial Plan 2017 - 2027

## Statement of Comprehensive Income by Program

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>INCOME: REVENUES FROM ORDINARY ACTIVITIES</b>										
EXCLUDING PROFIT ON ASSET DISPOSAL AND NON-OPERATING GRANTS, SUBSIDIES & CONTRIBUTIONS										
Governance (General Public Services)	7,502,278	7,879,846	8,951,397	9,372,524	9,823,495	10,301,720	10,808,902	11,346,858	11,917,516	12,522,931
General Purpose Funding (Public Order and Safety)	71,000	74,573	84,714	88,700	92,968	97,493	102,293	107,384	112,785	118,514
Law, Order, Public Safety (Environmental Protection)	1,728,922	1,815,933	2,062,875	2,159,925	2,263,853	2,374,061	2,490,943	2,614,916	2,746,426	2,885,946
Waste Facility Increase Charges	-	-	-	-	-	-	-	-	-	-
Education and Welfare	-	-	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-	-
Community Amenities	301,836	317,027	360,138	377,081	395,225	414,465	434,870	456,513	479,472	503,830
Recreation and Culture	441,836	464,072	527,179	551,981	578,540	606,705	636,574	668,257	701,865	737,520
Transport	-	-	-	-	-	-	-	-	-	-
Economic Services	1,633,528	1,715,739	1,949,056	2,040,751	2,138,944	2,243,072	2,353,504	2,470,638	2,594,891	2,726,713
Other Property and Services	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>11,679,399</b>	<b>12,267,189</b>	<b>13,935,359</b>	<b>14,590,961</b>	<b>15,293,025</b>	<b>16,037,515</b>	<b>16,827,087</b>	<b>17,664,565</b>	<b>18,552,955</b>	<b>19,495,454</b>
<b>EXPENDITURE: EXPENSES FROM ORDINARY ACTIVITIES</b>										
EXCLUDING LOSS ON ASSET DISPOSAL AND FINANCE COSTS										
Governance (General Public Services)	(3,201,892)	(3,311,344)	(3,433,246)	(3,511,901)	(3,612,083)	(3,743,796)	(3,830,820)	(3,940,789)	(4,084,312)	(4,180,600)
General Purpose Funding (Public Order Safety)	(241,460)	(249,714)	(258,906)	(264,838)	(272,393)	(282,325)	(288,888)	(297,181)	(308,004)	(315,266)
Law, Order, Public Safety (Environmental Protection)	(1,091,775)	(1,129,096)	(1,170,661)	(1,197,481)	(1,231,641)	(1,276,552)	(1,306,225)	(1,343,723)	(1,392,661)	(1,425,493)
Health	-	-	-	-	-	-	-	-	-	-
Education and Welfare	-	-	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-	-
Community Amenities	(551,817)	(570,681)	(591,689)	(605,245)	(622,510)	(645,210)	(660,208)	(679,160)	(703,895)	(720,489)
Recreation and Culture	(1,907,898)	(1,973,116)	(2,045,754)	(2,092,622)	(2,152,317)	(2,230,800)	(2,282,654)	(2,348,181)	(2,433,701)	(2,491,077)
Transport	-	-	-	-	-	-	-	-	-	-
Economic Services	(2,919,812)	(3,019,622)	(3,130,784)	(3,202,510)	(3,293,867)	(3,413,976)	(3,493,333)	(3,593,614)	(3,724,493)	(3,812,299)
Depreciation	(4,668,130)	(4,831,733)	(5,040,563)	(5,040,563)	(5,126,329)	(5,342,997)	(5,342,997)	(5,433,909)	(5,663,576)	(5,663,576)
<b>Total Expenditure</b>	<b>(14,582,783)</b>	<b>(15,081,276)</b>	<b>(15,636,468)</b>	<b>(15,994,698)</b>	<b>(16,450,971)</b>	<b>(17,050,846)</b>	<b>(17,447,191)</b>	<b>(17,948,038)</b>	<b>(18,601,701)</b>	<b>(19,040,241)</b>
<b>Net Result from Operating Activities</b>	<b>(2,903,384)</b>	<b>(2,814,087)</b>	<b>(1,701,110)</b>	<b>(1,403,737)</b>	<b>(1,157,946)</b>	<b>(1,013,331)</b>	<b>(620,104)</b>	<b>(283,473)</b>	<b>(48,746)</b>	<b>455,213</b>

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Statement of Comprehensive Income by Program

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>NON-OPERATING GRANTS, SUBSIDIES, CONTRIBUTIONS</b>										
Law, Order, Public Safety	-	-	-	-	-	-	-	-	-	-
Recreation and Culture	-	-	-	-	-	-	-	-	-	-
Education and Welfare	-	-	-	-	-	-	-	-	-	-
Transport (R2R)	756,162	215,081	828,977	493,054	493,054	493,054	493,054	493,054	493,054	493,054
Economic Services (Black Spot)	-	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
<b>Sub-total</b>	756,162	515,081	1,128,977	793,054	793,054	793,054	793,054	793,054	793,054	793,054
<b>PROFIT / (LOSS) ON DISPOSAL OF ASSETS</b>										
Governance	-	-	-	-	-	-	-	-	-	-
General Purpose Funding	-	-	-	-	-	-	-	-	-	-
Law, Order, Public Safety	-	-	-	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-	-	-	-
Education and Welfare	-	-	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-	-
Community Amenities	-	-	-	-	-	-	-	-	-	-
Recreation and Culture	-	-	-	-	-	-	-	-	-	-
Transport	(90,000)	-	-	-	-	-	-	-	-	-
Economic Services	-	-	-	-	-	-	-	-	-	-
Other Property and Services	-	-	-	-	-	-	-	-	-	-
<b>Sub-total</b>	(90,000)	-	-	-	-	-	-	-	-	-
<b>NET RESULT</b>	<b>(2,237,222)</b>	<b>(2,299,006)</b>	<b>(572,133)</b>	<b>(610,684)</b>	<b>(364,893)</b>	<b>(220,277)</b>	<b>172,950</b>	<b>509,580</b>	<b>744,308</b>	<b>1,248,266</b>
<b>OTHER COMPREHENSIVE INCOME</b>										
Changes in Valuation of non-current assets	-	8,075,315	-	-	8,559,834	-	-	9,073,424	-	-
<b>Total Other Comprehensive Income</b>	-	8,075,315	-	-	8,559,834	-	-	9,073,424	-	-
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(2,237,222)</b>	<b>5,776,309</b>	<b>(572,133)</b>	<b>(610,684)</b>	<b>8,194,941</b>	<b>(220,277)</b>	<b>172,950</b>	<b>9,583,005</b>	<b>744,308</b>	<b>1,248,266</b>

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Statement of Financial Position

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>ASSETS</b>										
<b>CURRENT ASSETS</b>										
Cash and Cash Equivalents	11,120,135	11,039,294	11,750,782	13,122,828	4,915,604	8,763,232	13,698,204	18,541,544	21,991,072	7,945,027
Receivables	706,778	735,049	764,451	795,029	826,830	859,904	894,300	930,072	967,274	1,005,965
Inventories	39,592	41,176	42,823	44,535	46,317	48,170	50,096	52,100	54,184	56,352
Inventories - Land Held for Resale	-	-	-	-	-	-	-	-	-	-
<b>Total Current Assets</b>	<b>11,866,505</b>	<b>11,815,518</b>	<b>12,558,056</b>	<b>13,962,393</b>	<b>5,788,751</b>	<b>9,671,305</b>	<b>14,642,600</b>	<b>19,523,716</b>	<b>23,012,531</b>	<b>9,007,344</b>
<b>NON-CURRENT ASSETS</b>										
Receivables	-	-	-	-	-	-	-	-	-	-
Inventories	-	-	-	-	-	-	-	-	-	-
Property, Plant and Equipment	26,943,072	30,131,096	29,551,279	29,365,553	31,341,338	30,245,664	28,488,790	30,036,974	29,710,318	28,201,090
Infrastructure	37,587,762	39,947,406	38,923,507	36,795,447	50,879,448	47,553,139	44,181,830	46,994,668	43,977,067	60,375,749
<b>Total Non-Current Assets</b>	<b>64,530,834</b>	<b>70,078,502</b>	<b>68,474,786</b>	<b>66,161,000</b>	<b>82,220,786</b>	<b>77,798,804</b>	<b>72,670,620</b>	<b>77,031,642</b>	<b>73,687,385</b>	<b>88,576,839</b>
<b>TOTAL ASSETS</b>	<b>76,397,339</b>	<b>81,894,020</b>	<b>81,032,842</b>	<b>80,123,393</b>	<b>88,009,537</b>	<b>87,470,108</b>	<b>87,313,220</b>	<b>96,555,358</b>	<b>96,699,915</b>	<b>97,584,184</b>
<b>LIABILITIES</b>										
<b>CURRENT LIABILITIES</b>										
Payables	3,021,996	3,142,876	3,268,591	3,399,335	3,535,308	3,676,720	3,823,789	3,976,741	4,135,810	4,301,243
Current Portion of Long Term Borrowings	-	-	-	-	-	-	-	-	-	-
Provisions	691,352	719,006	747,766	777,677	808,784	841,135	874,781	909,772	946,163	984,009
<b>Total Current Liabilities</b>	<b>3,713,348</b>	<b>3,861,882</b>	<b>4,016,357</b>	<b>4,177,011</b>	<b>4,344,092</b>	<b>4,517,855</b>	<b>4,698,570</b>	<b>4,886,512</b>	<b>5,081,973</b>	<b>5,285,252</b>
<b>NON-CURRENT LIABILITIES</b>										
Long Term Borrowings	-	-	-	-	-	-	-	-	-	-
Provisions	28,512	29,652	30,839	32,072	33,355	34,689	36,077	37,520	39,021	40,581
<b>Total Non-Current Liabilities</b>	<b>28,512</b>	<b>29,652</b>	<b>30,839</b>	<b>32,072</b>	<b>33,355</b>	<b>34,689</b>	<b>36,077</b>	<b>37,520</b>	<b>39,021</b>	<b>40,581</b>
<b>TOTAL LIABILITIES</b>	<b>3,741,860</b>	<b>3,891,534</b>	<b>4,047,196</b>	<b>4,209,083</b>	<b>4,377,447</b>	<b>4,552,545</b>	<b>4,734,646</b>	<b>4,924,032</b>	<b>5,120,994</b>	<b>5,325,833</b>
<b>NET ASSETS</b>	<b>72,655,479</b>	<b>78,002,486</b>	<b>76,985,647</b>	<b>75,914,310</b>	<b>83,632,090</b>	<b>82,917,564</b>	<b>82,578,574</b>	<b>91,631,326</b>	<b>91,578,922</b>	<b>92,258,350</b>

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Statement of Financial Position

	2016/17	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>NET CURRENT ASSETS</b>											
<b>CURRENT ASSETS</b>											
Cash and Cash Equivalents	11,264,266	11,120,135	11,039,294	11,750,782	13,122,828	4,915,604	8,763,232	13,698,204	18,541,544	21,991,072	7,945,027
Receivables	583,641	706,778	735,049	764,451	795,029	826,830	859,904	894,300	930,072	967,274	1,005,965
Inventories	35,409	39,592	41,176	42,823	44,535	46,317	48,170	50,096	52,100	54,184	56,352
Inventories - Land Held for Resale	-	-	-	-	-	-	-	-	-	-	-
<b>Total Current Assets</b>	<b>11,883,316</b>	<b>11,866,505</b>	<b>11,815,518</b>	<b>12,558,056</b>	<b>13,962,393</b>	<b>5,788,751</b>	<b>9,671,305</b>	<b>14,642,600</b>	<b>19,523,716</b>	<b>23,012,531</b>	<b>9,007,344</b>
<b>CURRENT LIABILITIES</b>											
Payables	3,200,000	3,021,996	3,142,876	3,268,591	3,399,335	3,535,308	3,676,720	3,823,789	3,976,741	4,135,810	4,301,243
Current Portion of Long Term Borrowings	-	-	-	-	-	-	-	-	-	-	-
Provisions	690,330	691,352	719,006	747,766	777,677	808,784	841,135	874,781	909,772	946,163	984,009
<b>Total Current Liabilities</b>	<b>3,890,330</b>	<b>3,713,348</b>	<b>3,861,882</b>	<b>4,016,357</b>	<b>4,177,011</b>	<b>4,344,092</b>	<b>4,517,855</b>	<b>4,698,570</b>	<b>4,886,512</b>	<b>5,081,973</b>	<b>5,285,252</b>
<b>NET CURRENT ASSETS</b>	<b>7,992,986</b>	<b>8,153,157</b>	<b>7,953,637</b>	<b>8,541,699</b>	<b>9,785,382</b>	<b>1,444,659</b>	<b>5,153,449</b>	<b>9,944,031</b>	<b>14,637,203</b>	<b>17,930,558</b>	<b>3,722,093</b>
LESS: Restricted Reserves	-	-	-	-	-	-	-	-	-	-	-
LESS: Restricted Muni	-	-	-	-	-	-	-	-	-	-	-
ADD: Current Long Term Borrowings	-	-	-	-	-	-	-	-	-	-	-
ADD: Cash-backed Leave Reserve	-	-	-	-	-	-	-	-	-	-	-
<b>OPENING/CLOSING FUNDS</b>	<b>7,992,986</b>	<b>8,153,157</b>	<b>7,953,637</b>	<b>8,541,699</b>	<b>9,785,382</b>	<b>1,444,659</b>	<b>5,153,449</b>	<b>9,944,031</b>	<b>14,637,203</b>	<b>17,930,558</b>	<b>3,722,093</b>

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Statement of Cash Flows

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>										
<b>RECEIPTS</b>										
Rates	7,604,785	8,134,547	8,742,844	9,304,173	9,908,944	10,553,026	11,238,973	11,969,506	12,747,524	13,576,113
Operating Grants, Subsidies & Contributions	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795	2,107,795
Fees & Charges	1,627,510	1,687,415	1,743,100	1,800,622	1,860,043	1,921,424	1,984,831	2,050,331	2,117,992	2,187,885
Waste Facility Increase Charges	-	-	1,000,000	1,032,500	1,066,056	1,100,703	1,136,476	1,173,411	1,211,547	1,250,923
Interest Earnings	360,950	369,974	379,223	388,704	398,421	408,382	418,591	429,056	439,783	450,777
Goods and Services Tax	-	-	-	-	-	-	-	-	-	-
Other Revenue	132,946	132,946	132,946	132,946	132,946	132,946	132,946	132,946	132,946	132,946
<b>Sub-total</b>	<b>11,833,986</b>	<b>12,432,677</b>	<b>14,105,908</b>	<b>14,766,740</b>	<b>15,474,206</b>	<b>16,224,276</b>	<b>17,019,612</b>	<b>17,863,045</b>	<b>18,757,586</b>	<b>19,706,439</b>
<b>PAYMENTS</b>										
Employee Costs (Operating Only)	(4,529,133)	(4,687,652)	(4,851,720)	(5,021,530)	(5,197,284)	(5,379,189)	(5,567,460)	(5,762,322)	(5,964,003)	(6,172,743)
Materials & Contracts	(5,053,531)	(5,224,669)	(5,397,083)	(5,575,187)	(5,759,168)	(5,949,221)	(6,145,545)	(6,348,348)	(6,557,844)	(6,774,252)
Utilities (gas, electricity, water, etc.)	(558,737)	(581,086)	(604,330)	(628,503)	(653,643)	(679,789)	(706,981)	(735,260)	(764,670)	(795,257)
Insurance	(228,817)	(231,105)	(233,416)	(235,750)	(238,108)	(240,489)	(242,894)	(245,323)	(247,776)	(250,254)
Interest	-	-	-	-	-	-	-	-	-	-
Other Expenditure	-	-	-	-	-	-	-	-	-	-
<b>Sub-total</b>	<b>(10,370,218)</b>	<b>(10,724,513)</b>	<b>(11,086,549)</b>	<b>(11,460,971)</b>	<b>(11,848,203)</b>	<b>(12,248,687)</b>	<b>(12,662,880)</b>	<b>(13,091,252)</b>	<b>(13,534,292)</b>	<b>(13,992,506)</b>
<b>Net Cash Provided by (Used in) Operating Activities</b>	<b>1,463,768</b>	<b>1,708,164</b>	<b>3,019,359</b>	<b>3,305,769</b>	<b>3,626,003</b>	<b>3,975,589</b>	<b>4,356,732</b>	<b>4,771,793</b>	<b>5,223,294</b>	<b>5,713,933</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
Payments for Development of Land Held for Resale	-	-	-	-	-	-	-	-	-	-
Payments for Purchase of Property, Plant & Equipment	(1,004,200)	(1,927,886)	(1,255,587)	(1,649,677)	(644,731)	(849,854)	(188,653)	(137,267)	(1,735,603)	(553,031)
Payments for Construction of Infrastructure	(1,480,862)	(376,200)	(2,181,260)	(1,077,100)	(11,981,550)	(71,160)	(26,160)	(584,240)	(831,216)	(20,000,000)
Advances to Community Groups	-	-	-	-	-	-	-	-	-	-
Proceeds from Advances	-	-	-	-	-	-	-	-	-	-
Grants / Contributions for the Development of Assets	756,162	515,081	1,128,977	793,054	793,054	793,054	793,054	793,054	793,054	793,054
Proceeds from Sales (excluding Land)	121,000	-	-	-	-	-	-	-	-	-
Proceeds from Sale of Land	-	-	-	-	-	-	-	-	-	-
<b>Net Cash Provided by (Used in) Investing Activities</b>	<b>(1,607,900)</b>	<b>(1,789,005)</b>	<b>(2,307,870)</b>	<b>(1,933,724)</b>	<b>(11,833,228)</b>	<b>(127,961)</b>	<b>578,241</b>	<b>71,547</b>	<b>(1,773,766)</b>	<b>(19,759,978)</b>
<b>NET INCREASE (DECREASE) IN CASH HELD</b>	<b>(144,132)</b>	<b>(80,841)</b>	<b>711,489</b>	<b>1,372,046</b>	<b>(8,207,225)</b>	<b>3,847,628</b>	<b>4,934,973</b>	<b>4,843,339</b>	<b>3,449,528</b>	<b>(14,046,045)</b>
Cash at Beginning of Year	11,264,267	11,120,135	11,039,294	11,750,782	13,122,828	4,915,604	8,763,232	13,698,204	18,541,544	21,991,072
<b>Cash at the End of Year</b>	<b>11,120,135</b>	<b>11,039,294</b>	<b>11,750,782</b>	<b>13,122,828</b>	<b>4,915,604</b>	<b>8,763,232</b>	<b>13,698,204</b>	<b>18,541,544</b>	<b>21,991,072</b>	<b>7,945,027</b>

