



MINUTES

Ordinary Meeting of Council

Tuesday 28 April 2020
At 6.00 PM

*Council Chambers, Civic Centre,
Stuart Highway, Katherine*

**MINUTES OF THE ORDINARY MEETING
KATHERINE TOWN COUNCIL
HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE
ON TUESDAY, 28 APRIL 2020 AT 6:00PM**

PRESENT

**ELECTED
MEMBERS**

- : - Mayor Fay Miller
- Deputy Mayor Jon Raynor
- Alderman Elisabeth Clark
- Alderman Toni Tapp-Coutts
- Alderman Peter Gazey
- Alderman John Zelley
- Alderman Matthew Hurley

OFFICERS

- : - Mr Ian Bodill – Chief Executive Officer (CEO)
- Mrs Claire Johansson –Chief Operations Officer (COO)
- Ms Rosemary Jennings – Executive Manager Community Services (XCS)
- Mr Jherry Matahelumual – Executive Assistant (Minutes Taker)

VISITORS

- : - Mr Tom Danks – Reporter of Katherine Times
- Ms Amanda Haigh – Observer – Department of Local Government, Housing and Community Development
- Mr Julian Le Grange – Emerge IT Solutions

APOLOGY

- : - NIL

WEBCASTING DISCLAIMER

The Katherine Town Council is live webcasting the Open Section of Ordinary Council Meetings. Audio-visual recording equipment has been configured to avoid coverage of the public gallery area and the Katherine Town Council will use its best endeavours to ensure images in this area are not webcast. However, the Katherine Town Council expressly provides no assurances to this effect and in the event your image is webcast, you will by remaining in the public gallery area be taken to have given the Katherine Town Council a non-exclusive licence to copy and broadcast your image worldwide for no reward. Every care is taken to maintain privacy and attendees are advised they may be recorded. In the case of livestreaming becomes unavailable due to technical difficulties, Council will attempt every effort to ensure the live streaming issues are rectified promptly. Technical issues may include, but are not limited to the availability of the internet connection, device failure or malfunction, unavailability of social media platforms or power outages. Council will take no responsibility for, and will not be held liable for the unavailability of live streaming in part or full; due to technical issues beyond its control. Webcasting of Special or Ordinary Council Meetings and any other public forums and meetings authorised by the CEO remain the property of Katherine Town Council. Access to live streams and recording of meeting is provided for personal and non-commercial use. Video, images and audio must not be altered, reproduced or republished without the permission of the CEO. Opinions expressed or statements made by individual persons during a meeting are not the opinions or statements of Katherine Town Council. Council therefore accepts no liability for any defamatory remarks that are made during a meeting.

Order of Business

1	WELCOME TO COUNTRY	6
2	OPENING PRAYER	6
3	MEETING DECLARED OPEN AT 6.01 PM	6
4	APOLOGIES AND LEAVE OF ABSENCE	6
4.1	Apologies.....	6
4.2	Leave of Absence	6
5	CONFLICT OF INTEREST	6
6	CONFIRMATION OF PREVIOUS MINUTES.....	6
7	BUSINESS ARISING FROM PREVIOUS MINUTES.....	6
8	MAYORAL BUSINESS TO BE CONSIDERED	7
9	CORRESPONDENCE AND DOCUMENTS TABLED.....	8
9.1	A letter received from Ms Laureen Reed, The Historical Society of..... Katherine Inc and The Katherine Museum dated on the 27 April 2020.....	8
9.2	A letter received from Alderman Hurley dated on the 28 April 2020	8
9.3	Questions submitted by Mr Douglas De Vere on the 17 April 2020	8
9.4	Questions submitted by Mr Peter McDougall dated on the 28 April 2020	8
9.5	An e-mail received from Mrs Shirley Crane dated on the 26 April 2020	8
10	PETITIONS.....	8
11	QUESTIONS.....	8
11.1	With Notice	8
11.2	Without Notice	8
12	NOTICE OF MOTION	8
13	REPORT OF OFFICERS	9
13.1	NAMING OF THE DOG PARK IN LOCKHEED RESERVE.....	9
13.2	PARTNERSHIP/SUPPORT INQUIRY FROM MENZIES SCHOOL	9
	OF RESEARCH.....	9
13.3	MONTHLY FINANCE REPORT OF MARCH 2020	9
13.4	2018/2019 ACQUITTAL – DEPARTMENT OF TOURISM.....	10
	SPORT AND CULTURE GRANTS – KATHERINE TOWN	10
	COUNCIL LIBRARY	10
13.5	INFRASTRUCTURE & ENVIRONMENT SERVICES REPORT	10
	FOR THE MONTH OF MARCH 2020	10
13.6	UPDATE – WASTE MANAGEMENT – NEW LAND FILL SITE	11
13.7	KATHERINE LOGISTICS & AGRIBUSINESS HUB –.....	11