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Statement of Changes in Equity

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>EQUITY</b>										
<b>RETAINED SURPLUS</b>										
Balance 1 July	10,361,867	8,124,645	5,825,639	5,253,506	4,642,823	4,277,930	4,057,653	4,230,602	4,740,183	5,484,490
Transfer from / (to) Reserve	-	-	-	-	-	-	-	-	-	-
Net Result	(2,237,222)	(2,299,006)	(572,133)	(610,684)	(364,893)	(220,277)	172,950	509,580	744,308	1,248,266
<b>Balance 30 June</b>	<b>8,124,645</b>	<b>5,825,639</b>	<b>5,253,506</b>	<b>4,642,823</b>	<b>4,277,930</b>	<b>4,057,653</b>	<b>4,230,602</b>	<b>4,740,183</b>	<b>5,484,490</b>	<b>6,732,757</b>
<b>ASSET REVALUATION RESERVE</b>										
Balance 1 July	64,530,834	64,530,834	72,176,847	71,732,140	71,271,487	79,354,160	78,859,911	78,347,972	86,891,143	86,094,431
Asset Revaluation Reserve Adjustment	-	(429,302)	(444,707)	(460,653)	(477,161)	(494,249)	(511,940)	(530,253)	(796,711)	(568,838)
Total Other Comprehensive Income	-	8,075,315	-	-	8,559,834	-	-	9,073,424	-	-
<b>Balance 30 June</b>	<b>64,530,834</b>	<b>72,176,847</b>	<b>71,732,140</b>	<b>71,271,487</b>	<b>79,354,160</b>	<b>78,859,911</b>	<b>78,347,972</b>	<b>86,891,143</b>	<b>86,094,431</b>	<b>85,525,594</b>
<b>TOTAL EQUITY</b>										
<b>Balance 30 June</b>	<b>72,655,479</b>	<b>78,002,486</b>	<b>76,985,647</b>	<b>75,914,310</b>	<b>83,632,090</b>	<b>82,917,564</b>	<b>82,578,574</b>	<b>91,631,326</b>	<b>91,578,922</b>	<b>92,258,350</b>
<b>Net Assets as Balance Sheet</b>	<b>72,655,479</b>	<b>78,002,486</b>	<b>76,985,647</b>	<b>75,914,310</b>	<b>83,632,090</b>	<b>82,917,564</b>	<b>82,578,574</b>	<b>91,631,326</b>	<b>91,578,922</b>	<b>92,258,350</b>

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Rate Setting Statement

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>REVENUES</b>										
Rate Levies (Under adopted assumptions)	7,604,785	8,134,547	8,742,844	9,304,173	9,908,944	10,553,026	11,238,973	11,969,506	12,747,524	13,576,113
Other Revenue	4,740,776	4,647,724	6,321,491	6,079,842	6,177,134	6,277,543	6,381,168	6,488,113	6,598,485	6,712,395
<b>Revenues Sub-total</b>	<b>12,345,561</b>	<b>12,782,270</b>	<b>15,064,336</b>	<b>15,384,015</b>	<b>16,086,079</b>	<b>16,830,569</b>	<b>17,620,140</b>	<b>18,457,619</b>	<b>19,346,009</b>	<b>20,288,507</b>
<b>EXPENSES</b>										
All Operating Expenses	(14,582,783)	(15,081,276)	(15,636,468)	(15,994,698)	(16,450,971)	(17,050,846)	(17,447,191)	(17,948,038)	(18,601,701)	(19,040,241)
<b>Net Operating Profit/(Loss)</b>	<b>(2,237,222)</b>	<b>(2,299,006)</b>	<b>(572,133)</b>	<b>(610,684)</b>	<b>(364,893)</b>	<b>(220,277)</b>	<b>172,950</b>	<b>509,580</b>	<b>744,308</b>	<b>1,248,266</b>
<b>NON CASH ITEMS</b>										
(Profit)/Loss on Asset Disposals	90,000	-	-	-	-	-	-	-	-	-
Movements in Provisions and Accruals	-	-	-	-	-	-	-	-	-	-
Movement in Non Current Debtors	-	-	-	-	-	-	-	-	-	-
Depreciation on Assets	4,668,130	4,831,733	5,040,563	5,040,563	5,126,329	5,342,997	5,342,997	5,433,909	5,663,576	5,663,576
<b>Sub-total</b>	<b>4,758,130</b>	<b>4,831,733</b>	<b>5,040,563</b>	<b>5,040,563</b>	<b>5,126,329</b>	<b>5,342,997</b>	<b>5,342,997</b>	<b>5,433,909</b>	<b>5,663,576</b>	<b>5,663,576</b>
<b>CAPITAL EXPENDITURE AND REVENUE</b>										
Development of Land Held for Resale	-	-	-	-	-	-	-	-	-	-
Purchase Land and Buildings	(203,700)	(1,372,716)	(941,430)	(1,459,153)	(560,530)	(9,660)	(8,370)	(20,580)	(1,570,675)	(471,030)
Infrastructure Assets - Roads	(1,240,162)	-	-	-	(11,598,750)	-	-	-	(247,500)	-
Infrastructure Assets - Other	(240,700)	(376,200)	(2,181,260)	(1,077,100)	(382,800)	(71,160)	(26,160)	(584,240)	(583,716)	(20,000,000)
Purchase Plant and Equipment	(743,000)	(435,166)	(271,350)	(150,623)	(61,640)	(603,302)	(151,085)	(85,090)	(154,435)	(80,400)
Purchase Furniture and Equipment	(57,500)	(120,004)	(42,807)	(39,901)	(22,561)	(236,892)	(29,198)	(31,597)	(10,493)	(1,601)
Proceeds Disposal of Assets	121,000	-	-	-	-	-	-	-	-	-
Repayment of Debentures	-	-	-	-	-	-	-	-	-	-
Proceeds from New Debentures	-	-	-	-	-	-	-	-	-	-
Self-supporting Loan Principal	-	-	-	-	-	-	-	-	-	-
Transfers to Reserves	-	-	-	-	-	-	-	-	-	-
Transfers from Reserves	-	-	-	-	-	-	-	-	-	-
<b>Net Cash From Investing Activities</b>	<b>(2,364,062)</b>	<b>(2,304,086)</b>	<b>(3,436,847)</b>	<b>(2,726,777)</b>	<b>(12,626,281)</b>	<b>(921,014)</b>	<b>(214,813)</b>	<b>(721,507)</b>	<b>(2,566,819)</b>	<b>(20,553,031)</b>
<b>ESTIMATED SURPLUS/(DEFICIT) JULY 1 B/FWD</b>	<b>7,992,986</b>	<b>8,153,157</b>	<b>7,953,637</b>	<b>8,541,699</b>	<b>9,785,382</b>	<b>1,444,659</b>	<b>5,153,449</b>	<b>9,944,031</b>	<b>14,637,203</b>	<b>17,930,558</b>
<b>ESTIMATED SURPLUS/(DEFICIT) JUNE 30 C/FWD</b>	<b>8,153,157</b>	<b>7,953,637</b>	<b>8,541,699</b>	<b>9,785,382</b>	<b>1,444,659</b>	<b>5,153,449</b>	<b>9,944,031</b>	<b>14,637,203</b>	<b>17,930,558</b>	<b>3,722,093</b>
	<b>(3,325)</b>	<b>428,162</b>	<b>443,521</b>	<b>459,420</b>	<b>475,878</b>	<b>492,915</b>	<b>510,552</b>	<b>528,810</b>	<b>547,711</b>	<b>567,277</b>

# Katherine Town Council Long Term Financial Plan 2017 - 2027

## Ten Year Capital Works Program

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>LAND AND BUILDINGS</b>										
Land Purchased for Resale	-	-	-	-	-	-	-	-	-	-
Renewal/ Upgrade of Buildings	203,700	-	-	-	-	-	-	-	-	-
Replacement of Buildings	-	1,372,716	941,430	1,459,153	560,530	9,660	8,370	20,580	1,570,675	471,030
New Buildings	-	-	-	-	-	-	-	-	-	-
<b>Total Land and Buildings</b>	<b>203,700</b>	<b>1,372,716</b>	<b>941,430</b>	<b>1,459,153</b>	<b>560,530</b>	<b>9,660</b>	<b>8,370</b>	<b>20,580</b>	<b>1,570,675</b>	<b>471,030</b>
Proceeds from Sale of Land	-	-	-	-	-	-	-	-	-	-
Book Value Assets Sold	-	-	-	-	-	-	-	-	-	-
<b>Profit / (Loss) on Sale</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>MOTOR VEHICLES</b>										
Existing Fleet	144,000	160,800	184,250	63,650	61,640	60,300	100,500	48,240	95,810	-
Additional Vehicles	-	-	-	-	-	-	-	-	-	-
<b>Total Motor Vehicle Purchases</b>	<b>144,000</b>	<b>160,800</b>	<b>184,250</b>	<b>63,650</b>	<b>61,640</b>	<b>60,300</b>	<b>100,500</b>	<b>48,240</b>	<b>95,810</b>	<b>-</b>
Proceeds of Sale	121,000	-	-	-	-	-	-	-	-	-
Book Value Assets Sold	211,000	-	-	-	-	-	-	-	-	-
<b>Profit / (Loss) on Sale</b>	<b>(90,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>										
Existing Heavy Plant	-	-	-	-	-	-	-	-	-	-
Existing Small Plant	-	274,366	87,100	86,973	-	543,002	50,585	36,850	58,625	80,400
Additional Heavy Plant	500,000	-	-	-	-	-	-	-	-	-
Additional Small Plant	99,000	-	-	-	-	-	-	-	-	-
<b>Total Plant and Equipment</b>	<b>599,000</b>	<b>274,366</b>	<b>87,100</b>	<b>86,973</b>	<b>-</b>	<b>543,002</b>	<b>50,585</b>	<b>36,850</b>	<b>58,625</b>	<b>80,400</b>
Proceeds of Sale	-	-	-	-	-	-	-	-	-	-
Book Value Assets Sold	-	-	-	-	-	-	-	-	-	-
<b>Profit / (Loss) on Sale</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Ten Year Capital Works Program

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>FURNITURE AND EQUIPMENT</b>										
Furniture & Equipment	57,500	120,004	42,807	39,901	22,561	236,892	29,198	31,597	10,493	1,601
Proceeds of Sale	-	-	-	-	-	-	-	-	-	-
Book Value Assets Sold	-	-	-	-	-	-	-	-	-	-
<b>Profit / (Loss) on Sale</b>	-	-	-	-	-	-	-	-	-	-
<b>INFRASTRUCTURE - ROADS (Would be supported by detailed schedules of road projects)</b>										
Carpark	10,000								247,500	
RoundABOUTs	200,000									
Black Spot Projects	600,000									
Roads to Recovery Projects	430,162									
Local Road Reseals and Repairs	-	-	-	-	11,598,750	-	-	-	-	-
Carried Forward Projects	-	-	-	-	-	-	-	-	-	-
Developers Projects - New	-	-	-	-	-	-	-	-	-	-
Asset Management Renewal Back Log	-	-	-	-	-	-	-	-	-	-
<b>Total Infrastructure Roads</b>	<b>1,240,162</b>	-	-	-	<b>11,598,750</b>	-	-	-	<b>247,500</b>	-
<b>INFRASTRUCTURE - OTHER (Would be supported by detailed schedules of projects)</b>										
Infrastructure (Footpaths etc)	115,000	49,000	1,561,700	744,100	352,800					
Lighting	10,500	-	584,240					584,240		
Improvement	41,000	317,200	12,520	87,640		71,160	6,160		547,316	
Drainage and Irrigation	53,000	10,000	22,800	245,360	30,000		20,000		36,400	
Decommissioning	21,200	-	-	-						
New Asset Acquired Infrastructure	-	-	-	-	-	-	-	-	-	20,000,000
<b>New Asset Acquired</b>	<b>599,000</b>	-	-	-	-	-	-	-	-	<b>20,000,000</b>

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Ten Year Capital Works Program

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
Total Infrastructure Other	240,700	376,200	2,181,260	1,077,100	382,800	71,160	26,160	584,240	583,716	20,000,000
CAPITAL WORKS	1,886,062	2,304,086	3,436,847	2,726,777	12,626,281	921,014	214,813	721,507	2,566,819	553,031
CAPITAL WORKS	2,485,062	2,304,086	3,436,847	2,726,777	12,626,281	921,014	214,813	721,507	2,566,819	20,553,031
TOTAL PROCEEDS	121,000	-	-	-	-	-	-	-	-	-
TOTAL BOOK VAL	211,000	-	-	-	-	-	-	-	-	-
TOTAL PROFIT ON	-	-	-	-	-	-	-	-	-	-
TOTAL (LOSS) ON	(90,000)	-	-	-	-	-	-	-	-	-
NPV RATE 5% (BELOW)										
0.05										
NPV OF CAPITAL	1,796,250	2,194,368	3,273,188	2,596,930	12,025,030	877,156	204,584	687,150	2,444,590	526,696

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Depreciation Schedule (Recognising Residual Value)

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>LAND AND BUILDINGS</b>										
<b>Dep'n Rate:</b>	<b>0.030992723</b>									
Land Purchased for Resale	-									
Book Value of Land	6,636,200									
Land Acquisition (Fair Value Adjustment)	-	398,172	-	-	422,062	-	-	447,386	-	-
Land Disposed	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	<b>6,636,200</b>	<b>7,034,372</b>	<b>7,034,372</b>	<b>7,034,372</b>	<b>7,456,434</b>	<b>7,456,434</b>	<b>7,456,434</b>	<b>7,903,820</b>	<b>7,903,820</b>	<b>7,903,820</b>
Book Value of Buildings and Improvements (CRC)	41,130,590	43,598,425	43,598,425	43,598,425	46,214,331	46,214,331	46,214,331	48,987,191	48,987,191	48,987,191
New Buildings Acquired		-	-	-	-	-	-	-	-	-
Buildings Renewal	203,700	1,372,716	941,430	1,459,153	560,530	9,660	8,370	20,580	1,570,675	471,030
Buildings Disposed	(203,700)	(1,372,716)	(941,430)	(1,459,153)	(560,530)	(9,660)	(8,370)	(20,580)	(1,570,675)	(471,030)
<b>Total Buildings</b>	<b>41,130,590</b>	<b>43,598,425</b>	<b>43,598,425</b>	<b>43,598,425</b>	<b>46,214,331</b>	<b>46,214,331</b>	<b>46,214,331</b>	<b>48,987,191</b>	<b>48,987,191</b>	<b>48,987,191</b>
Depreciation	(1,274,749)	(1,351,234)	(1,351,234)	(1,351,234)	(1,432,308)	(1,432,308)	(1,432,308)	(1,518,246)	(1,518,246)	(1,518,246)
Accumulated Depreciation	(22,561,054)	(22,539,572)	(22,949,376)	(22,841,457)	(23,713,235)	(25,135,883)	(26,559,821)	(28,057,487)	(28,005,059)	(29,052,275)
<b>Book Value of Buildings</b>	<b>18,569,536</b>	<b>21,058,853</b>	<b>20,649,050</b>	<b>20,756,969</b>	<b>22,501,096</b>	<b>21,078,448</b>	<b>19,654,510</b>	<b>20,929,704</b>	<b>20,982,132</b>	<b>19,934,916</b>
<b>MOTOR VEHICLES</b>										
<b>Dep'n Rate:</b>	<b>0.145439825</b>									
Existing Fleet (CRC)	-									
Vehicle Acquisition	-	-	-	-	-	-	-	-	-	-
Vehicle Disposal	-	-	-	-	-	-	-	-	-	-
<b>PLANT AND EQUIPMENT</b>										
Existing Heavy Plant (CRC)	2,034,310	2,791,309	2,791,309	2,791,309	2,958,787	2,958,787	2,958,787	3,136,314	3,136,314	3,136,314
Additional Plant & Equipment	599,000	-	-	-	-	-	-	-	-	-
Plant & Equipment Replacement	-	435,166	271,350	150,623	61,640	603,302	151,085	85,090	154,435	80,400
Plant & Equipment Disposal	-	(435,166)	(271,350)	(150,623)	(61,640)	(603,302)	(151,085)	(85,090)	(154,435)	(80,400)
<b>Total Plant &amp; Equipment</b>	<b>2,633,310</b>	<b>2,791,309</b>	<b>2,791,309</b>	<b>2,791,309</b>	<b>2,958,787</b>	<b>2,958,787</b>	<b>2,958,787</b>	<b>3,136,314</b>	<b>3,136,314</b>	<b>3,136,314</b>
Depreciation	(295,870)	(382,988)	(405,967)	(405,967)	(405,967)	(430,325)	(430,325)	(430,325)	(456,145)	(456,145)
Accumulated Depreciation	(1,262,835)	(1,210,657)	(1,345,275)	(1,600,619)	(1,944,946)	(1,771,970)	(2,051,210)	(2,396,446)	(2,698,156)	(3,073,901)
<b>Book Value of Motor Vehicles, Plant &amp; Equipm</b>	<b>1,370,475</b>	<b>1,580,651</b>	<b>1,446,034</b>	<b>1,190,690</b>	<b>1,013,841</b>	<b>1,186,817</b>	<b>907,577</b>	<b>739,868</b>	<b>438,158</b>	<b>62,413</b>