	PROPOSED TANK SITE	11
13.8	TO RETAIN OBSOLETE PROPERTY – MAJOR AND MINOR	12
	PLANT & EQUIPMENT	12
13.10	KATHERINE TOWN COUNCIL – COUNCIL MEETING LIVE	12
	STREAMING POLICY	12
13.11	MOBILE FOOD VENDOR POLICY	12
13.12	SCHOOL HOLIDAY PROGRAM GRANT FUNDING – REGIONAL	13
	FLEXIBLE GRANT AGREEMENTS.....	13
13.13	THE NORTHERN TERRITORY POLICE, FIRE AND	13
	EMERGENCY SERVICES – CCTV LICENCE DEED	13
13.14	2019/2020 ACQUITTAL – DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT – KATHERINE VISITORS CENTRE SOLAR GRANT.....	13
13.15	PROPOSED SETTLEMENT OF THE KATHERINE PFAS	14
	CONTAMINATION CLASS ACTION.....	14
13.16	LICENCE OF DIGITAL DATA AND INFORMATION AGREEMENT.....	14
13.17	ELECTION OF DEPUTY MAYOR FOR THE REMAINDER OF	15
	CURRENT TERM.....	15
13.18	DRAFT MUNICIPAL PLAN 2020-2021.....	16
14.	REPORTS FROM REPRESENTATIVE COMMITTEES	16
14.1	Deputy Mayor Jon Raynor’s Activities	16
14.2	Alderman Elisabeth Clark’s Activities	17
14.3	Alderman Peter Gazey’s Activities	17
14.4	Alderman Toni Tapp-Coutts’ Activities	17
14.5	Alderman John Zelley’s Activities.....	18
14.6	Alderman Matthew Hurley’s Activities.....	18
15.	LATE AGENDA ITEMS.....	18
15.1	FUNDING AND MANAGEMENT OF KATHERINE CBD AND HOT	18
	SPRINGS REVITALISATION.....	18
15.2	KTC SHOWGROUNDS – REPLACE NON-COMPLIANT	18
	UNDERGROUND CABLES AND SWITCHBOARD	18
16	GENERAL BUSINESS.....	19
16.1	DEVELOPMENT OF THE COTTOM INDUSTRY IN THE	19
	NORTHERN TERRITORY.....	19
16.2	ADDRESS GENERAL QUESTIONS FROM PUBLIC IN THE	19
	LIVESTREAM VIDEO	19
16.3	OTHER RELEVANT INQUIRIES	20
17	CLOSURE OF MEETING TO PUBLIC.....	20

18	CONFIDENTIAL ITEMS	20
18.1	Unconfirmed Confidential Minutes of the Payment of Invoices to Duncan Electrical PTY LTD Held on Tuesday, 24 March 2020	20
18.2	Payment of Invoices to Duncan Electrical PTY LTD	20
18.3	Show Cause Letter – NT EPA	20
18.4	T20 – 04 Katherine Sportsground Oval 2 Lighting Relocation	20
19	RESUMPTION OF OPEN MEETING.....	21
20	NEXT ORDINARY MEETING OF COUNCIL	21
21	MEETING CLOSE.....	22

1 WELCOME TO COUNTRY

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants past present and emerging.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.01 PM

4 APOLOGIES AND LEAVE OF ABSENCE

- 4.1 Apologies
- 4.2 Leave of Absence

5 CONFLICT OF INTEREST

Nil

6 CONFIRMATION OF PREVIOUS MINUTES

File	:	Local Governance / Council Meetings / Confirmation of Previous Minutes
Moved	:	Alderman Hurley
Seconded	:	Alderman Tapp-Coutts

That the Minutes of the Ordinary Meeting of Council held on Tuesday, 24 March 2020 be confirmed as true and accurate.

CARRIED 7 / 0

7 BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

8 MAYORAL BUSINESS TO BE CONSIDERED

File: Local Governance / Council Meetings / Mayoral Business to be considered.

Mayoral Business: Mayor had engaged many events of the period from 25th March 2020 to 28th April 2020 and mentioned the following businesses below:

- Project Coordination Group Meeting for Katherine CBD Revitalisation – Town Square (5x)
- An Interview by Top FM
- An Interview by ABC News
- A meeting with DCA (Teleconference)
- A meeting with eMerge IT Solution Support Team
- A meeting with Audit Committee (Zoom Videoconference)
- A meeting with Advisory Council for Senior Territorians (Zoom Videoconference)
- LGANT Mayors and Presidents Meeting (2x Zoom Videoconference)
- Budget Workshop and Discussion with Executive Staff
- Elected Members Information Session (2x)
- LGANT Executive Meeting (Zoom Videoconference)
- A meeting with Shine Lawyers (Zoom Video Conference)
- Pay tribute on ANZAC Day
- A meeting with Katherine District and Show Society
- ABC Radio interview – coronavirus
- An Interview by ABC Radio – Country Hour
- Responding on numerous phone calls from the community in relation to COVID-19 Outbreak
- A request to call for nominations for the position of a Single Deputy Mayor for the remainder to support CEO and Mayor for the remainder of this Local Government Term.
- Her Worship's significant reasons to call for nomination are:
 1. She has been diagnosed with a rare bone marrow disease called Myelofibrosis which is manageable but not curable since Early March 2020 following an annual routine blood test. Although she is receiving treatment which is working very well at this point of time, she understands this may not always be the case.
 2. Her future health is uncertain and if it deteriorates such that she could not perform Mayoral duties, she would re-examine her position. However, she is feeling good and quite capable but she has a responsibility to make provision for the continuity of stable support for the CEO and Katherine Town Council.
- Her Worship assures that Katherine Town Council has some great projects in progress and while she is actively involved in these projects, she would like to ensure the continuity of the improvements we have had is steady for the future of the Katherine municipality.

Notes from Mayor
Miller:

9 CORRESPONDENCE AND DOCUMENTS TABLED

- 9.1 A letter received from Ms Lauren Reed, The Historical Society of Katherine Inc and The Katherine Museum dated on the 27 April 2020
- 9.2 A letter received from Alderman Hurley dated on the 28 April 2020
- 9.3 Questions submitted by Mr Douglas De Vere on the 17 April 2020
- 9.4 Questions submitted by Mr Peter McDougall dated on the 28 April 2020
- 9.5 An e-mail received from Mrs Shirley Crane dated on the 26 April 2020
- 9.6 A letter received from Ms Kerrie Mott dated on 28 April 2020

File	:	Local Governance / Council Meetings / Correspondence and Documents Tabled
Moved	:	Alderman
Seconded	:	Alderman

THAT all incoming correspondences listed above from 9.1 – 9.6 regarding various matters be received and noted.

CARRIED 7 / 0

10 PETITIONS

NIL

11 QUESTIONS

11.1 With Notice

NIL

11.2 Without Notice

NIL

12 NOTICE OF MOTION

NIL

13 REPORT OF OFFICERS

13.1 NAMING OF THE DOG PARK IN LOCKHEED RESERVE

Purpose : Council is requested to approve naming of the newly completed dog park within Lockheed Reserve, to commemorate the passing of Staff member Andrew Wilson

File : Local Governance / Ordinary Meeting of Council / CEO

Moved : Deputy Mayor Raynor

Seconded : Alderman Hurley

THAT Council provides delegation to the CEO to commence implementation of the procedural requirements to ensure that the dog park on Lockheed Reserve is named after deceased staff member Andrew Wilson and that the planting of the cottonwood tree be completed as soon as possible

CARRIED 7 / 0

13.2 PARTNERSHIP/SUPPORT INQUIRY FROM MENZIES SCHOOL OF RESEARCH

Purpose : Menzies School of Research is seeking Council's interest and support (or partnering) for the installation of after-hours Dispensing Units (ADUs), or "vending machines", of sterile injection equipment to service and/or provide a facility/location, in the Katherine/Big Rivers Region.

File : Local Governance / Council Meetings / Report to Council/CEO

Moved : Deputy Mayor Raynor

Seconded : Alderman Zelley

THAT council seeks further discussion with Menzies School of Health Research and proposes a suitable location for the Installation of After-Hours Dispensing Units (ADU's) or Vending Machine in Katherine.

Notes:

- Council supported the recommendation subjected to seeking options of more suitable location for the Installation of After-Hours Dispensing Units (ADU's) or Vending Machine in Katherine.

- CEO was requested to organise a follow-up meeting with Menzies School of Health and relevant agencies to discuss about a potential suitable location for the Installation of After-Hours Dispensing Units (ADU's) or Vending Machine in Katherine and other matters.

CARRIED 7 / 0

13.3 MONTHLY FINANCE REPORT OF MARCH 2020

Purpose : To receive and note the monthly financial report prepared by the Corporate Services Team.