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Depreciation Schedule (Recognising Residual Value)

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>FURNITURE AND EQUIPMENT</b>										
Dep'n Rate: 0.100308472										
Existing Furniture & Equipment (CRC)	735,485	779,614	779,614	779,614	826,391	826,391	826,391	875,974	875,974	875,974
Additional F and E Acquired plus Fair Value Adju	-	-	-	-	-	-	-	-	-	-
Furniture and Equipment Replacement	57,500	120,004	42,807	39,901	22,561	236,892	29,198	31,597	10,493	1,601
Furniture and Equipment Disposed	(57,500)	(120,004)	(42,807)	(39,901)	(22,561)	(236,892)	(29,198)	(31,597)	(10,493)	(1,601)
<b>Total Furniture &amp; Equipment</b>	<b>735,485</b>	<b>779,614</b>	<b>779,614</b>	<b>779,614</b>	<b>826,391</b>	<b>826,391</b>	<b>826,391</b>	<b>875,974</b>	<b>875,974</b>	<b>875,974</b>
Depreciation	(73,775)	(73,775)	(78,202)	(78,202)	(82,894)	(82,894)	(82,894)	(87,868)	(87,868)	(87,868)
Accumulated Depreciation	(368,624)	(322,395)	(357,790)	(396,091)	(456,424)	(302,426)	(356,122)	(412,393)	(489,768)	(576,034)
<b>Book Value of Furniture &amp; Equipment</b>	<b>366,861</b>	<b>457,219</b>	<b>421,824</b>	<b>383,523</b>	<b>369,967</b>	<b>523,965</b>	<b>470,269</b>	<b>463,582</b>	<b>386,207</b>	<b>299,940</b>
<b>TOTAL PROPERTY PLANT AND EQUIPMENT</b>										
New Property Plant and Equipment	-	398,172	-	-	422,062	-	-	447,386	-	-
<b>Total</b>	<b>51,135,585</b>	<b>54,203,720</b>	<b>54,203,720</b>	<b>54,203,720</b>	<b>57,455,943</b>	<b>57,455,943</b>	<b>57,455,943</b>	<b>60,903,300</b>	<b>60,903,300</b>	<b>60,903,300</b>
Depreciation	(1,644,394)	(1,807,997)	(1,835,403)	(1,835,403)	(1,921,169)	(1,945,527)	(1,945,527)	(2,036,440)	(2,062,259)	(2,062,259)
Fair Value Adjustment		3,068,135		-	3,252,223		-	3,447,357		-
<b>Book Value of Total Property Plant and Equipm</b>	<b>26,943,072</b>	<b>30,131,096</b>	<b>29,551,279</b>	<b>29,365,553</b>	<b>31,341,338</b>	<b>30,245,664</b>	<b>28,488,790</b>	<b>30,036,974</b>	<b>29,710,318</b>	<b>28,201,090</b>
<b>INFRASTRUCTURE (ALL)</b>										
Existing Infrastructure	83,453,000	88,460,180	88,460,180	88,460,180	93,767,791	93,767,791	93,767,791	99,393,858	99,393,858	99,393,858
New Infrastructure Developed	-	-	-	-	-	-	-	-	-	20,000,000
Infrastructure Renewal	1,480,862	376,200	2,181,260	1,077,100	11,981,550	71,160	26,160	584,240	583,716	-
Infrastructure Disposed	(1,480,862)	(376,200)	(2,181,260)	(1,077,100)	(11,981,550)	(71,160)	(26,160)	(584,240)	(583,716)	-
<b>Total Infrastructure</b>	<b>83,453,000</b>	<b>88,460,180</b>	<b>88,460,180</b>	<b>88,460,180</b>	<b>93,767,791</b>	<b>93,767,791</b>	<b>93,767,791</b>	<b>99,393,858</b>	<b>99,393,858</b>	<b>119,393,858</b>
Depreciation	(3,023,736)	(3,023,736)	(3,205,160)	(3,205,160)	(3,205,160)	(3,397,469)	(3,397,469)	(3,397,469)	(3,601,317)	(3,601,317)
Fair Value Adjustment		5,007,180	-	-	5,307,611	-	-	5,626,067	-	-
Accumulated Depreciation	(45,865,238)	(48,512,774)	(49,536,673)	(51,664,733)	(42,888,342)	(46,214,652)	(49,585,961)	(52,399,190)	(55,416,792)	(59,018,109)
<b>Book Value Infrastructure</b>	<b>37,587,762</b>	<b>39,947,406</b>	<b>38,923,507</b>	<b>36,795,447</b>	<b>50,879,448</b>	<b>47,553,139</b>	<b>44,181,830</b>	<b>46,994,668</b>	<b>43,977,067</b>	<b>60,375,749</b>
Total Assets Fair Value	64,530,834	70,078,502	68,474,786	66,161,000	82,220,786	77,798,804	72,670,620	77,031,642	73,687,385	88,576,839
Total Assets Current Replacement Cost	134,588,585	142,663,900	142,663,900	142,663,900	151,223,734	151,223,734	151,223,734	160,297,158	160,297,158	180,297,158
<b>Total Depreciation</b>	<b>(4,668,130)</b>	<b>(4,831,733)</b>	<b>(5,040,563)</b>	<b>(5,040,563)</b>	<b>(5,126,329)</b>	<b>(5,342,997)</b>	<b>(5,342,997)</b>	<b>(5,433,909)</b>	<b>(5,663,576)</b>	<b>(5,663,576)</b>
Depreciation on New Assets	(59,900)	-	-	-	-	-	-	-	-	(580,000)
Accumulated Depreciation	(70,057,751)	(72,585,398)	(74,189,114)	(76,502,900)	(69,002,948)	(73,424,931)	(78,553,114)	(83,265,516)	(86,609,774)	(91,720,319)

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Key Performance Indicators

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>OPERATING SURPLUS RATIO</b>										
Operating Revenue	11,679,399	12,267,189	13,935,359	14,590,961	15,293,025	16,037,515	16,827,087	17,664,565	18,552,955	19,495,454
Less Operating Exp incl interest & depreciation less estimated residual value depreciation	(14,582,783)	(15,081,276)	(15,636,468)	(15,994,698)	(16,450,971)	(17,050,846)	(17,447,191)	(17,948,038)	(18,601,701)	(19,040,241)
= Net Operating Surplus	- 2,903,384	- 2,814,087	- 1,701,110	- 1,403,737	- 1,157,946	- 1,013,331	- 620,104	- 283,473	- 48,746	455,213
Divided by Own Source Revenue (Rates)	7,604,785	8,134,547	8,742,844	9,304,173	9,908,944	10,553,026	11,238,973	11,969,506	12,747,524	13,576,113
<b>Ratio Target - (+ve) Between 0% and 15%</b>	<b>-38.18%</b>	<b>-34.59%</b>	<b>-19.46%</b>	<b>-15.09%</b>	<b>-11.69%</b>	<b>-9.60%</b>	<b>-5.52%</b>	<b>-2.37%</b>	<b>-0.38%</b>	<b>3.35%</b>
<b>CURRENT RATIO</b>										
Current Assets	11,866,505	11,815,518	12,558,056	13,962,393	5,788,751	9,671,305	14,642,600	19,523,716	23,012,531	9,007,344
Less Restricted Assets	-	-	-	-	-	-	-	-	-	-
= Net Current Assets	11,866,505	11,815,518	12,558,056	13,962,393	5,788,751	9,671,305	14,642,600	19,523,716	23,012,531	9,007,344
Divided by Current Liabilities less Current Liabilities ass'd with Restricted Assets	3,713,348	3,861,882	4,016,357	4,177,011	4,344,092	4,517,855	4,698,570	4,886,512	5,081,973	5,285,252
= Net Current Liabilities	3,713,348	3,861,882	4,016,357	4,177,011	4,344,092	4,517,855	4,698,570	4,886,512	5,081,973	5,285,252
<b>Ratio Target &gt; or = to 1:1</b>	<b>3.20</b>	<b>3.06</b>	<b>3.13</b>	<b>3.34</b>	<b>1.33</b>	<b>2.14</b>	<b>3.12</b>	<b>4.00</b>	<b>4.53</b>	<b>1.70</b>
<b>RATES COVERAGE RATIO</b>										
Total Rates Revenue	7,604,785	8,134,547	8,742,844	9,304,173	9,908,944	10,553,026	11,238,973	11,969,506	12,747,524	13,576,113
Divided by Total Expenses	14,582,783	15,081,276	15,636,468	15,994,698	16,450,971	17,050,846	17,447,191	17,948,038	18,601,701	19,040,241
<b>Ratio Target &gt; or = to 40%</b>	<b>52.1%</b>	<b>53.9%</b>	<b>55.9%</b>	<b>58.2%</b>	<b>60.2%</b>	<b>61.9%</b>	<b>64.4%</b>	<b>66.7%</b>	<b>68.5%</b>	<b>71.3%</b>

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Key Performance Indicators

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>DEBT SERVICE COVERAGE RATIO</b>										
Operating Surplus before Interest & Depreciation = Operating Revenue	11,679,399	12,267,189	13,935,359	14,590,961	15,293,025	16,037,515	16,827,087	17,664,565	18,552,955	19,495,454
Less Operating Expenses	(14,582,783)	(15,081,276)	(15,636,468)	(15,994,698)	(16,450,971)	(17,050,846)	(17,447,191)	(17,948,038)	(18,601,701)	(19,040,241)
Except Interest Expense and Depreciation = OSBID	4,668,130	4,831,733	5,040,563	5,040,563	5,126,329	5,342,997	5,342,997	5,433,909	5,663,576	5,663,576
Divided by Principal and Interest	-	-	-	-	-	-	-	-	-	-
<b>Ratio Target &gt; or = 2</b>	<b>&gt;2</b>	<b>&gt;2</b>	<b>&gt;2</b>	<b>&gt;2</b>	<b>&gt;2</b>	<b>&gt;2</b>	<b>&gt;2</b>	<b>&gt;2</b>	<b>&gt;2</b>	<b>&gt;2</b>
<b>ASSET SUSTAINABILITY RATIO</b>										
Capital Renewal Expenditure Divided by Depreciation Expense less Estimated Depreciation on Residual Value	1,886,062	2,304,086	3,436,847	2,726,777	12,626,281	921,014	214,813	721,507	2,566,819	553,031
	4,668,130	4,831,733	5,040,563	5,040,563	5,126,329	5,342,997	5,342,997	5,433,909	5,663,576	5,663,576
<b>Ratio Target 90% to 100%</b>	<b>40.4%</b>	<b>47.7%</b>	<b>68.2%</b>	<b>54.1%</b>	<b>246.3%</b>	<b>17.2%</b>	<b>4.0%</b>	<b>13.3%</b>	<b>45.3%</b>	<b>9.8%</b>
<b>ASSET CONSUMPTION RATIO</b>										
Deprec'd Replace't Cost Assets (Written Down Value) Divided by Current Replacement Cost	64,530,834	70,078,502	68,474,786	66,161,000	82,220,786	77,798,804	72,670,620	77,031,642	73,687,385	88,576,839
	134,588,585	142,663,900	142,663,900	142,663,900	151,223,734	151,223,734	151,223,734	160,297,158	160,297,158	180,297,158
<b>Ratio Target 50% to 75%</b>	<b>47.9%</b>	<b>49.1%</b>	<b>48.0%</b>	<b>46.4%</b>	<b>54.4%</b>	<b>51.4%</b>	<b>48.1%</b>	<b>48.1%</b>	<b>46.0%</b>	<b>49.1%</b>
Assumed Current Replacement Cost Renewal (New Assets Acquired at Cost)	134,588,585	1,886,062	2,304,086	3,436,847	2,726,777	12,626,281	921,014	214,813	721,507	2,566,819
New Assets Acquired at Cost	599,000	-	-	-	-	-	-	-	-	20,000,000
Depreciation on New Assets	(59,900)	-	-	-	-	-	-	-	-	(580,000)
Fair Value Revaluation (6% - 3-yearly)		8,075,315	-	-	8,559,834	-	-	9,073,424	-	-
New Current Replacement Cost	134,588,585	142,663,900	142,663,900	142,663,900	151,223,734	151,223,734	151,223,734	160,297,158	160,297,158	180,297,158
			3,436,847	2,726,777	12,626,281	921,014	214,813	721,507	2,566,819	553,031
<b>ASSET RENEWAL FUNDING RATIO</b>										
Net Present Value of Planned Renewal Expenditure Divided by NPV of Asset Mgmt Plan Projections	1,886,062	2,304,086	3,436,847	2,726,777	12,626,281	921,014	214,813	721,507	2,566,819	553,031
	1,886,062	2,304,086	3,436,847	2,726,777	12,626,281	921,014	214,813	721,507	2,566,819	553,031
<b>Ratio Target 95% to 105%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>

## Katherine Town Council Long Term Financial Plan 2017 - 2027

### Variable Assumptions Underpinning the Plan

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
<b>OPERATING REVENUES</b>										
Rates - Annual Increases	9.0%	7.5%	7.5%	6.5%	6.5%	6.5%	6.5%	6.5%	6.5%	6.5%
Rates - Growth in Rate Base	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Operating Grants, Subsidies and Contributions	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Non-operating Grants, Subsidies, Contbns	0.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Fees and Charges	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%
Service Charges										
Interest Earnings	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Other revenue	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>OPERATING EXPENSES</b>										
Employee Costs	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%	3.5%
Materials and Contracts	4.0%	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%
Utility Charges	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
Depreciation on Non-current Assets (see below)										
Interest Expense (based on estimated borrowings)	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Insurance Expense	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Other Expenditure	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b>CAPITAL ASSETS</b>										
Average Depreciation - Buildings	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Average Depreciation - Other	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%	10.0%
Average Depreciation - Infrastructure Roads	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%	2.9%
Average Depreciation - Infrastructure Other	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%

# Constitutional Arrangements

In accordance with the requirements of Section 23 of the *Local Government Act*, Council undertook an electoral review in late 2015, through the engagement of an external consultant, which assessed the adequacy of its existing constitutional arrangements, to provide the most effective possible representation for the Council area.

It is mandatory for the review to be undertaken at least once in the Council's term and must be completed at least twelve months before the next general election which was originally scheduled for March 2016.

The results of the review were adopted through a Council resolution and recommended to the Minister for the Department of Local Government and Community Services. The Minister has acknowledged receipt of the review report, and also commended the Council for the preparation of a discussion paper and on conducting an electoral survey.

The recommendations to the Minister were:

- a) The principal member of the elected Council be the Mayor, to be elected by the community at Council-wide elections, as per the provisions of Section 44(1) of the Act.
- b) The elected members of Council (excluding the Mayor) will continue to bear the title of Alderman.
- c) The elected Council will comprise the Mayor and six (6) Aldermen (i.e. total of seven (7) elected members).
- d) The council area will not be divided into wards (i.e. the existing "no wards" structure is to be retained). In addition, Council resolved that neither its name nor its municipal boundaries be changed at this time. It is the intention of Council that the existing constitutional arrangements will remain in effect at the next scheduled Local Government election.



# Constitutional Arrangements

## Mayor and Alderman

Seven Elected Members govern Katherine Town Council. The Mayor and six (6) Aldermen are elected for a term of four years. In recent years the Deputy Mayor position has been elected for an eight month term to give all Elected Members an opportunity to experience the role.

Council Members are elected to represent the whole of the Municipality and it is not intended to implement the ward based system that applies in the Regional Councils. Further it is believed that seven (7) Elected Members is an appropriate number to represent a Municipality with a population of some 10,000 residents.

The Mayor is popularly elected and this arrangement has served Katherine well for many years. A change to the method of electing the Mayor is not contemplated.

This financial year the Elected Member allowances are adjusted by 1%.

## Ordinary Council Meetings

Ordinary Meetings of Council are open to the public, with community attendance and participation welcome. The only exception is when Council is dealing with confidential matters, which is called a 'Confidential Session' and may involve matters of legal, personal, or commercial nature. There is a notation on the agenda relating to such matters.

Ordinary Council Meetings are held on the 4th Tuesday of each month commencing at 6.00 pm. Changes to this may occur with all alterations being advertised prior to the meeting. At 5.30 pm prior to each Ordinary Meeting Council has an Open Forum where members of the community are able to raise any issues they wish with Elected Members.

Citizenship ceremonies are conducted at the beginning of each Ordinary Council Meeting if required.

It should be noted that all decisions by Elected Members are made on the basis of notices of motion and reports presented at the monthly Ordinary Council Meeting.