File : Local Governance / Council Meetings / Financial Report

Moved : Alderman Clark

Seconded : Alderman Zelley

THAT Council endorses the Financial Report for the month of March 2020

CARRIED 7 / 0

13.4 2018/2019 ACQUITTAL – DEPARTMENT OF TOURISM,
SPORT AND CULTURE GRANTS – KATHERINE TOWN
COUNCIL LIBRARY

Purpose	:	To formally acquit the 2018/2019 Department of Tourism, Sport and Culture Grant for the provision of services to Katherine Town Council Library, for the amount of \$336,242 exclusive of GST, which included the Big River Library Co-ordinator of \$120,000
File	:	Local Governance/Grant Funding/Library Grants
Moved	:	Alderman Tapp-Coutts
Seconded	:	Alderman Clark

That the acquittal for the 2018/2019 Department of Tourism, Sport and Culture grant to the Katherine Town Council library be received and noted the acquittal be forwarded to Department of Tourism, Sport and Culture

CARRIED 7 / 0

13.5 INFRASTRUCTURE & ENVIRONMENT SERVICES REPORT
FOR THE MONTH OF MARCH 2020

Purpose	:	To inform Elected Members of tasks, activities and projects undertaken by the infrastructure and Environment Services, during the month of March 2020
File	:	Local Governance / Council Meeting / Report to Council / Infrastructure & Environment Reports
Moved	:	Alderman Gazey
Seconded	:	Alderman Clark

THAT the report of the Infrastructure & Environment Services for the month of March 2020 be received and noted.

CARRIED 7 / 0

13.6 UPDATE – WASTE MANAGEMENT – NEW LAND FILL SITE

Purpose	: To provide an update on progress with the New Landfill Selection Process: <ul style="list-style-type: none">• Economic Assessment Report• New Landfill Conceptual Model• Community Consultation Proposal <p>To provide an update on Alternative Waste Management Options</p> <p>To update Elected Members on the expenditure to date on developing up the new waste management infrastructure</p>
File	: Local Governance / Council Meeting / Report to Council /Works and Services
Moved	: Alderman Gazey
Seconded	: Alderman Clark
THAT it be recommended to Council:	
<ol style="list-style-type: none">1. to endorse the economic assessment of the new landfill site2. to approve the community consultation proposal in regard to the new landfill site3. to note the report about alternative waste management options4. to note the update on expenditure on the new Waste Management Infrastructure	
CARRIED 7 / 0	

13.7 KATHERINE LOGISTICS & AGRIBUSINESS HUB – PROPOSED TANK SITE

Purpose	: Council to approve signing the <i>“Landowner/s authorisation to lodge a development application”</i> form, in relation to providing a site for the water tanks required for development of the Katherine Logistics & Agribusiness Hub
File	: Local Governance / Council Meeting / Report to Council /Works and Services
Moved	: Alderman Tapp-Coutts
Seconded	: Alderman Clark
THAT council approve the CEO and Mayor to sign the <i>“Land Owner/s authorisation to lodge a development application”</i> form.	
CARRIED 7 / 0	

13.8 TO RETAIN OBSOLETE PROPERTY – MAJOR AND MINOR PLANT & EQUIPMENT

Purpose	: To request from Elected Members to retain assets (major and minor plant & equipment)
File	: Local Governance / Council Meeting / Report to Council /Works and Services
Moved	: Alderman Tapp-Coutts
Seconded	: Alderman Clark

THAT it be recommended to council that the listed plant and equipment be retained and not auctioned.

CARRIED 7 / 0

13.9 COMMUNITY SERVICES REPORT FOR THE MONTH OF MARCH 2020

Purpose	: To present the Report for Community Services for the Month of March 2020
File	: Local Governance / Council Meeting / Report to Council /Community Services
Moved	: Alderman Hurley
Seconded	: Alderman Gazey

THAT it be recommended to Council that the Community Services Report for the month of March 2020 be received and noted.

CARRIED 7 / 0

13.10 KATHERINE TOWN COUNCIL – COUNCIL MEETING LIVE STREAMING POLICY

Purpose	: To provide a copy of the Council Meeting Live Streaming Policy to Elected Members for their information and adoption
File	: Local Governance / Council Meeting / Report to Council /Community Services
Moved	: Alderman Hurley
Seconded	: Alderman Zelle

THAT the attached policy be received, noted and adopted.

CARRIED 7 / 0

13.11 MOBILE FOOD VENDOR POLICY

Purpose	: To provide a copy of the Mobile Food Vendor Policy and associated assessment criteria to Elected Members for their information and adoption
File	: Local Governance / Council Meeting / Report to Council /Community Services
Moved	: Alderman Tapp-Coutts
Seconded	: Alderman Zelle

THAT the attached policy and associated supporting material be received, noted and adopted.

CARRIED 7 / 0

13.12 SCHOOL HOLIDAY PROGRAM GRANT FUNDING – REGIONAL FLEXIBLE GRANT AGREEMENTS

Purpose	: To approve the acceptance of the Regional Flexible Grant Agreement provided by the Department of the Chief Minister for the Purpose of funding the development of the advertising/marketing for the School Holiday Program in the April school holiday period.
File	: Local Governance / Council Meeting / Agenda 2020
Moved	: Alderman Zelle
Seconded	: Alderman Clark
THAT it be recommended to Council that:	
1. Council accept the grant funding offer of \$3,752.65 (GST Inclusive) from the Department of the Chief Minister for the 2020 April School Holiday Program	
2. Council authorise the Mayor and Chief Executive Officer to affix the common seal and sign the Agreement	
CARRIED 7 / 0	

13.13 THE NORTHERN TERRITORY POLICE, FIRE AND EMERGENCY SERVICES – CCTV LICENCE DEED

Purpose	: To seek Council endorsement to enter into a licence deed with the Northern Territory of Australia (as represented by the Northern Territory Police, Fire and Emergency Services) for the operation of the closed-circuit television (CCTV) on Council owned land in the context of public order and safety in the community of Katherine.
File	: Local Governance / Council Meeting / Agenda 2020
Moved	: Alderman Tapp-Coutts
Seconded	: Alderman Zelle
THAT the Mayor and Chief Executive Officer be authorised to execute the CCTV Deed of Licence with the Northern Territory of Australia for the Provision of closed-circuit television in the Katherine Community and affix the Common seal as required.	
CARRIED 7 / 0	

13.14 2019/2020 ACQUITTAL – DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT – KATHERINE VISITORS CENTRE SOLAR GRANT

Purpose	: To formally acquit the 2019/2020 Department of Local Government, Housing and Community Development Grant for the provision of Solar Panels at Katherine Visitors Information, Centre, for the amount of \$48,566 inclusive of GST
File	: Local Governance /Grant Funding/VIC Solar Grant
Moved	: Alderman Tapp-Coutts
Seconded	: Alderman Clark
THAT the acquittal for the 2019/2020 Department of Local Government, Housing and Community Development grant to the Katherine Town Council, Visitors Centre be received and noted and the acquittal be forwarded to Department of Local Government, Housing and Community Development.	
CARRIED 7 / 0	

13.15 PROPOSED SETTLEMENT OF THE KATHERINE PFAS CONTAMINATION CLASS ACTION

Purpose	: Council is requested to approve registering with Shine Lawyers and Omni Bridgeway in order to be eligible for a settlement entitlement, following the successful Katherine PFAS Contamination Class Action.
File	: Local Governance /Council Meetings/Reports to Council/PFAS
Moved	: Alderman Gazey
Seconded	: Alderman Zelley
THAT council approve registering with Shine Lawyers and Omni Bridgeway in order to be eligible for a settlement entitlement, following the successful Katherine PFAS Contamination Class Action	
CARRIED 7 / 0	

13.16 LICENCE OF DIGITAL DATA AND INFORMATION AGREEMENT

Purpose	: Council is requested to approve affixing the common seal and for Mayor and Chief Executive Officer to sign off an Agreement for Licence of Digital Data and Information between the Department of Infrastructure, Planning and Logistics of the Northern Territory Government of Australia and the Katherine Town Council. The purpose of the licensee is to assist with road design for part of Gory Road, west of Katherine; by the licensee and its contractors as they may be engaged from time to time
File	: Local Governance /Council Meetings/Reports to Council/Finance
THAT Council authorise to affix common seal and the Mayor and Chief Executive Officer to sign the agreement for Licence of Digital Data and Information.	
Notes:	
<ul style="list-style-type: none">- Alderman Clark requested that this matter to be laid on the tabled, enquiring further information about the licence and why we need to approve this application.- Alderman Tapp-Coutts explained that it is mandatory for the application to be agreed by the council to affix a seal and for the Mayor and the Chief Executive Officer to sign off the application	
THAT council to lay on the table to approve affixing the common seal and for Mayor and Chief Executive Officer to sign off an Agreement for Licence of Digital Data, pending further information.	
Moved	: Alderman Clark
Seconded	: Deputy Mayor Raynor
LOST- 3 / 4	
Against: Mayor Miller, Alderman Gazey, Alderman Zelley and Alderman Tapp-Coutts	
THAT Council authorises to affix common seal and the Mayor and Chief Executive Officer to sign the agreement for Licence of Digital Data and Information	
Move	: Alderman Tapp-Coutts
Seconded	: Alderman Zelley
CARRIED 7/0	