## Council Meetings

The Agenda for an Ordinary Meeting of Council provides the order in which reports will be discussed. Copies of the agenda may be obtained from the front counter at the Civic Centre on the Friday before the Ordinary Meeting and on the Council website at [www.ktc.nt.gov.au](http://www.ktc.nt.gov.au).

There is a specific section in the agenda for Elected Members to disclose any conflict of interest.



AN EVOLVING MASTER PLAN FOR

# KATHERINE

AND THE BIG RIVERS REGION





OPPORTUNITY



PRIORITY



COLLABORATIVE PARTNERSHIPS





INDONESIA

PAPUA NEW GUINEA

DARWIN

KATHERINE

KATHERINE REGION  
NORTHERN TERRITORY

BROOME

- AUTHENTIC & UNTAPPED
- FOCUS ON FUNDAMENTALS
- DEVELOP THE GREAT NORTH
- CONNECTION TO ASIA

CAIRNS

TENNANT CREEK

ALICE SPRINGS

BRISBANE

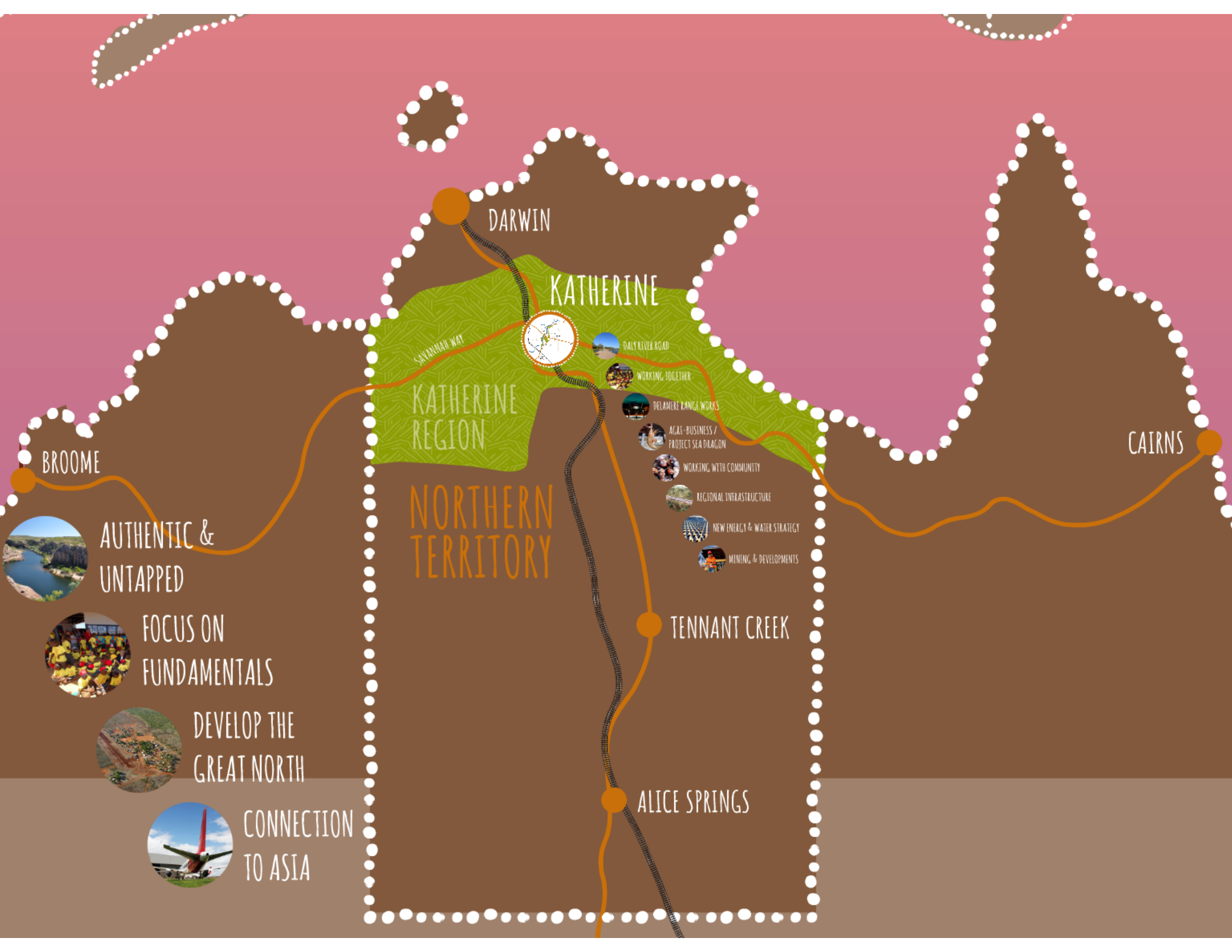
AUSTRALIA

PERTH

ADELAIDE

SYDNEY

MELBOURNE



DARWIN

KATHERINE

SAVANNAH WAY

KATHERINE  
REGION

NORTHERN  
TERRITORY

CAIRNS

BROOME

AUTHENTIC &  
UNTAPPED

FOCUS ON  
FUNDAMENTALS

DEVELOP THE  
GREAT NORTH

CONNECTION  
TO ASIA

TENNANT CREEK

ALICE SPRINGS

DALY RIVER ROAD

WORKING TOGETHER

DELAMERE RANGE WORKS

AGART-BUSINESS /  
PROJECT SEA DRAGON

WORKING WITH COMMUNITY

REGIONAL INFRASTRUCTURE

NEW ENERGY & WATER STRATEGY

MINING & DEVELOPMENTS

DARWIN

KATHERINE

SAVANNAH WAY

KATHERINE  
REGION

NORTHERN  
TERRITORY



DALY RIVER ROAD



WORKING TOGETHER



DELAMERE RANGE WORKS



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NEW ENERGY & WATER STRATEGY



MINING & DEVELOPMENTS

DARWIN

KATHERINE

SAVANNAH WAY

KATHERINE  
REGION

NORTHERN  
TERRITORY



DALY RIVER ROAD



WORKING TOGETHER



DELAMERE RANGE WORKS



AGRI-BUSINESS /  
PROJECT SEA DRAGON



WORKING WITH COMMUNITY



REGIONAL INFRASTRUCTURE

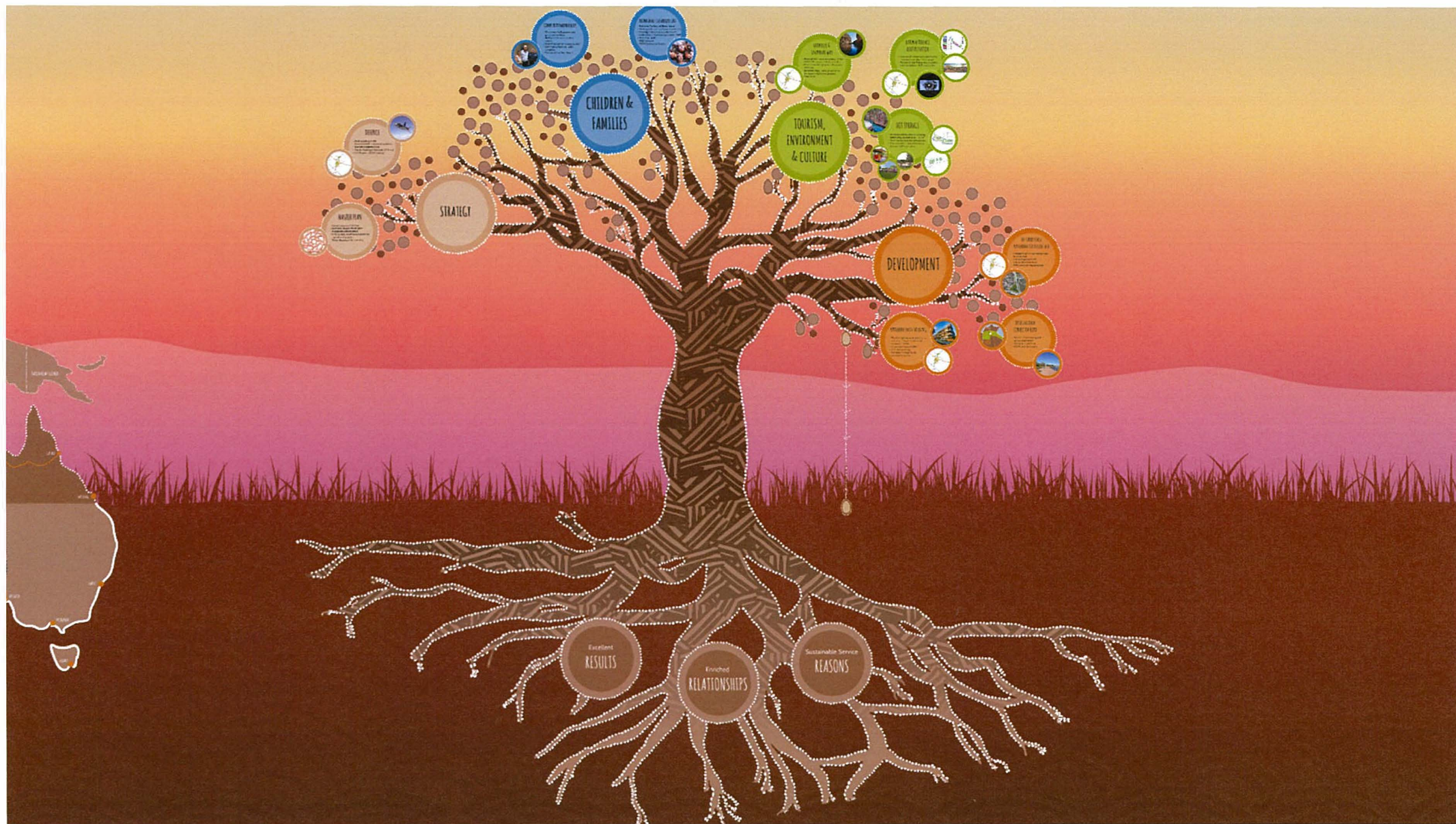


NEW ENERGY & WATER STRATEGY



MINING & DEVELOPMENTS





Excellent  
RESULTS

Enriched  
RELATIONSHIPS

Sustainable Service  
REASONS

## DEFENCE

- DoD spending of \$1B
- Excellent RAAF relations
- **Economic opportunities**
- Regular Passenger Transport (RPT) trial
- Civil Airport - \$825K funding



## MASTER PLAN

- Collaborative partnerships
- Katherine Region Master plan - integrated working group
- NTG 10 year infrastructure planning - pipeline of projects
- Vision for township



## STRATEGY

# MASTER PLAN

- Collaborative partnerships
- **Katherine Region Master plan - integrated working group**
- **NTG 10 year infrastructure planning**
  - pipeline of projects
- **Vision for township**



# DEFENCE

- **DoD spending of \$1B**
- Excellent RAAF relations
- **Economic opportunities**
- Regular Passenger Transport (RPT) trial
- Civil Airport – \$825K funding



# CHILDREN & FAMILIES

## COMMUNITY PARTNERSHIPS

- Community & government group partnerships
- Safety / childcare / youth / seniors
- Everything Katherine website, SCP
- Community Facilities - 60% complete
- Festivals of the Dry - Year 3



## ABORIGINAL COLLABORATIONS

- Working with boards + Binjari Community
- Housing / education / youth / health
- Godinymayin Yijard Rivers Arts & Culture Centre
- Mimi Arts
- RISE Ventures
- KIWA Community Garden



# COMMUNITY PARTNERSHIPS

- **Community & government group partnerships**
- **Safety** / childcare / youth / seniors
- Everything Katherine website, SCP
- Community Facilities - 60% complete
- Festivals of the Dry - Year 3



# ABORIGINAL COLLABORATIONS

- Working with boards + Binjari Community
- **Housing** / education / youth / health
- Godinymayin Yijard Rivers Arts & Culture Centre
- Mimi Arts
- RISE Ventures
- KIWA Community Garden



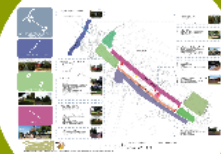
## NITMILUK & SAVANNAH WAY

- Nitmiluk VIC + attractions
- 260,000 people - Uluru to Kakadu
- River connection projects - Museum + KSRC site + Hot Springs
- Savannah Way - cultural tourism in the regions, Katherine Outback Experience



## RAILWAY TERRACE REVITALISATION

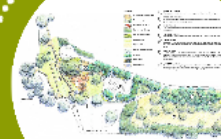
- Creation of a meaningful community + economic corridor + main street
- Railway bridge concept / cultural trail / sculpture, part funded
- Community consultation



# TOURISM, ENVIRONMENT & CULTURE

## HOT SPRINGS

- Revitalise and develop an amazing community tourism asset - \$1.4M
- Retain natural feel and atmosphere
- Riverside walk / rides and exercise stations - 60% complete



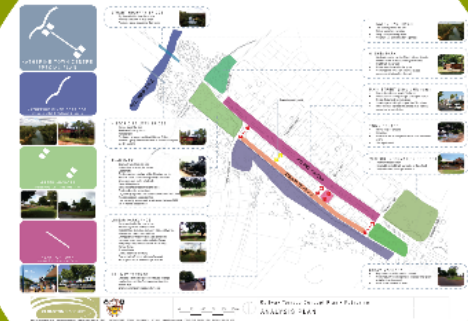
# NITMILUK & SAVANNAH WAY

- **Nitmiluk VIC + attractions**
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- **Savannah Way** - cultural tourism in the regions, Katherine Outback Experience



# RAILWAY TERRACE REVITALISATION

- Creation of a meaningful community + economic corridor + main street
- **Railway bridge concept / cultural trail / sculpture**, part funded
- Community consultation





#### STUART HIGHWAY BRIDGE

- Signifies arrival into town from north
- Provides brief views of River below
- Provides a gauge for extreme River levels



#### HISTORIC RAILWAY BRIDGE

- Historic icon of the town
- Reminder of railway history
- Heritage listed
- Good views of bridge from Stuart Highway Bridge
- Provides a gauge for the rise and fall of the river during wet and dry seasons



#### RYAN PARK

- Commonly used as a rest stop
- Underutilised by locals and visitors
- Good shade
- Good connection to railway bridge & heritage corridor
- Restored steam locomotive engine major attraction
- Only park in town centre with toilets
- Several Monuments
- No logical sense of pedestrian circulation
- Good shade under mature trees
- Large Mahogany trees may need to be removed in the future
- Vehicle/pedestrian access conflicts
- Land ownership boundaries & assets shared between DLPE & KTC need to be determined



#### LINEAR PARKLANDS

- Hidden parkland at the 'rear' of town
- Historical significant railway corridor
- Heritage listed items such as railway station, railway line, railway water tower, memorabilia etc.
- Linking pathway mostly following old railway line
- Large open drain takes up the majority of space
- Adequate parking facilities at either end & along Railway Terrace
- Scattered trees
- Lacking a sense of continuity
- Poor amenities & lack of attractors for people
- Hidden gem – could become major attraction



#### RAILWAY TERRACE

- Streetscape dominated by 'back of house' buildings
- Loading docks, parking & driveways dominate the eastern edge
- Onstreet parking dominates western edge



#### KATHERINE RIVER

- The iconic symbol of the town
- Native vegetation river edge
- Deep cutting and steep edges
- Culturally and environmentally significant



#### O'SHEA PARK

- Centrepiece – noise from the Stuart Highway detracts from the sense of occasion during ceremonies
- Start/finish of river trail
- Native trees characterise the space
- Combined with Ryan Park & River provides green entry into town from the north



#### MAIN STREET (Stuart Highway)

- Economic and social heart of Katherine
- Wide roads, on street parking & landscaped median typical of country town main street
- Streetscape & building frontages 'fired' & rundown
- Many buildings elevated above street level creating numerous ramps and steps



#### TOWN SQUARE

- Mostly used by itinerants
- Uninviting
- Lacks size and flexibility to be able to cater for different events
- Visually cluttered



#### VISITOR INFORMATION PRECINCT

- Major tourist destination
- Identifiable by building & statue of Sabu Singh
- Well maintained landscape surrounds



#### SHADY CARPARK

- Popular rest & parking spot for caravans
- Combined with visitor information precinct forms 'green' entry into town from south
- Good shade from mature trees