13.17 ELECTION OF DEPUTY MAYOR FOR THE REMAINDER OF CURRENT TERM

Purpose	: The Chief Executive Officer has prepared a report in anticipation of the Mayor seeking nominations for the position of Deputy Mayor for the duration of this Elected Member period. Council will be requested to revoke in part, effective 28 April 2020, its decision made in September 2017.
File	: Local Governance /Council Meetings/Reports to Council/Chief Executive Officer
Moved	: Alderman Tapp-Coutts
Seconded	: Alderman Gazey
That it be recommended to Council:	
a) THAT Council revokes in part, as of the 28th April 2020, the resolution made on 12 th September 2017, namely:	
<i>That Alderman Gazey is appointed as Deputy Mayor in accordance with Section 46 (2) of the Local Government Act for the period 12 September 2017 to the 30 May 2018.</i>	
<i>That Alderman Tapp Coutts is appointed as Deputy Mayor in accordance with Section 46 (2) of the Local Government Act for the period 1 June 2018 to the 31 January 2019.</i>	
<i>That Alderman Clark is appointed as Deputy Mayor in accordance with Section 46 (2) of the Local Government Act for the period 1 February 2019 to the 30 September 2019.</i>	
<i>That Alderman Raynor is appointed as Deputy Mayor in accordance with Section 46 (2) of the Local Government Act for the period 1 October 2019 to the 30 May 2020.</i>	
<i>That Alderman Hurley is appointed as Deputy Mayor in accordance with Section 46 (2) of the Local Government Act for the period 1 June 2020 to the 31 January 2021.</i>	
<i>That Alderman Zelley is appointed as Deputy Mayor in accordance with Section 46 (2) of the Local Government Act for the period 1 February 2021 to the 30 September 2021.</i>	
CARRIED 4 / 3	
Against: Deputy Mayor Raynor, Alderman Hurly and Alderman Zelley	
Moved: Deputy Mayor Raynor	
Seconded: Alderman Zelley	
b) THAT the process be conducted by secret ballot	
CARRIED 7/0	
Moved: Alderman Gazey	
Seconded: Alderman Clark	
c) The mayor calls for nominations for the position of Deputy Mayor effective on 29 April 2020 until the end of the current election period.	
CARRIED 7/0	
Notes:	
- CEO Bodill informed that Council had received one nominee as Deputy Mayor for the remainder of Current Term from Alderman Gazey seconded by Alderman Clark.	

<ul style="list-style-type: none"> - Deputy Mayor Raynor nominated Alderman Hurley as the Deputy Mayor for the remainder of current term and seconded by Alderman Zelley. Alderman Hurley accepted his nomination and signed the nomination form. - CEO Bodill instructed EA Matahelumual to distribute ballot papers to all Elected Members and requested that they write the names of their preferred candidate as the Deputy Mayor. EA Matahelumual collected the folded ballot papers in a box and passed them all to CEO Bodill. - CEO Bodill counted the ballot papers and announced that 4 votes went to Alderman Gazey and three votes went to Alderman Hurley 	
Move	: Alderman Tapp-Coutts
Seconded	: Alderman Clark
<p>THAT Council appoints Alderman Gazey as its Deputy Mayor commencing on 29 April 2020 for the remainder of the current election period, as per the requirements of the Local Government Act 2008 section 46 (2)</p> <p style="text-align: right;">CARRIED 7/0</p>	

13.18 DRAFT MUNICIPAL PLAN 2020-2021

Purpose	: To seek approval for the Katherine Town Council Draft Municipal Plan to be placed on public exhibition
File	: Local Governance /Compliance/Municipal Plan
Moved	: Alderman Tapp-Coutts
Seconded	: Alderman Clark
<p>That it be recommended to council: THAT Council approves the Draft Municipal Plan 2020-2021 for public exhibition</p> <p style="text-align: right;">CARRIED 7 / 0</p>	

14. REPORTS FROM REPRESENTATIVE COMMITTEES

14.1 Deputy Mayor Jon Raynor's Activities

File	: Local Government / Council Meetings / Elected Members Representatives on Committees
Activities	: Deputy Mayor Raynor had engaged in activities in the month of April 2020 including: <ul style="list-style-type: none"> Budget Workshop and Discussion with Executive Staff <ul style="list-style-type: none"> ▪ Budget Workshop and Discussion with Executive Staff ▪ Elected Members Information Session (2x) ▪ Ordinary Meeting of Council ▪ LGANT General Meeting (zoom videoconference) ▪ Audit Committee Meeting (zoom videoconference) ▪ Defence NT Meeting ▪ Project update ▪ Meeting with other Elected Members

14.2 Alderman Elisabeth Clark's Activities

- File : Local Government / Council Meetings / Elected Members Representatives on Committees
- Activities : Alderman Elisabeth Clark Had engaged in activities in the month of April 2020 including:
- Clean up Australia Day
 - Rise Meeting
 - Showgrounds
 - Katherine South Primary School Leadership Assembly
 - Chamber of Commerce – Business at Sunset
 - Meet and Greet New CEO – GYRACC
 - Meeting with Katherine District Show Society
 - Presentation by Department of Local Government, Community and Housing Development
 - Flood Mitigation Presentation by DIPL
 - Ordinary Meeting of Council
 - Elected Members Information Sessions
 - Citizenship Ceremony

14.3 Alderman Peter Gazey's Activities

- File : Local Government / Council Meetings / Elected Members Representatives on Committees
- Activities : Alderman Peter Gazey had engaged in activities in the month of April 2020 including:
- Elected Members Information Session (2x)
 - Ordinary Meeting of Council
 - A meeting with Katherine District Show Society
 - A Meeting with President of Historical Society
 - Local Government proposed new Regulation and Guidelines Information Session
 - Flood Mitigation Information Session

14.4 Alderman Toni Tapp-Coutts' Activities

- File :
- Activities : Alderman Toni Tapp-Coutts had engaged in activities in the month of March 2020 including:
- Elected Member Information Session (twice)
 - Ordinary Meeting of Council
 - GYRACC Board of Management Meetings (3x)
 - Defence Presentation
 - Local Government proposed new Regulations and Guidelines information session
 - LGANT General Meeting (via zoom videoconference)
 - THS Regional Community Engagement Group
 - Budget Discussion and Workshop
 - Alderman Meeting

14.5 Alderman John Zelle's Activities

- File : Local Government / Council Meetings / Elected Members Representatives on Committees
- Activities : Alderman John Zelle had engaged in activities in the month of April 2020 including:
- Elected Members Information Session (2x via zoom)
 - Ordinary Meeting of Council

14.6 Alderman Matthew Hurley's Activities

- | | |
|------------|---|
| File | : Local Government / Council Meetings / Elected Members Representatives on Committees |
| Activities | : Alderman Hurley had engaged in activities in the month of April 2020 including: <ul style="list-style-type: none">▪ Elected Members Information Session▪ Ordinary Meeting of Council |

15. LATE AGENDA ITEMS

15.1 FUNDING AND MANAGEMENT OF KATHERINE CBD AND HOT SPRINGS REVITALISATION

- | | |
|----------|--|
| Purpose | : To seek Council approval to accept the Deed of Agreement Funding and Management of Katherine CBD and Hot Springs Revitalisation Projects and authorise the Mayor and CEO to affix the common seal and sign the Agreement |
| File | : Local Governance /Council Meetings/Funding Agreement |
| Moved | : Alderman Tapp-Coutts |
| Seconded | : Alderman Clark |
- THAT council accept the "*Funding and Management of Katherine CBD and Hot Springs Revitalisation Projects*" and authorise the Mayor and CEO to affix the common seal and sign the agreement
- CARRIED 7 / 0**

15.2 KTC SHOWGROUNDS – REPLACE NON-COMPLIANT UNDERGROUND CABLES AND SWITCHBOARD

- | | |
|----------|--|
| Purpose | : Council is requested to consider providing delegation to the CEO for obtaining quotes for replacing non-compliant underground cables and switchboard at the showgrounds and completing the job |
| File | : Local Governance /Council Meetings/Reports to Council/Chief Executive Officer |
| Moved | : Alderman |
| Seconded | : Alderman |
- THAT Council authorises the CEO to obtain three quotes and complete the job including replacing of the switchboard/s as required and that the funding of the job be re-allocated from council reserves.
- CARRIED 7 / 0**

16 GENERAL BUSINESS

16.1 DEVELOPMENT OF THE COTTON INDUSTRY IN THE NORTHERN TERRITORY

- Mayor Miller informed that Katherine Town Council has been asked to provide a letter of support to NT Farmers Association Inc. regarding the Development of the Cotton Industry in the Northern Territory.
- Mayor Miller detailed that the support is for the development of a sustainable cotton industry and the construction of a Cotton Gin in the Northern Territory. Katherine Town Council are highly supportive of the proposed:
 1. Cotton Industry in General and its job opportunities that will present for the entire community
 2. The investment of Cotton Gin that will bring jobs in construction and ongoing
 3. The road from Douglas Daly to Katherine
- Deputy Mayor Raynor acknowledged that this is a good idea for Katherine Region. Deputy Mayor Raynor would like to seek further information about the water usage for of the Cotton Gin concerning the water supply that the Katherine Region has.
- Alderman Tapp-Coutts suggested that it is important to include in the letter of support that the usage of sufficient amount of water is priority for the Katherine Town.
- Council would like to provide the letter of support signed by the Mayor to include further information in relation to water usage. Mayor Miller also undertook to arrange a presentation to the elected members by Andrew Philip, NT Farmers.