VIEWING  
PLATFORM

SHADE CANOPY

OUTDOOR DINING

SCULPTURAL ENTRY

SUSPENDED BOARD WALK

SUSPENDED DECK

CAFE/FUNCTION FACILITY



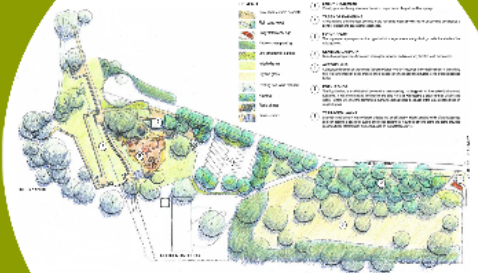
SIGNAGE

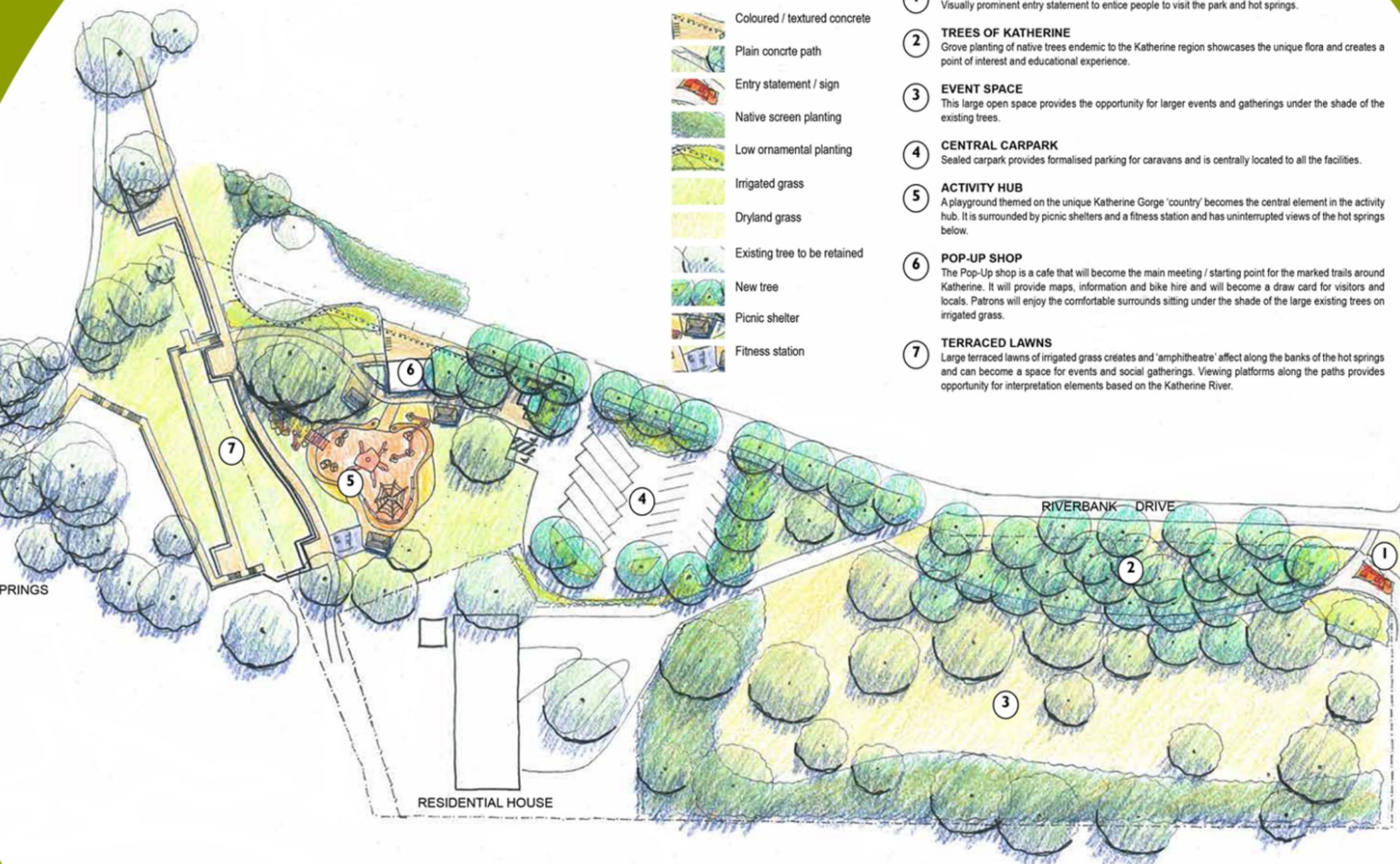
INTERPRETIVE GROUND DETAILING

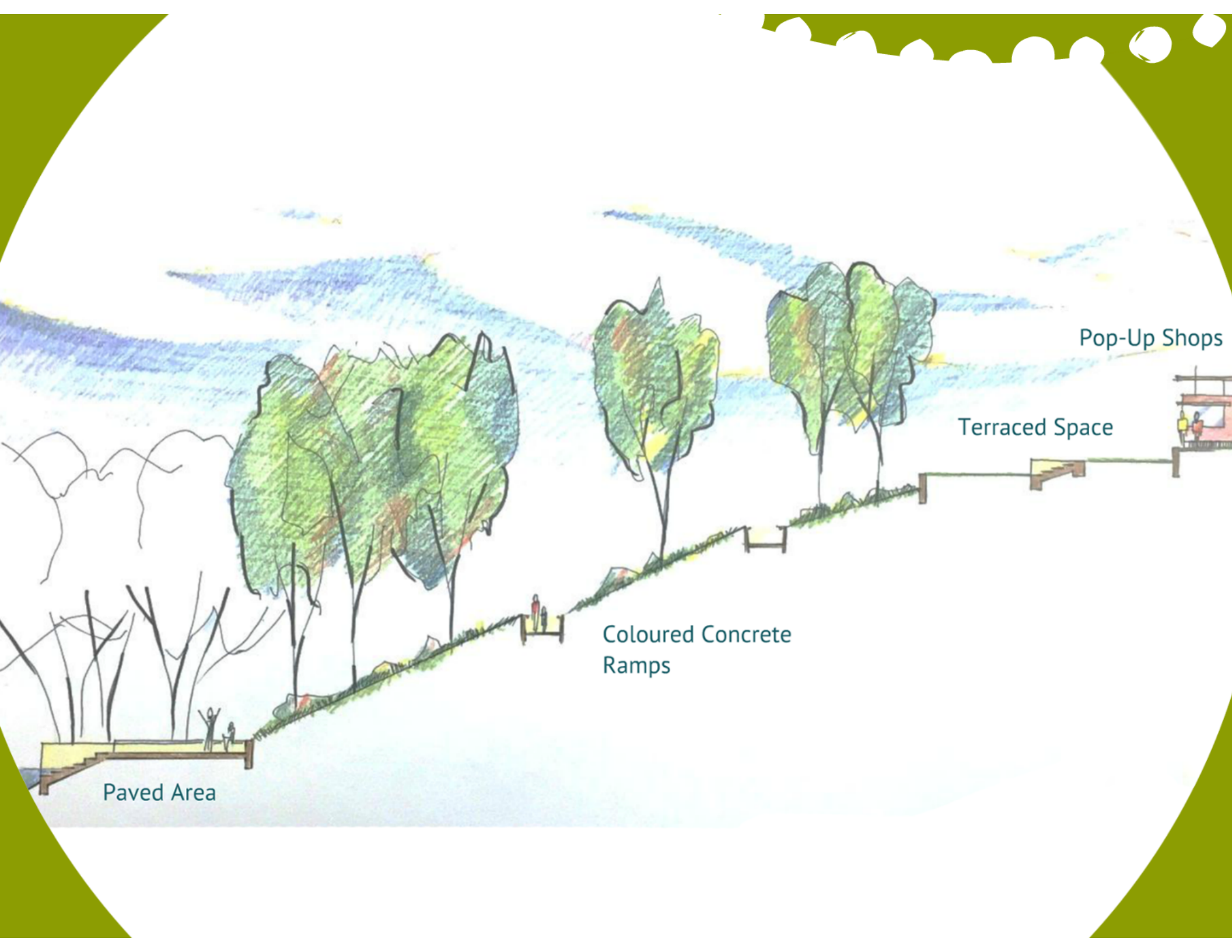
BALUSTRADE AND PLANTING BUFFER TO SLOPE

# HOT SPRINGS

- Revitalise and develop an amazing community tourism asset - \$1.4M
- Retain natural feel and atmosphere
- Riverside walk / rides and exercise stations - 60% complete







Pop-Up Shops

Terraced Space

Coloured Concrete  
Ramps

Paved Area



# DEVELOPMENT

## IN-LAND PORT/ KATHERINE SOUTHSIDE HUB

- Transport, agriculture and general business hub
- Link to Airport & HVAR
- Link to Daly River Road
- Community consultation



## KATHERINE EAST/ HOUSING

- Flood mitigation work, ambulance centre, mapping, mitigation - \$25M
- Linear experience of CBD
- New fire station
- Retirement village, community centre?



## DOUGLAS DALY CONNECTOR ROAD

- Tourism / community and agricultural benefit
- Pilot planned



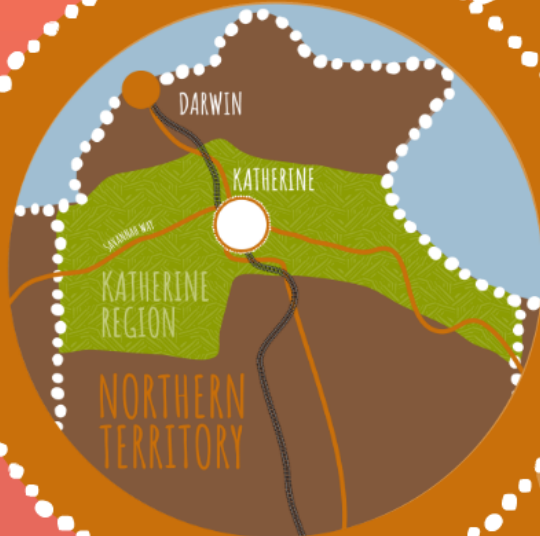
- **Transport, agriculture and general business hub**
- Link to Airport & HVAR
- Link to Daly River Road
- **Community consultation**

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- Tourism / community and agricultural benefit
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# KATHERINE EAST/ HOUSING

- **Flood mitigation work**, ambulance centre, mapping, mitigation - \$25M
- Linear experience of CBD
- New fire station
- Retirement village, community centre?



AN EVOLVING MASTER PLAN FOR

# KATHERINE

AND THE BIG RIVERS REGION

## AUSTRALIA

- Integrated government working group at Federal and Territory level with KREDC
- RAAF Tindal

## NORTHERN TERRITORY

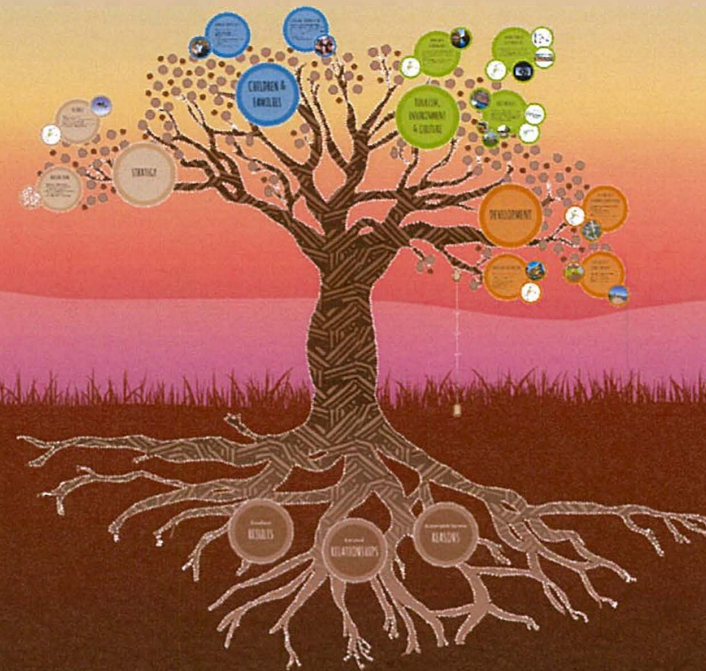
- Regional Infrastructure
- Savannah Way
- Road to Daly River

## KATHERINE BIG RIVERS REGION

- Masterplan for the Region
- Cultural Tourism - Nitmiluk & Railway Terrace
- Airport Development

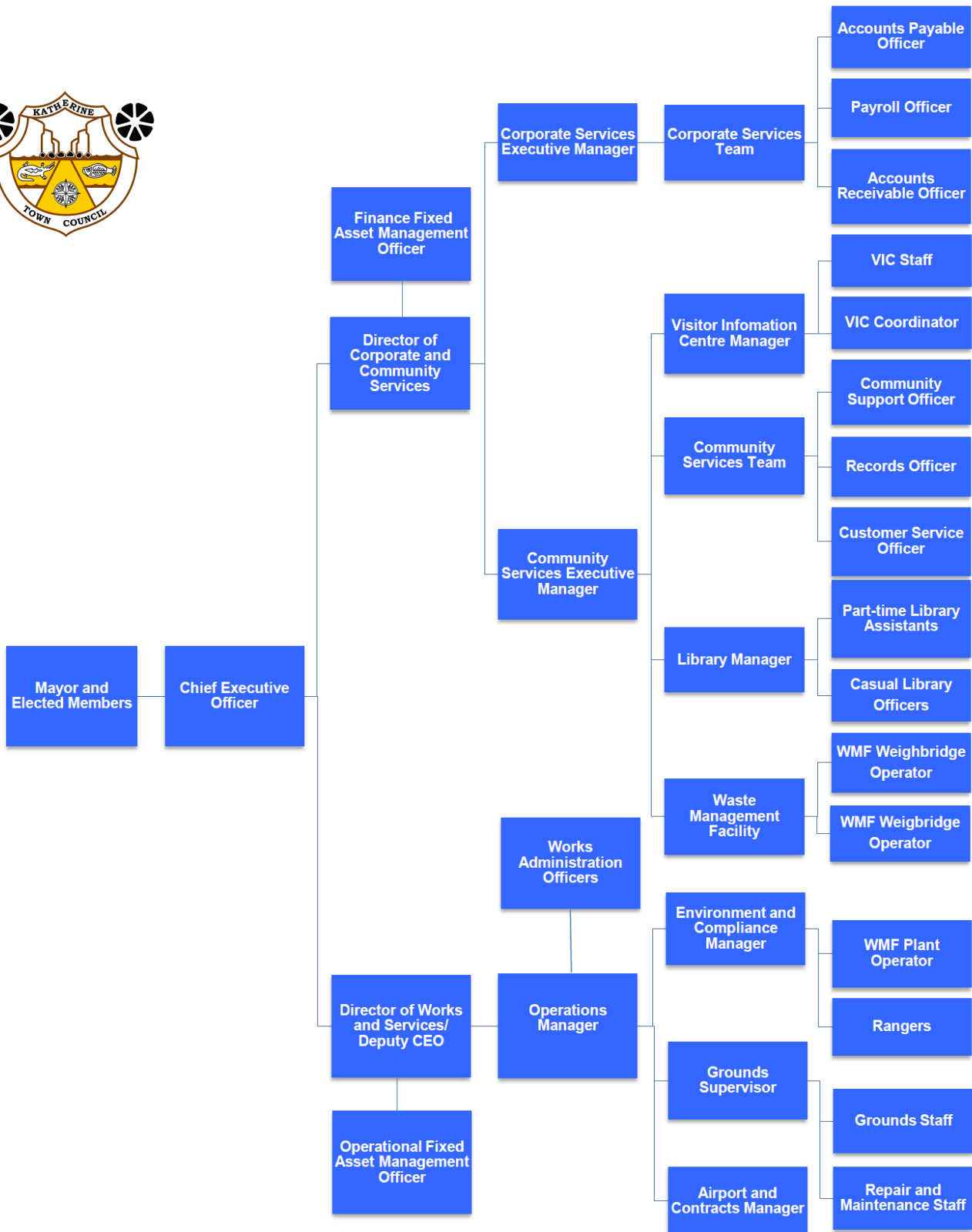
## TOWN OF KATHERINE

- Community Safety
- In-land Port
- Hot Springs
- Housing/ Retirement Village



For further information contact:  
Robert Jennings on 0427 472 075

# Organisational Chart





# **KATHERINE TOWN COUNCIL FEES AND CHARGES STRUCTURE 2017/2018**

Effective 1 July 2017

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## LIST OF FACILITIES FOR HIRE

BUILDING/FACILITY NAME
Civic Centre – Committee Room
Civic Centre – Chambers
Civic Centre – Grounds
Lindsay Street Complex
Park – Dakota Park
Park – DeJulia Park
Park – Fordham Park
Park – Forscutt Park
Park – Fuller Park
Park – Giles Park
Park – Glencoe Park
Park – Grevillea Park
Park – Jukes Park
Park – Knott's Crossing
Park – Lockheed Park
Park – Maluka Park
Park – Morris Park
Park – O'Shea Park
Park – Prior Park
Park – Ronan Park
Park – Roney Park
Park – Rundle Park
Park – Ryan Park (Ablutions)
Park – Styles Park
Park – Town Square
Park – Wallace Park
Park – WalterYoung Park
Showgrounds – Ablutions (Disabled)
Showgrounds – Ablutions (Near Old Secretaries Office)
Showgrounds – Ablutions (Near Poultry Pavilion)
Showgrounds – Ablutions (Rodeo Arena - Demountable)
Showgrounds – Ablutions (Rodeo Arena)
Showgrounds – Ablutions (Main Entrance Road)
Showgrounds – Ablutions (Rotary)
Showgrounds – Ablutions (Stables)
Showgrounds – Agricultural Pavilion
Showgrounds – Buntine Pavilion

Showgrounds – Camp Grounds
Showgrounds – Commercial Pavilion
Showgrounds – Cooking Pavilion
Showgrounds – Equestrian Storage Shed
Showgrounds – Grandstand (Kiosk 1)
Showgrounds – Grandstand (Kiosk 2)
Showgrounds – Grandstand (Change Rooms)
Showgrounds – Model Aero Club Field
Showgrounds – Needlework Pavilion
Showgrounds – Oval
Showgrounds – Parks & Wildlife Timber Pavilion
Showgrounds – Polocrosse Field
Showgrounds – Poultry Pavilion
Showgrounds – Racecourse
Showgrounds – Rodeo Arena
Showgrounds – Rodeo Secretaries Office
Showgrounds – Rotary Pavilion
Showgrounds – Dog Arena
Showgrounds – Stables/Pens
Showgrounds – Sturt McDowell Building (McDouall Stuart Hall)
Showgrounds – Trading Pavilion
Showgrounds – Transport & Works Pavilion
Sportsground – Oval No 1
Sportsground - Oval No 2
Sportsground – Oval No 3 (Baseball Field)
Sportsground – Oval No 4 (Cricket Oval)
Sportsground – Ablutions (BMX Track) (No 3)
Sportsground – Ablutions (Near Stuart Hwy) (No 1 A)
Sportsground – Ablutions (Near Netball Courts) (No 2)
Sportsground – Ablutions (Softball Oval) (No 1 B)
Sportsground – Baseball Kiosk (Near Oval No 3)
Sportsground – Baseball Shed (Near Oval No 3)
Sportsground – BMX Facility
Sportsground – Don Dale Ablutions (No 4)
Sportsground – Don Dale Change Room (Near Oval No 1)
Sportsground – Don Dale Change Room (Near Oval No 2)
Sportsground – Cricket Storage Shed (Near Oval No 4)
Sportsground – Don Dale Pavilion (Room A)
Sportsground – Don Dale Pavilion (Room B)
Sportsground – Don Dale Pavilion (Room C)

Sportsground – Don Dale Pavilion (Room D)
Sportsground – Don Dale Pavilion (Room E)
Sportsground – Don Dale Pavilion (Room F) (Canteen) (Storage Rooms)
Sportsground – Don Dale Pavilion (Room G)
Sportsground – Don Dale Pavilion (Room H)
Sportsground – Don Dale Pavilion (Room J)
Sportsground – Multi-Sports Shed
Sportsground – Netball Kiosk
Sportsground – Skate Park
Sportsground – Storage Facility (Near Play Park) (No 1)
Sportsground – Storage Facility (Near end of Oval No 1) (No 2)

## **PRICE LISTING FOR HIRES - ALL FIGURES APPEARING IN BOLD ARE EXEMPT FROM GST**

NOTE: for up to 3 facilities on one hire plus one ablution block

### Daily Hire

Daily hire allocations will be made on a half or full day basis. A half day hire is defined as any 4 hour period and a full day hire is any 24 hour period. Allocation of specific grounds is made for the designated application purpose only. Each individual half or full day hire is for one organisation only. A daily hire does not necessarily provide clubs and/or associations with exclusive use of the facility. Daily hires are not guaranteed and will be subject to the application process.

Daily hires are subject to fees and charges as per the Katherine Town Council's Fees and Charges Structure.

### Short Term Hire

Short term hire allocations will be made on a 10 week basis (sporting season). If additional weeks are required a weekly hire cost can be arranged with Council. Allocation of specific grounds is made for both training and match playing purposes (maximum of three facilities per hire plus one ablution block). A short term hire does not provide clubs and/or associations with exclusive use of the facility. Each individual short term hire is for one organisation only. Short term hires are only available for consistent/regular users. Short term hires are not guaranteed from year to year and will be subject to the application process.

Short term hires are subject to fees and charges as per the Katherine Town Council's Fees and Charges Structure.

### Long Term Hire

Long term hire allocations will be made on a yearly calendar basis. Allocation of specific grounds is made for the designated application purpose only (maximum of three facilities per hire plus one ablution block). A long term hire does not provide clubs and/or associations with exclusive use of the facility. Each individual long term hire is for one organisation only. Long term hires are only available for consistent/regular users. A long term hire applies to the following:

1 January to the 31 December – payment required financial year basis

Long term hires are not guaranteed from year to year and will be subject to the application process.

Long term hires are subject to fees and charges as per the Katherine Town Council's Fees and Charges Structure.

#### Daily Hire – Community Group (Not for Profit)

Replacement & Maintenance Cost	Daily Hire Charge	Power/Water Costs	Total
\$676,298	\$97.00	\$4.00 (e.g. Low User)	\$101.00

#### Daily Hire – Community Group (Commercial Enterprise) (Local, State, Federal Government, Schools)

Replacement & Maintenance Cost	Daily Hire Charge	Power/Water Costs	Total
\$676,298	\$129.00	\$8.20 (e.g. Medium User)	\$137.20

#### Daily Hire –Commercial Organisation

Replacement & Maintenance Cost	Daily Hire Charge	Power/Water Costs	Total
\$676,298	\$1,912.00	\$23.80 (e.g. High User)	\$1,935.80

#### Daily Hire – Specific (Council Approved)

Replacement & Maintenance Cost	Daily Hire Charge	Power/Water Costs	Total
\$676,298	\$97.00	\$4.00 (e.g. Low User)	\$101.00

#### Daily Hire – Personal

Replacement & Maintenance Cost	Daily Hire Charge	Power/Water Costs	Total
\$676,298	\$129.00	\$8.20 (e.g. Medium User)	\$137.20

#### Short Term Hire – Community Group (Not for Profit)

Replacement & Maintenance Cost	Short Term Hire Charge	Power/Water Costs	Total
\$676,298	\$310.00	\$4.00 x 7 days x 10 weeks	\$590.00

#### Short Term Hire – Community Group (Commercial Enterprise)

Replacement & Maintenance Cost	Short Term Hire Charge	Power/Water Costs	Total
\$676,298	\$520.00	\$8.20 x 7 days x 10 weeks	\$1,094.00

#### Short Term Hire – Specific (Council Approved)

Replacement & Maintenance Cost	Short Term Hire Charge	Power/Water Costs	Total
\$676,298	\$310.00	\$4.00 x 7 days x 10 weeks	\$590.00

#### Long Term Hire – Community Group (Not for Profit) – 12 months

Replacement & Maintenance Cost	Long Term Hire Charge	Power/Water Costs	Total
\$676,298	\$520.00	\$4.00 x number of days nominated (e.g. 365 days)	\$1,980.00

### Long Term Hire – Community Group (Commercial Enterprise) – 12 months

Replacement & Maintenance Cost	Long Term Hire Charge	Power/Water Costs	Total
\$676,298	\$722.00	\$4.00 x number of days nominated (e.g. 365 days)	\$2,182.00

### Long Term Hire – Specific (Council Approved) – 12 months

Replacement & Maintenance Cost	Long Term Hire Charge	Power/Water Costs	Total
\$676,298	\$520.00	\$4.00 x number of days nominated (e.g. 365 days)	\$1,980.00

## KEY DEPOSITS

### Notes:

1. Keys are to be returned at the completion of the hire (daily, short term, long term hire). If keys are not returned Council will invoice the hirer for the cost of replacement of locks and keys.
2. Key deposits are required at a cost of \$45.00 per key and \$180.00 per set of keys required to complete the hire.
3. Keys are available for collection on the working day prior to the event/hire – unless approved by prior arrangement.
4. An additional charge of \$22.00 per key will be levied in addition to keeping the deposit for keys that are not returned at the completion of any hire.

**\$45.00 PER KEY**

**\$180.00 PER SET OF KEYS – THE NUMBER OF KEYS REQUIRED TO COMPLETE THE HIRE**

## **FACILITY DEPOSITS**

Notes:

1. Each facility requested will require a deposit. Katherine Town Council will accept purchase orders for payment of facility hires. The deposit will be held by Council until the completion of the hire and all inspections have occurred. Once inspections are completed the deposit will be returned to the hirer.
2. If in Council's opinion there is a possibility of higher risk of damage to a Council facility Council reserves the right to increase the amount of deposit. (For example: Circus could be \$1,500.00)

**\$520.00** PER FACILITY AS PER NOTE ON PAGE 3

## **TEA & COFFEE COSTS**

\$2.20 per head

## **HIRE OF BUILDINGS**

Notes:

1. All hirers are to be advised that the Council's requirements for meetings etc must take precedence and, on occasions, a booking may have to be cancelled in terms of this rule. If this occurs an alternative venue will be provided where possible.
2. All items are to be returned to their original position at the completion of the hire/use.
3. Hirers are responsible for any damage that occurs or if the facility is left in an excessively dirty state. All rubbish is expected to be deposited into bins provided. If the facility is left in an excessively dirty state, the hirer will be notified and given a specific time limit to remedy the situation. Otherwise, Council will organise the cleaning and the fees incurred in doing so will be taken from the Hirer's deposit.
4. Any additional days added to a hire will incur additional cleaning costs.

### Insurance Schedule

That the hirer hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location. Minimum cover \$10,000,000.

That personal hirer's hold personal liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location.

## HIRE OF PARKS

Notes:

1. If in Council's opinion there is a possibility of higher risk of damage to a Council facility Council reserves the right to increase the amount of deposit.
2. All hirers are to be advised that the Council's requirements for meetings etc must take precedence and, on occasions, a booking may have to be cancelled in terms of this rule. If this occurs an alternative venue will be provided where possible.
3. Any additional days added to a hire will incur additional cleaning costs.
4. Parks cannot be hired exclusively as they are public areas.
5. All equipment assembled within a park is to be dismantled and removed at the completion of the hire.

### Insurance Schedule

That the hirer hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location. Minimum cover \$10,000,000

That personal hirer's hold personal liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location.

## HIRE OF SPORTING & SHOWGROUND FACILITIES

Notes:

1. If in Council's opinion there is a possibility of higher risk of damage to a Council facility Council reserves the right to increase the amount of deposit.
2. No parking within the grounds is permitted without prior Council approval.
3. All hirers are to be advised that the Council's requirements for meetings etc must take precedence and, on occasions, a booking may have to be cancelled in terms of this rule. If this occurs an alternative venue will be provided where possible.
4. Some lighting is supplied via a token system. Tokens can be purchased from Katherine Town Council for \$2.70 each. Please note that each token system within Council owned property operates differently. Council will advise on how the each token system operates on request.
5. All items are to be returned to their original position at the completion of the hire/use.
6. Hirers are responsible for any damage that occurs or if the facility is left in an excessively dirty state. All rubbish is expected to be deposited into bins provided. If the facility is left in an excessively dirty state, the hirer will be notified and given a specific time limit to remedy the situation. Otherwise, Council will organise the cleaning and the fees incurred in doing so will be taken from the Hirer's deposit.
7. Any additional days added to a hire will incur additional cleaning costs.
8. Hires for the Showgrounds includes free **un-powered** camping and stock stabling two (2) days prior to an endorsed event, during competitions and one (1) day following. Hires must advise numbers of campers during competitions.
9. Customers requiring daily cleaning charges for their facility hire will be charged at a rate of \$60 per day.
10. Camping at the Showgrounds is intended for hirers of the facility only.
11. Department of Defence camping applications are to include buildings/facilities that they require.

### Insurance Schedule

That the hirer hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location. Minimum cover \$10,000,000.

That personal hirer's hold personal liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location.

**Camping – Overflow & Big Rigs (Per 7 Day Week)**

Description	Daily Charge	Weekly Charge
Unpowered Sites - 2 Adults/Children Free	24.00	142.00
Powered Sites – 2 Adults Only	41.00	247.00
Powered Sites – Additional Adult	8.60	51.40
Powered Sites – Children	6.50	39.00
Defence Force – Per Head	8.60	51.40

**Camping Fees (Travelling with Stock) (Per 7 Day Week)**

Description	Daily Charge	Weekly Charge
Unpowered Sites - 2 Adults/Children Free	24.00	142.00
Powered Sites – 2 Adults Only	41.00	247.00
Powered Sites – Additional Adult	8.60	51.40
Powered Sites – Children	6.50	39.00
Stock – Per Head	1.75	10.50

**Stables/Pens (Per 7 Day Week)**

Description	Daily Charge	Weekly Charge
Stock – Per Head	1.75	10.50

# CIVIC CENTRE & KATHERINE PUBLIC LIBRARY

## General Administration

<b>4.1 Civic Centre, Visitor Information Centre &amp; Katherine Public Library</b>		<b>Charges</b>
Municipal Plan (Hard Copy)	Black & White Only	\$15.50
Binding up to 16mm (Small)		\$6.20
Binding over 16mm (Large)		\$11.20
Laminating A4		\$6.20
Laminating A3		\$11.20
Other Laminating (per Metre)		\$22.70
Photocopying	Black – A4	30c per side
	Black – A3	50c per side
	Colour – A4	50c per side
	Colour – A3	\$1.80 per side
Library Bags		\$4.50
Temporary (Deposit) Borrowers (Limit 2 Books)		<b>\$60.00</b>
Inter Library Loans	Local	Free
	Local (Research Only)	Free
	Interstate	\$25.00
Lost/Damaged/Overdue Items	Value of Item plus Administrative Fee	\$8.00
Lost and Damaged Inter Library Loans	Value of Item plus Administrative Fee	\$45.00
Overdue Items		\$3.00
Internet Access – Library Computers	Members	Free
	Non Members – per hour	\$2.00
Internet Access – Library Wireless	Per 1 hour every 24 hours	Free
Computer Usage	No Internet Access Allowed	Free
Facsimile Outgoing – Local & STD	Entire Document	\$2.00
Facsimile Incoming	Entire Document	Free
Colour Scan	Entire Document	\$2.00

## Permanent Line Marking

- Approval must be sought from Council's Director of Works & Services or Operations Manager prior to a user group commencing permanent line marking of a park or reserve.
- Only approved poison is to be used.
- Poison shall be carried out 2 per season only.
- Line is not to exceed 50/75mm in width.
- Council will inspect all permanent line marking at the end of each sporting season. If turf repairs are needed to be undertaken they shall be at the user's expense.

## CEMETERY

### Cemetery Charges

<b>6.1 Charges</b>	<b>\$</b>
Adult	2,359.00
Child	1,772.00
Exclusive Right of Burial (Reservation of Site – Cemetery Regulations 29 (1))	10.00
Burial of Ashes	524.80
Undertaker's Annual Licence	<b>1,250.00</b>

### Cemetery Policy

1. Grounds: The Katherine Cemetery is to be maintained as a high standard Lawn Cemetery. Grass length will be kept below 70mm and Glyphosate or equivalent will be applied to keep headstones and plinths free of grass and weeds. The Cemetery grounds will be irrigated during the dry season.
2. Amenities: Toilet facilities will be provided and maintained at the Cemetery. The Rotunda will be maintained as a shady retreat for families and visitors.
3. Mobile Shade Structure: A mobile shade structure will be provided and maintained by Council. Deployment of the shade structure for funerals will be the responsibility of the Funeral Director.
4. Graves: The digging of graves will be approved by Council. The staggering of grave sites will be undertaken as follows:

XXXX	UNUSED
UNUSED	XXXX
XXXX	UNUSED
UNUSED	XXXX
XXXX	UNUSED

Unused sites will not be allocated until a minimum of 12 months after the use of the neighbouring sites. All graves will be dug to a minimum depth of 2.1 metres to accommodate a double grave. Backfilling will be carried out using the original excavated material. When the grave begins to settle the site will be speared and topped up with soil as required. Grass seed will be sown. Double burials in graves will be pursuant to Regulation 19 of the Cemeteries Regulations 1981 and the Northern Territory Cemeteries Act 1980. Council will supply each grave site with a single head stone measuring at the base 600mm x 200mm and at the top 100mm x 600mm and 300mm high. Relatives of the deceased may purchase headstones of marble or similar material. However, they must be of the same dimensions.

#### Plaques

Council will supply each grave site with an identification plaque measuring 137mm x 102mm made of bronze. Relatives may order larger plaques at their own cost. Plaques will be attached as soon as possible after burial.

### Old Katherine Cemetery

Council assumed control of the Katherine Cemetery on the first day of July 1978 and acknowledges that precise identification of some specific grave sites prior to this date has proved difficult. In these cases, Council will supply a plaque measuring 203mm x 76mm of bronze that will be mounted in the rotunda at the Cemetery.

### Cremated Remains

Council will provide a specific area at the Cemetery in which cremated remains may be interred, either permanently or temporarily. A plaque, measuring 229mm x 229mm will be provided for these internments. A request to remove cremated remains must be in writing to the Chief Executive Officer and must be in the form as required by the Council.

### Cemetery Fees

Cemetery fees will be reviewed annually in line with the Cemeteries Act and Regulations and be set on a cost recovery basis. Where relatives, at their own cost provide alternative headstones and plaques, burial fees will be adjusted accordingly.

### Fencing

Fencing or the erection of private decorative gardens at gravesites in the Katherine Cemetery is prohibited in order to maintain the visual amenity of the Lawn Cemetery and enable effective maintenance.

## **ANIMALS**

### **Pound Operating Hours (Release of Dogs)**

Residents are advised that the Pound operates by appointment only. Please call the Civic Centre on (08) 8972 5500 to make an appointment with a Ranger.

There is available an afterhours drop off cage (for dogs only).

### **Dog Registration Fees**

Yearly Registration Fee: (1<sup>st</sup> July to 30<sup>th</sup> June)

Pro-Rata Registration is only for new dog registrations. In any other circumstance the owner is to pay the full amount for the Yearly Registration Fee (e.g. fined for unregistered dog).

Entire Dog: \$56.00  
Desexed: \$25.00

<b>Pro-Rata Dog Registration</b>	<b>*Entire Dog</b>	<b>*Desexed Dog</b>
<b>Month</b>	<b>\$</b>	<b>\$</b>
July	<b>56.00</b>	<b>25.00</b>
August	<b>51.30</b>	<b>22.90</b>
September	<b>46.70</b>	<b>20.80</b>
October	<b>42.00</b>	<b>18.80</b>
November	<b>37.40</b>	<b>16.70</b>
December - June	<b>32.70</b>	<b>14.60</b>

### **Lifetime Dog Registration Fees**

For a desexed (vet certificate must be supplied – Statutory Declaration is not sufficient evidence unless dog is already in Council system) and microchipped dog (evidence must be provided) a one off payment of \$125.00 for lifetime registration. (NO REFUNDS.)