16.2 ADDRESS GENERAL QUESTIONS FROM PUBLIC IN THE LIVESTREAM VIDEO

- Mayor Miller read a question from Julie Morris as follows; can someone please clarify if it's to access fresh equipment or to dispose of used? Mayor Miller clarified that this question is in relation to installation of after-hours Dispensing Units.
- Alderman Gazey responded that it's to access the fresh equipment. The actual container of the syringe needle is supplied so the used needles go back into that container and that container can be safely disposed of.
- Mayor Miller read a question from Julie Morris as follows; have they discussed road side signs and produce Van's?
- Mayor Miller responded that we have discussed and moved a Mobile Food Vendor Policy
- Mayor Miller read questions from Sam Turner as follows; was the shade at the pool discussed? If it was, has the contractor started constructing the new shade structure at the pool?
- Mayor responded that the contractor has started constructing the new shade at the pool however it has now been delayed because we have found rock that requires the footings to be changed.

16.3 OTHER RELEVANT INQUIRIES

- Alderman Clark requested the Chief Executive Officer to inform the public in relation of the resuming of the parks/facilities in the Katherine Region
- XCS Jennings responded that the resuming of the parks/facilities will be in line with the NT Government decisions/restrictions to stop spreading COVID-19. However, KTC website has section that provides update on the opening/closure of the parks/facilities.
- Alderman Zelle queried about the drawing of the footpath of Casuarina Street – it seems different with the drawing that Council agreed.
- Deputy Mayor Raynor queried about the building a rail line into Tindal RAAF Base for fuelling. Do we need to have a policy in relation to excessive amount of fuel that will be stored in Tindal, approximately 50 road trains will come back and forth.
- Mayor Miller responded that a meeting between Mayor/CEO and Tindal RAAF Base Commander will be organised to discuss further on the KTC and Tindal RAAF Base interested matters.
- Deputy Mayor Raynor queried, how do we organise the Airport Master Plan.
- XCS Jennings acknowledged the query and will find out more information about the Airport Master Plan

17 CLOSURE OF MEETING TO PUBLIC

MOTION

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

Moved : Mayor Miller
Seconded : Deputy Mayor Raynor

CARRIED 7 / 0

18 CONFIDENTIAL ITEMS

RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 65(2) of the Local Government Act:

18.1 Unconfirmed Confidential Minutes of the Payment of Invoices to Duncan Electrical PTY LTD Held on Tuesday, 24 March 2020

18.2 Payment of Invoices to Duncan Electrical PTY LTD

18.3 Show Cause Letter – NT EPA

18.4 T20 – 04 Katherine Sportsground Oval 2 Lighting Relocation

These matters are considered to be confidential under Section 65(2) - 8(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of these matters in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

Motion

A motion was raised to move the resolution from the confidential items into the public section of the meeting minutes.

Moved : Deputy Mayor Raynor
Seconded : Alderman Zelle

Following are the title of the confidential items and resolutions:

18.1 Unconfirmed Confidential Minutes of the Payment of Invoices to Duncan Electrical PTY LTD Held on Tuesday, 24 March 2020 That it be recommended to Council:

1. THAT the Confidential Minutes of the Ordinary Meeting of Council held on Tuesday, 24 March 2020 be confirmed as true and accurate.

18.2 Payment of Invoices to Duncan Electrical PTY LTD

1. THAT Council endorse payment to Duncan Electrical Pty for Invoices relating to work undertaken from April 2017.

2. THAT a letter is to be forwarded to Duncan Electrical advising that they have until 30th May 2020 to have all outstanding invoices forwarded to KTC so they can be reviewed for payment.

18.4 T20 – 04 Katherine Sportsground Oval 2 Lighting Relocation

1. THAT Hardel Industries Pty Ltd T/As All Regions Electrical be awarded the contract for the amount of \$ 138,259.36 GST Exclusive (One Hundred and Thirty-Eight Thousand and Two Hundred and Fifty-Nine Dollars and 36 Cents

2. THAT transfer from restricted capital renewals reserve \$90,000 to provide for the total estimated cost of works

CARRIED 7 / 0

19 RESUMPTION OF OPEN MEETING

MOTION

A motion was raised to re-open the Ordinary Meeting of Council to the General Public

Moved : Mayor Miller
Seconded : Deputy Mayor Raynor

CARRIED 7 / 0

20 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on Tuesday 26 May 2020

21 MEETING CLOSE

That meeting closed at 9.01pm



Fay Miller
MAYOR OF KATHERINE

OFFICER TITLE ABBREVIATIONS

CEO	:	Chief Executive Officer
A/CEO	:	Acting Chief Executive Officer
COO	:	Chief Operating Officer
XCS	:	Executive Manager Community Services
XIE	:	Executive Manager Infrastructure and Environment
MCERS	:	Manager Compliance Environment & Regulatory Services
MIE	:	Manager Infrastructure & Environment
PM	:	Project Manager
MCFAS	:	Manager Customer Finance Administration Services
MVIC	:	Manager Visitor Information Centre
CO	:	Communications Officer
EA	:	Executive Assistant
CLO	:	Community Liaison Officer
SO	:	Sustainability Officer
GO	:	Governance Officer