## All Renewals

	After Early Bird	Early Bird
Entire Dog	<b>\$56.00</b>	<b>\$51.00</b>
Desexed	<b>\$25.00</b>	<b>\$21.00</b>

Pensioner Concession is ½ price (Proof of Concession – i.e. Health Care Card, Pensioner Card, Disability Card, etc)

Guide Dogs are a Free Registration

## Replacement Tags

Replacements tags are available from the Civic Centre at a cost of **\$3.00** each.

## Dog Registration - Refund

The following are acceptable to approve refund:

- proof of dog re-registration at a new location – i.e. outside Katherine Town Council municipality
- or formal proof of animal's status (i.e. death certificate)

Refund is to be in line with the above pro-rata guide.

## Policy on use of the Pound by Council Elected Members, Employees, Contractors, Residence

Council does not allow Elected Members, Employees, Contractors or Residence to use the Pound for the kennelling of their personal dogs and/or cats for the purpose of holidays, trips, work events, etc.

## Dog Registration Fees (More than two (2) dogs) (Applicable only to Rural Living Zoning)

Yearly licence fee      **\$95.00**

<b>*Pro-Rata Dog Licence</b>	
<b>Month</b>	<b>*\$</b>
July	<b>95.00</b>
August	<b>87.10</b>
September	<b>79.20</b>
October	<b>71.30</b>
November	<b>63.40</b>
December - June	<b>55.50</b>

Pensioner Concession is ½ price  
Guide Dogs are a Free Registration

### Policy for Registration of more than two (2) dogs

1. Katherine Town Council's new Animal By Laws state that there are no further registrations for residential properties for more than two (2) dogs. Licences will only be issued to those properties zoned Rural Living. All current licences will remain in place unless allowed to expire – includes replacing one dog for another and increasing the licence to a maximum of four dogs. Any properties zoned outside of Rural Living (excluding town) are not required to hold a licence for more than two dogs. Further information can be provided by calling the Rangers on (08) 8972 5500.
2. An application, pursuant to the current By Law 47, is to be lodged.
3. A licence fee per annum is to be paid on receipt of application.
4. The written consent of the registered proprietor of the property is to be lodged with the application.
5. A maximum of four dogs per property can be licenced.
6. The residential property is to be inspected by Ranger staff to ensure adequate facilities are provided prior to an application being approved.
7. The licence is to be endorsed with the condition that the property may, after written notice, be inspected to confirm the conditions of the licence are being complied with.
8. The Council reserves the right to cancel a licence at any time and refund, on a pro-rata basis, any outstanding fees.
9. The applicant is to be notified in writing, pursuant to By Law 15, and the fee refunded in full within 28 days when an application for a licence is refused.

## **Pound / Impound Fees**

Registered Dog	<p><b>\$103.00</b> initial impound fee (first 24 hour period) <b>\$ 18.50</b> every subsequent 24 hour period or part thereof (excluding weekends and public holidays) Release of an animal is conditional upon payment of impound fees, registration and any other outstanding infringements in accordance with By Lay 67.</p>
Unregistered Dog	<p><b>\$173.00</b> initial impound fee (first 24 hour period) <b>\$ 18.50</b> every subsequent 24 hour period or part thereof (excluding weekends and public holidays) Release of an animal is conditional upon payment of impound fees, registration and any other outstanding infringements in accordance with By Lay 67.</p>
Other Animal (i.e. cattle, bird, etc)	<p><b>\$103.00</b> initial impound fee (first 24 hour period) <b>\$ 18.50</b> every subsequent 24 hour period or part thereof (excluding weekends and public holidays) In addition to the initial impound fee (as above), any further expenses incurred will be passed on the animal's owner, in line with By Law 40.</p>

## **Policy on use of the Pound by the RSPCA**

1. The Council will accept only dogs that are of good health and well being.
2. No dog that is apparently whelping or 'in pup' will be accepted.
3. All costs, including veterinary care when required or euthanizing of dogs, will be borne by the RSPCA.
4. Cost of goods will be offset by RSPCA supplied food donations.
5. The Council will provide shelter and reasonable care with appropriate security levels maintained within the Pound.
6. Any responsibility for loss or injury to any dog will be borne by the RSPCA.
7. Any RSPCA dog shall be kept for no longer than eight working days at which point the dog will be euthanized or removed by the RSPCA personnel from the pound.
8. Any RSPCA dog released must be registered with the Council if housed within the Municipality.
9. Any RSPCA dogs will be impounded or released only during normal Pound operating hours.
10. Any service provided outside of these hours for RSPCA will be subject to the appropriate call out fees or costs incurred by the Council.

## **Surrender of Dogs to the Pound**

1. A fee of **\$200.00** is levied to assist in covering costs.
2. A declaration form and proof of ownership must be signed by the owner(s) on the surrender of the animal.
3. The Council will accept only dogs of good health and well being.
4. No dog that is apparently whelping or 'in pup' will be accepted.
5. No dog shall be kept for more than four working days and, at the completion of which if the dog is not rehoused, the dog shall be euthanized (By Law Section 40 - Destruction of Impounded Dogs).
6. Any Dog will be impounded or released only during normal Pound operating hours.
7. This Policy will only be applicable to the owner of the dog, who wishes to surrender the animal.

## **Policy on Purchasing Dogs housed in the Pound**

Dogs that are housed in the Pound may be purchased at the cost of registration.

## **Policy on use of Dog Traps**

Deposit only

**\$230.00**

1. The Council will provide dog traps during normal operating hours for the Civic Centre for the fee noted at point 4.
2. Dogs caught in Council traps will only be collected between normal Pound operating hours.
3. It is the hirer's responsibility to collect and return traps to the Civic Centre during normal operating hours.
4. Traps provided will be charged for as follows:
  - A fee of \$166.00 for the delivery and collection of a trap;
  - a A fee of \$166.00 for the collection and impounding of animals caught outside normal working hours.
5. Where deemed necessary by the Chief Executive Officer, the Environment & Compliance Manager will be authorised to set dog traps on private land after gaining permission of the owner and on public land, the cost of delivery, collection and servicing of these traps to be borne by the Council.
6. Traps are available for a maximum of two (2) weeks only.
7. An additional fee of \$60.00 a day will be levied when late returning of the trap occurs.

## **Policy on use of Cat Traps**

Deposit only

**\$145.00**

1. The Council will provide cat traps during normal operating hours for the Civic Centre for the fee noted at point 4.
2. Cats caught in Council traps are the responsibility of the hirer.
3. It is the hirer's responsibility to collect and return traps to the Civic Centre during normal operating hours.
4. Traps provided will be charged for as follows:
  - A fee of \$166.00 for the delivery and collection of a trap;
5. Traps are available for a maximum of two (2) weeks only.
6. An additional fee of \$60.00 a day will be levied when late returning of the trap occurs.

## **Anti-Bark Collars**

Charge of anti-bark training collar per week (max two weeks)

**\$33.00**

Deposit

**\$230.00**

1. The Council will provide anti-bark collars during normal operating hours for the Civic Centre.
2. It is the hirer's responsibility to collect and return the collars to the Civic Centre during normal operating hours.
3. Collars are available for a maximum of two (2) weeks only.
4. An additional fee of \$60.00 a day will be levied when late returning of the collar occurs.

## INFRINGEMENTS

Note:

1. Infringement notices issued must be paid within 14 days from date of issue otherwise an additional administration cost of \$33.00 will be incurred.

### Infringements - Litter

Infringement Type	Regulation	\$
<b>8.1 Litter</b>		
Depositing litter on land or allowing litter to remain on land.	By Law 30(1)	<b>100.00</b>

## Infringements - Parking

Infringement Type	Regulation	\$
<b>8.2 Parking</b>		
Parking for longer than indicated.	Australian Road Rule 205 (1)	<b>40.00</b>
Stopping within 10m from the nearest point of an intersection.	Australian Road Rule 170 (3)	<b>50.00</b>
No stopping in an area to which a NO PARKING sign applies.	Australian Road Rule 168 (1)	<b>50.00</b>
Stopping on path. No stopping on a path, dividing strip or nature strip.	Australian Road Rule 197 (1)	<b>50.00</b>
No stopping within 1m of a fire hydrant.	Australian Road Rule 194 (1)	<b>50.00</b>
No stopping in an area to which a NO STOPPING sign applies.	Australian Road Rule 167	<b>50.00</b>
Stopping in a Taxi zone.	Australian Road Rule 182 (1)	<b>50.00</b>
Stopping in a Loading zone.	Australian Road Rule 179 (1)	<b>50.00</b>
No Stopping on a road with a yellow edge line.	Australian Road Rule 169	<b>50.00</b>
Stopping in a parking area for people with disabilities.	Australian Road Rule 203 (1)	<b>135.00</b>
Park on road positioning vehicle to face direction of travel.	Australian Road Rule 208 (2) (a)	<b>40.00</b>
Position the vehicle so the vehicle does not unreasonably obstruct other vehicles.	Australian Road Rule 208 (8)	<b>40.00</b>

## Infringements - Dogs

Infringement Type	Regulation	\$
<b>8.3 Dogs</b>		
Keeping a dog which is not registered.	By Law 52(1)	<b>100.00</b>
Dog, when at large, is not under effective control.	By Law 56(1)	<b>100.00 – First Offence 200.00 – Second &amp; Subsequent Offence</b>
Dog attacks a person or animal.	By Law 58(1)(a)	<b>600.00 – Attack on Person 200.00 – Attack on Animal</b>
Dog menacing person or animal.	By Law 58(1)(b)	<b>300.00 – Menace on Person 100.00 – Menace on Animal</b>
Dog is present in a restricted area and the presence of the dog is prohibited.	By Law 54(2)	<b>100.00 – First Offence 200.00 Second &amp; Subsequent Offence</b>
Unauthorised removal of a registration tag from a registered dog.	By Law 55(1)	<b>100.00</b>
Enticing a dog to act in manner that may render owner liable to prosecution.	By Law 57	<b>150.00</b>
Dog chasing vehicles.	By Law 59	<b>150.00</b>
Dog that, either by itself or in concert with other dogs, is a nuisance.	By Law 60(1)	<b>150.00</b>
Abandoning a dog within the municipality.	By Law 61	<b>150.00</b>
Obstructing pound supervisor in the execution of his/her duties.	By Law 62(1)	<b>150.00</b>
Keeping more than 2 dogs unless the premises are licensed.	By Law 53	<b>100.00</b>

## Infringements - Miscellaneous

Infringement Type	Regulation	\$
<b>8.4 Miscellaneous</b>		
Camping in a public place other than in a caravan area.	By Law 93(1)(a)(d)	<b>100.00</b>
Burn or heat any material, thing or substance giving off an offensive odour.	By Law 32	<b>100.00</b>
Lights or causes to be lit a fire in the open air without a permit.	By Law 33(1)(2)	<b>100.00</b>
Break or cause to break glass in a public place.	By Law 35(1)	<b>100.00</b>
Spit in a public place.	By Law 36(4)	<b>100.00</b>
Throws or discharges a stone or other object into, from or in a public place.	By Law 37(1)(a)	<b>100.00</b>

Note: Refer to By Laws 20 and 21 (2)(c) – General and Fixed Penalties

## Impounding of Abandoned Vehicles

Towage Fees	\$ At cost
Storage Fees	\$ 33.00 per week
Administration Fee	\$ 68.00
Advertisement Costs	\$ 108.00 (Per Advert)
Inspector's Costs (3 Hours)	\$ 180.00
Council Vehicle Use	\$ 14.00

## Sale of Vehicles

Administration Fee	\$ 68.00
Advertisement Costs	\$ 108.00 (Per Advert)
Inspector's Costs (3 Hours)	\$ 180.00
Council Vehicle Use	\$ 14.00

Note: Katherine Town Council is required to adhere to the Uncollected Goods Act Part 4 Sections 26 to 30.

## VACANT LAND

### Mowing / Rubbish Removal

#### Land to be Cleared

1. Where, in the opinion of the Council, there is on land:
  - (a) plants, grass or weeds:
    - (i) that are, or are likely to become, injurious, flammable or noxious; or
    - (ii) that have become unkempt; or
  - (b) litter (including unsightly car bodies, machinery or other chattels), the Council may cause a notice under By Law 10 to be served on:
  - (c) the occupier of the land; or
  - (d) where the Council is unable to ascertain the identity of the occupier, the owner of the land, requiring the land to be cleared or tidied, litter to be placed in a vermin proof receptacle of a kind specified or any other action set out in the notice to be taken.
2. The period within which the work must be carried out under clause (1) is to be specified in the notice, being a period of not less than 2 days and not more than 21 days after the date of service of the notice.

#### Note:

1. Any area within the Municipality that is deemed to require maintenance attention in line with By Law 31 – i.e. privately owned vacant land, will be charged at the cost of the necessary work plus an administrative fee of \$24.00.

## SIGNS

### Cluster Sign / Information Bays

1. A permit fee of **\$67.00** per annum is payable to Council.
2. Permits are valid for 12 months commencing on the 1<sup>st</sup> July of each year.
3. The applicant must supply and maintain the sign in reasonable condition.
4. The sign must comply with Council's By Laws and Signs Code.
5. Damaged or faded signs will be removed by Council and the owner will be required to repair or replace the sign prior to re-installation.
6. Each premise is entitled to one (1) sign per information bay only.

<b>Pro-Rata Fee</b>	
<b>Month</b>	<b>*\$</b>
July	<b>67.00</b>
August	<b>61.60</b>
September	<b>56.20</b>
October	<b>50.80</b>
November	<b>45.40</b>
December - June	<b>40.00</b>

## ROAD OPENING / CLOSING

### Application to Open & Close a Road / Footpath – Permit to Work

Individual application fee to open or close a road / footpath is **\$102.00** each.

#### Note:

Payment of fees does not guarantee approval for commencement of on-site works. Applicants are required to be fully compliant with Council's Permit to Work documentation.

## RATES

### Rate Searches

Rate search applications are **\$70.00** each.

### Dishonoured Direct Debits & Cheques

For any dishonoured direct debit and/or cheques there will be an administration fee of \$22.00 per transaction plus bank fees. These costs will be allocated against the property or invoiced to the individual.

### Rates Notices – Previous Years

For any request from rate payers for a copy of previous financial year/s Annual Rates Notices an administration fee of \$22.00 per transaction will apply. This cost is not associated with current financial year rate supplementary notice requests which are provided at no cost.

## FREEDOM OF INFORMATION

The Information Act gives people the right to access information from Northern Territory Government agencies, including councils, subject to a number of exemptions to protect public and private interests. This does not include information that is already available under an existing "access arrangement", such as council minutes, which are available without applying under the Act.

The Act has three main aims, which fall into the following categories:

#### Availability

Council is required to make available to you documents about its functions and operations. This includes information about its structure, decision-making processes, public participation through boards, councils or committees, and policy documents. You can download some of these documents, from Council's website. You can also ask to see such documents or purchase copies at the Civic Centre.

#### Access

The Act also gives you the right to apply for documents, including those about you, held by Council. You can examine and have copies of these documents. You also have rights of appeal if Council does not give you access to documents you want to see.

#### Amendment

You can apply for information about your personal affairs to be changed if you believe it is inaccurate, incomplete, out-of-date or misleading.

Some documents are exempt under the Act to protect essential public interests or the personal or business affairs of others. Sometimes part of a document may not be available if it contains information which is exempt (e.g. name and address of complainant/s). If you are refused access to a document or given partial access only, Council must give you written reasons for the decision. Council must also tell you of your rights of appeal.

#### Application Costs

There is no application fee to look at documents about your personal affairs. You can also ask for copies of these documents for 20c per A4 page.

However, there is an application fee of \$30.00 for requests for access to non-personal affairs documents (i.e. complaints made by another person) and other charges for processing and making photocopies.

See <http://www.oaic.gov.au/> for the fee structure under the Act.

The Act requires that your application be made in writing, please address your letter to:

Community Services Executive Manager  
Katherine Town Council  
PO Box 1071  
KATHERINE NT

## VENDORS

### **Street / Roadside Vendors**

Permit fee of **\$620.00**, payable upon application.

Application valid for a one (1) month period.

The sites set out in the schedule below are available for use by 'roadside' vendors for the purpose of selling fruit & vegetables and other general merchandise, that such sites be available upon application for a permit and subject to the following conditions:

1. That the applicant has completed an application for approval to operate a stall form, available from Council.
2. That no objections are received from or on behalf of permanent businesses selling similar goods/merchandise.
3. That the permit holder must ensure that the area surrounding the site is kept free of litter.

#### Insurance Schedule

That the permit holder hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location. Minimum cover \$10,000,000.

Sites as approved by the Chief Executive Officer.

### **Display Goods in Public Place/Handbill Permit**

Permit Fee of **\$145.00**, payable on application.

Application valid for a 12 month period.

A permit to display goods in public places and/or a handbill permit is subject to the following conditions:

1. That the applicant has completed an application to display goods in a public place form and/or Handbill Permit, available from Council.
2. That no objections are received from or on behalf of permanent businesses selling similar goods/merchandise.
3. Goods do not obstruct pedestrians.
4. That the permit holder must ensure that the area surrounding the site is kept free of litter.

#### Insurance Schedule

That the permit holder hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location. Minimum cover \$10,000,000.

## Mobile Food Vendors

Permit Fee of **\$620.00**, payable on application.

Application valid for a one (1) month period.

A permit to operate a Mobile Food Van is subject to the following conditions:

1. Advertising of Mobile Food Van must occur prior to application approval.
2. That the applicant has completed an application for approval to operate a Mobile Food Van form, available from Council.
3. An applicable Department of Health Food Licence be sighted.
4. That no objections are received from or on behalf of permanent businesses selling similar goods/merchandise.
5. That the permit holder must ensure that the area surrounding the site is kept free of litter.
6. Location and timeframe of the Mobile Food Van is subject to approval by Council's CEO.

### Insurance Schedule

That the permit holder hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location. Minimum cover \$10,000,000.

Sites as approved by the Chief Executive Officer.

## Fixed Food Vendors

Permit Fee of **\$4,000.00**, payable on application.

Application valid for a one (1) year period.

A Fixed Food Vendor can be best described as a pop-up café that is situated at an approved site and on Council land.

An application to operate a Fixed Food Vendor is subject to the following conditions:

7. Advertising of Fixed Food Vendor must occur prior to application approval.
8. That the applicant has completed an application for approval to operate a Fixed Food Vendor.
9. An applicable Department of Health Food Licence be sighted.
10. That no objections are received from or on behalf of permanent businesses selling similar goods/merchandise.
11. That the application holder must ensure that the area surrounding the site is kept free of litter.
12. Location and timeframe of the Fixed Food Vendor is subject to approval by Council's CEO.

### Insurance Schedule

That the permit holder hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location. Minimum cover \$10,000,000.

Site as approved by the Chief Executive Officer.

## Sidewalk Cafes

Permit Fee of **\$145.00**, payable on application.

Application valid for a 12 month period.

A permit to operate a Sidewalk Cafe is subject to the following conditions:

1. A maximum of 4 chairs per table.
2. That the permit holder must ensure that the area surrounding the site is kept free of litter.
3. That the permit holders must ensure that the area is not causing an obstruction.

### Insurance Schedule

That the permit holder hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location. Minimum cover \$10,000,000.

## **Busking**

Permit Fee of **\$29.00** per application.

Application is valid for one calendar month.

A permit to Busk is subject to the following conditions:

1. Permits are valid only between 10.00 am and 6.00 pm daily or as otherwise determined by Council.
2. Permits are valid for a maximum of four (4) sessions per permit.
3. Permits are not transferable.
4. Buskers must avoid behaviour which may cause annoyance to the general public at any one place.
5. Periods of activity are not to be longer than 60 minutes at any one place.
6. Use of illegal drugs including alcohol is not permitted.
7. The use of amplification is not permitted unless specifically approved by Council.
8. If a busking act involves more than one (1) person, permits must be obtained for each person.
9. All permits are issued at the discretion of the Chief Executive Officer or his delegate.
10. Permits must be available for inspection at all times.
11. Failure to comply with these conditions may cause permits to be revoked.

### Insurance Schedule

That the permit holder hold current public liability insurance cover to indemnify the Northern Territory Government and the Katherine Town Council of any liability which may arise from operations at this location. Minimum cover \$10,000,000.

# WASTE MANAGEMENT FACILITY

## Weighbridge Charges

It is Council's policy that a levy is charged for the dumping of rubbish at the Katherine Waste Management Facility as follows:

1. Domestic users disposing of waste via private motor vehicles, including trailers, will be at no cost.
2. Commercial and/or industrial users disposing of waste via commercial and/or industrial vehicles of all configurations – i.e. small and/or large trucks including trailers, will be at \$76.00 (including GST) per tonne. This does not include contractors engaged by Council for the collection and disposal of residential garbage pursuant to Council contracts.
3. Asbestos from the Katherine municipality, Roper Gulf Shire and Victoria Daly Shire regions (**subject to written authorisation from Council**) will be at \$228.00 (including GST) per tonne.
4. Waste tyres to be disposed of and/or stored by commercial users in accordance with Council's Environment Protection Licence requirements will be charged as follows:
  - Processed tyres, **with preapproval from Council**, will be at \$76.00 (including GST) per tonne.
  - Whole tyres, including processed tyres **without** preapproval from Council, will be at \$425.00 (including GST) per tonne.
5. Commercial dumping of vehicles \$84.00 (including GST) per vehicle.
6. The dumping of private vehicles is at no cost.
7. Disposal of dead animals by all users will be charged as follows:
  - \$99.00 (including GST) per large animal (larger animals classed as horses, donkeys, camels, etc).
  - \$99.00 (including GST) for the first small animal with subsequent small animals dumped at the same time at no extra charge.
8. Operator and machinery hire to bury/move waste will be at \$187.00 (including GST) per hour.

### Note – Terminology – Waste Tyres

Processed Tyres: Tyres that have had the walls removed and tread cut into several pieces to ensure the vessel (tyre) will not hold air/water; "processed tyres" shall be **disposed** of at the tip face and will be charged at the reduced rate (**subject to preapproval from Council**).

Disposal of processed tyres **without** preapproval from Council will result in commercial users being charged at the whole tyre rate.

Whole Tyres: Tyres ready for bailing and/or tyres already bailed; "whole tyres" are **stored** in designated areas and will be charged at a higher rate.

## AIRPORT

### Airport – Aircraft Usage Fees

The charge for Airport Usage is based on the certified maximum take-off weight of the aircraft. The charge may apply to the entry to or departure from the leased area by the aircraft and may be calculated as follows:

	Charge \$
<b>FUELLED AIRCRAFT</b>	
Rate per 1,000kg pro rata each landing	21.81
Minimum Charge	21.81

### Airport – Non Arrival Charge

When an aircraft does not land after notifying Council of their intention to land, the following fees will apply:

Weekdays between 7.30am and 4.36pm	No charge
After hours weekdays	\$257.00 (including GST)
Weekends and Public Holidays	\$510.00 (including GST)

### Airport – Parking Fees

A charge will be levied for the parking of aircraft to be calculated as follows:

Airport Parking Fees	Charge \$
<b>AIRCRAFT 5700KG &amp; UNDER</b>	
Per Day	9.80
Per Week	34.00
Per Annum (Eligible are those aircraft based at Kath Airport longer than 3 months)	616.00
<b>AIRCRAFT OVER 5700KG</b>	
Per tonne/per day	5.00
Minimum charge	34.00
<b>AIRSIDE LAND USAGE FEES</b>	
Rate per M <sup>2</sup> per annum	5.00
<b>GROUND SIDE LAND USAGE FEES</b>	
Rate per M <sup>2</sup> per annum	5.00
<b>LAND SEGREGATED FOR EXCLUSIVE USE</b>	
Rate per M <sup>2</sup> per annum	15.00
<b>OFFICE/STORAGE FACILITIES FEES</b>	
Rate per M <sup>2</sup> per annum	112.00
<b>OUTSIDE LUGGAGE HANDLING AREA FEES</b>	
Rate per M <sup>2</sup> per annum	95.00
<b>TAXI AND PRIVATE HIRE CAR USAGE FEES</b>	
Includes 2 reserved car bays	Nil
<b>PUBLIC CAR RENTAL USAGE FEES</b>	
(Rate per annum includes 1 desk space in terminal building and 2 car bays.)	1,051.00

## MISCELLANEOUS

### Equipment Hire

Notes:

1. If in Council's opinion there is a possibility of higher risk of damage to Council equipment Council reserves the right to increase the amount of deposit.
2. All hirers are to be advised that the Council's requirements for meetings etc must take precedence and, on occasions, a booking may have to be cancelled in terms of this rule.
3. Equipment hired is not to be taken out of the municipality of Katherine.
4. Hirers are responsible for any damage that occurs.
5. Cool Room Hire conditions – cool room must be towed empty.
6. It is the Hirer's responsibility to collect and return the Cool Room to the Council Depot in Crawford Street by 8.00am on the first working day after the hire.
7. The Cool Room is only available for hire within the Katherine Municipality.

	Daily Charge		1/2 Day or part thereof		*Equipment Deposit
	Community Groups	Commercial/ Other	Community Groups	Commercial/ Other	
<b>17.1 Equipment Hire</b>	\$	\$	\$	\$	\$
Mobile Cool Room	136.00	854.00	68.00	408.00	<b>1,000.00</b>
Lectern	17.00	32.00	8.00	17.00	<b>250.00</b>
Teleconference Telephone	Nil	Nil	Nil	Nil	<b>Nil</b>
Electronic Whiteboard	Nil	Nil	Nil	Nil	<b>Nil</b>
Digital Televisions x 2	Nil	Nil	Nil	Nil	<b>Nil</b>
Portable Projector Screen	17.00	32.00	8.00	17.00	<b>250.00</b>
Portable Stage (8 pieces 3m x 1.2m each)	165.00	324.00	79.00	162.00	<b>250.00</b>

**The following items are for Council's use and activities and are not to be hired out in any circumstance:**

- Portable Grandstand (Aluminium)
- Sound System
- Digital Camera
- Data Projector
- PA system
- Easels
- Gazebos

**Note: The teleconference telephone, electronic whiteboard and the digital televisions listed above are available for hire at no cost during Chamber and Committee Room Hires – however, any damage that occurs will be the responsibility of the hirer to repair and/or replace**



# KATHERINE TOWN COUNCIL FACILITY HIRE/USER AGREEMENT

## HIRER/USER INFORMATION

Name of Hirer/User:

Name to be Used on Invoice:

Postal Address for Invoice:

Name of Representative:

Postal & Street Address:

PHONE/  
MOBILE

FAX

EMAIL

## HIRE DETAILS

Hire Purpose:

Date(s) & Time(s):

Type of Hire:

½ Day

Daily

Short Term

Long Term

Expected Numbers Attending:

Expected Number of Campers

Powered/Unpowered

## FACILITY AND/OR EQUIPMENT REQUIREMENTS

Venue:

Keys:

List of facilities required:

Keys:

(1)

(2)

(3)

(4)

(5)

(6)

(7)

(8)

(9)

(10)

Equipment Requirements

(1)

(2)

(Hire Rates Apply)

Tea/Coffee Requirements

Numbers:

YES

NO

(Please Circle) (\$2.20 per person)

**PLEASE READ AND SIGN THE TERMS AND CONDITIONS ON THE BACK OF THIS FORM**

## OFFICE USE ONLY

FACILITY HIRE COST:

\$

Copy of the emergency action plan provided to hirer/user:

CAMPING COSTS:

\$

Copy of facility map provided to hirer/user.

YES

NO

TEA/COFFEE COSTS: (\$2.20 per Person)

\$

(Please Circle)

POWER REQUIREMENTS

LOW

MEDIUM

HIGH

POWER COST:

\$

Keys Supplied

Returned

ALL DEPOSIT COSTS (FACILITIES, KEYS, EQUIPMENT HIRE, ADDITIONAL, ETC):

\$

Deposit is returned to name on form at the completion of the hire and after an inspection is finalised

Copy of Public Liability Policy Attached:

YES

NO

(Please Circle)

**TOTAL HIRE COSTS**

**\$**

Confirmation Sent:...../...../.....

Invoice No

Date Raised

...../...../.....

Confirmation Method: .....

Date Paid

...../...../.....

Booking Officer: .....

Inspection Completed

...../...../.....

Inspecting Officer: .....

<b>Bookings</b>	<ul style="list-style-type: none"> <li>All hirers/users must have completed this "Facility Hire Application Form"</li> <li><b>All keys are to be returned at the completion of the hire</b></li> <li>Hires/users must be 18 years or older and be in attendance at all times</li> <li>Hirers/users should determine what resources are available and ensure that these are appropriate for their use</li> <li>Katherine Town Council reserves the right to reject or alter any bookings in order to maximize its goals and objectives</li> <li>It is the hirers/users responsibility to ensure they have written booking confirmation and that those details are correct</li> <li>Hirer/user should provide any relevant information prior to the hire (only unpowered camping is included in Showground Hires)</li> <li>Hirers should endeavour to give a minimum of 24 hours' notice for cancellations</li> </ul>
<b>Supervision</b>	<ul style="list-style-type: none"> <li>The hirer/user must ensure behaviour policies and emergency action plans and procedures are understood and followed. This includes, but is not limited to, the facility layout, entry/exits, emergency exits and assembly areas</li> <li>The hirer/user must ensure that all reasonable directions given by Katherine Town Council staff are obeyed</li> <li>The facility must be maintained in a safe condition at all times.</li> <li>The hirer/user must notify Katherine Town Council of any risk, hazard, dangerous occurrence or issue relating to safety, be it human, environmental or physical</li> <li>Any incident requiring first aid should be reported to Katherine Town Council</li> <li>Any hirer/user and/or other person not complying with or enforcing the provision of these conditions may be directed to leave the facility by Katherine Town Council staff</li> <li>Katherine Town Council takes no responsibility for any hirer/users personal property whilst at the facility nor does Katherine Town Council accept any responsibility for any property of any person the hirer/user allows into the facility</li> <li>Without limiting the scope of the following indemnity clause, the indemnity from the hirer/user to Katherine Town Council shall include such damage to property</li> <li>Any motor vehicle driven or parked in the confines of the facility is entirely at the owner's risk and no responsibility is accepted by Katherine Town Council for theft or damage thereto and without limiting the scope of the following indemnity clause, the indemnity from the hire/user to Katherine Town Council shall include theft or damage</li> </ul>
<b>Set Up and Clean Up</b>	<ul style="list-style-type: none"> <li>All hires must finish on time or penalties will apply (Any outside office hour requests will incur a penalty)</li> <li>Set up of equipment required by the hirer/user must be incorporated into the period of the hire – additional costs apply outside of hire period</li> <li>Dismantling of equipment required by the hire/user must be incorporated into the period of the hire – additional costs apply outside of hire period</li> <li>Clean up time must be incorporated into the period of the hire – additional costs apply outside of hire period</li> <li>Commercial hires are to organise own rubbish collection and removal</li> <li>All Rodeo Arena hires are to insure dust suppression on the arena, the tilling and watering of arena</li> </ul>
<b>Insurance and Liability</b>	<ul style="list-style-type: none"> <li>All hirers/users must maintain a public liability policy of insurance for the amount of not less than \$10 million for each and every occurrence, unlimited during the period of use</li> <li>Hirers/users must provide Katherine Town Council with a copy of a certificate of currency or cover note on the above public liability policy of insurance</li> <li>The hirer/user must indemnify Katherine Town Council from and against all actions, claims, penalties, demands, costs, expenses or damages in any way related to any act or omission of Katherine Town Council or of any person acting on behalf of Katherine Town Council in respect to the use of the facility</li> </ul>
<b>Expectations of Behaviour</b>	<ul style="list-style-type: none"> <li>Smoking is not permitted at any Katherine Town Council facility</li> <li>Alcohol is only permitted with Liquor Commission approval</li> <li>Katherine Town Council staff may refuse entry to any person(s), if in the opinion of the staff member, such person(s) are under the influence of alcohol or drugs</li> <li>Katherine Town Council staff may direct any person(s) to leave the facility, if in the opinion of the staff member, such person(s) are under the influence of alcohol or drugs</li> <li>Katherine Town Council facilities and equipment must be maintained in a good condition</li> <li>Replace of facility or equipment damaged through misuse will be the responsibility of the hirer/user</li> <li>Katherine Town Council encourages access to all groups – any individual or group, which through their behaviour limits the enjoyment of other users, will be asked to leave the facility</li> <li>Animals (with the exception of registered guide and assistance dogs) are not to enter the facility unless prior approval is given</li> </ul>
<b>Payment</b>	<ul style="list-style-type: none"> <li>Payment for any hire must be made following receipt of confirmation and prior to the hire or at any other time as agreed by Katherine Town Council</li> <li>Where the hirer/user is invoiced payment is required within 14 days of account being issued</li> <li>If a hire runs for longer than the period specified, payment must be made on the day or within 7 business days or penalties will apply</li> <li>The hirer/user is to advise Katherine Town Council as soon as they are aware that the hire period is likely to be extended</li> </ul>
<b>Cleaning</b>	<ul style="list-style-type: none"> <li>All hirers/users are responsible for assisting Katherine Town Council in maintaining a clean and tidy facility</li> <li>All foodstuffs, rubbish, etc is to be removed and placed in suitable/available receptacles</li> <li>Any facility left in an unacceptable condition or if any deficiencies in clean up or damage are found, the hirer/user will bear the costs</li> <li>Any additional cleaning requirements before/during/after the event will attract an additional fee</li> </ul>
<b>Marketing &amp; Fundraising</b>	<ul style="list-style-type: none"> <li>Katherine Town Council must be advised of all promotional and fundraising activities relating to the hire</li> <li>The sale of items must be done by agreement – this includes the sale of food and merchandise</li> <li>The sale of certain items (i.e. food) must be done in accordance with any applicable (local) law</li> <li>The sale of items by the hirer/user to act as fundraising is acceptable if advise is given to Katherine Town Council prior to the sale of such items</li> </ul>
<b>Disclaimer</b>	<p><i>I/We, the undersigned, approve of the above application on behalf of the user/hirer, and in doing so agree that Katherine Town Council and it's officers, staff, contractors and agents shall be released from, and not incur, any responsibility or liability whatsoever for any accidents or injuries, or for any damage to or loss of property to the hirer/user or persons associated with the hirer/user. I further authorize Katherine Town Council to obtain medical, and/or ambulance assistance in the case of an accident or emergency involving the hirer/user or persons associated with the hirer/user and I agree that the hirer/user or persons associated with the hirer/user will bear all costs thereby incurred.</i></p>
<b>Signed by Hirer/User</b>	
<b>Date</b>	