

MINUTES Ordinary Meeting of Council

Tuesday 23 June 2020 At 6.00 PM

Council Chambers, Civic Centre, Stuart Highway, Katherine

MINUTES OF THE ORDINARY MEETING KATHERINE TOWN COUNCIL HELD AT CIVIC CENTRE, STUART HIGHWAY, KATHERINE ON TUESDAY, 23 JUNE 2020 AT 6:00PM

PRESENT

ELECTED : - Mayor Fay Miller

MEMBERS - Deputy Mayor Peter Gazey

Alderman Élisabeth ClarkAlderman Toni Tapp-Coutts

Alderman Jon RaynorAlderman John ZelleyAlderman Matthew Hurley

OFFICERS: - Mr Ian Bodill, Chief Executive Officer (CEO)

- Mrs Claire Johansson, Chief Operations Officer

(COO)

- Ms Rosemary Jennings, Executive Manager

Community Services (XCS)

- Mr Brendan Pearce, Executive Manager Infrastructure and Environment (XIE)

- Mr Arsalan Malik, Project Manager (PM)

- Ms Taylor Revitt, Communication and

Engagement Officer (CO)

- Mr Jherry Matahelumual – Executive Assistant

(Minutes Taker)

VISITORS : - Mr Tom Danks – Reporter of Katherine Times

- Five (5) members of Katherine Community

APOLOGY : - Nil

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1 ACKNOWLEDMENT OF COUNTRY

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants past present and emerging.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 MEETING DECLARED OPEN AT 6.03 PM

4 APOLOGIES AND LEAVE OF ABSENCE

- 4.1 Apologies Nil
- 4.2 Leave of Absence Nil

5 CONFLICT OF INTEREST

- 5.1 Alderman Raynor acknowledged that he is a Member of Katherine Krocs Golden Oldies Inc
- 5.2 Deputy Mayor Gazey acknowledged that he is a Committee Member of Katherine Vehicle Enthusiast Club

6 CONFIRMATION OF PREVIOUS MINUTES

File : Local Governance / Council Meetings / Confirmation of Previous

Minutes

Moved : Alderman Clark Seconded : Deputy Mayor Gazey

Comments:

 Alderman Raynor advised title of Officer's report no 13.10 the EPL REPORTING, REVISION to be corrected as the EPA REPORTING, REVISION.

That the Minutes of the Ordinary Meeting of Council held on Tuesday, 26 May 2020 be confirmed as true and accurate.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

8 MAYORAL BUSINESS TO BE CONSIDERED

File: Local Governance / Council Meetings / Mayoral Business to be

considered.

Mayoral Business: The following were the Mayor's engagements for the period of

27th May 2020 to 23rd June 2020:

ABC Grassroots Radio x 2

- Meeting with CEO of Kalano Community Inc CEO
- Meeting with Minister Eva Lawler MLA
- Elected Members meeting x 1
- Working Bee at Nitmiluk National Park
- Meeting with Indonesian Consul Consul residence,
 The Gardens
- Reception at Government House Queens Birthday Celebrations
- ABC Radio Interview/live cattle export
- Community and Business Reference Group Hydraulic Fracturing- NT House
- Katherine Development Consent Authority ZOOM
- Katherine Railway Station, Railway Terrace site visit relocation of locomotive
- Teleconference with resident re PFAS
- Virtual reading of Whitney & Divas book for Katherine Library
- Q Magazine photography and editorial
- LGANT Mayors, Presidents and CEO's meeting -ZOOM
- LGANT Executive meeting ZOOM CEO review
- Meeting with Katherine Chamber of Commerce, Colin Abbott
- Meeting with Basketball NT & Netball NT CEO's
- Meeting with Minister Lauren Moss teleconference
- Confidential meeting of Katherine Town Council
- Katherine Sportsground Pavilion and Carpark Project Meeting x 2
- LGANT Executive Meeting ZOOM
- Meeting with Police Commander Tonkin and Sgt Shin
- ABC Radio interview border security x 2
- GISERA NT Regional Research Advisory Committee Meeting – teleconference
- ABC TV interview
- LGANT Special General Meeting Parap Road, Parap
- Nitmiluk Tours Board meeting ZOOM

- Meeting with Daryl Hudson and Scott Wauchope, NT Govt
- Dr Felicity Lewis /elected members meeting ZOOM x
 3
- Launch of the Territory's Creative Industry Strategy
 2020 2024 GYRACC
- Katherine Tourist operators informal meeting with Minister Moss – Katherine VIC
- Meeting with Department of Chief Minister Jake Quinlivan x 2
- St John Ambulance NT meeting with CEO Jeannette Button
- Katherine School Holiday program launch
- Meeting with residents re community consultation
- June Ordinary Council meeting
- ABC Radio Interview re the Hot Springs

9 CORRESPONDENCE AND DOCUMENTS TABLED

- 9.1 Minutes of Meeting from Katherine Regional Arts, April 2020
- 9.2 Question from Mr Denis Coburn, Community Member submitted on 17 June 2020
- 9.3 Minutes of Meeting from Historical Society Inc, held on 13 May 2020

10 PETITIONS

NIL

11 PUBLIC QUESTION TIME

NIL

Notes: Mayor introduced a new section in the Agenda for the public to raise questions which will be recorded in the minutes of Ordinary Meetings of Council in the future

12 NOTICES OF MOTION

12.1 NOTICE OF MOTION: BAN OF SINGLE USE PLASTICS ON COUNCIL FACILITIES

I, Alderman Toni Tapp-Coutts, give notice that at the next Ordinary Meeting of Council on 23 June 2020, I will move the following motion:

File : Local Governance / Ordinary Meeting of Council /Notices of Motion

Moved : Alderman Tapp-Coutts

:

Seconded Alderman Zelley

1. That the Elected Members request that the Ban of Single Use Plastics Policy be implemented on the 1st January 2021 and that Council commence a community education program to ensure full consultation with all users of the Council facilities leading to this date.

CARRIED 7/0

12.2 NOTICE OF MOTION: CONDUCT A SIGNS AUDIT AND REPLACEMENT PROGRAM

I, Alderman John Zelley, give notice that at the next Ordinary Meeting of Council on 23 June 2020, I will move the following motion:

File : Local Governance / Ordinary Meeting of Council /Notices of Motion

Moved : Alderman Zelley

Seconded : Alderman Tapp-Coutts

1. That the Council conduct a signs audit and replacement program as a priority and a budget be established for replacement and renewal of town signs as soon as possible.

CARRIED 7/0

12.3 NOTICE OF MOTION: WAYFINDER SIGNAGE

I, Alderman Toni Tapp-Coutts, give notice that at the next Ordinary Meeting of Council on 23 June 2020, I will move the following motion:

File : Local Governance / Ordinary Meeting of Council /Notices of Motion

Moved : Alderman Tapp-Coutts

Seconded : Alderman Hurley

1. That Katherine Town Council considers it a priority to install the Wayfinding Signage urgently and acquit the budget/grant to finalise this project.

13 REPORT OF OFFICERS

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF MAY 2020

Purpose : To provide ongoing updates to the Council and to present the Report of

the Chief Executive Officer for the Month of May 2020

File : Local Governance / Ordinary Meeting of Council /Reports to Council/

Chief Executive Officer

Moved : Alderman Clark

:

Seconded Deputy Mayor Gazey

That it be recommended to Council that:

1. Formally receive and note the Chief Executive Officer Report for the Month of May 2020

CARRIED 7/0

13.2 MONTHLY FINANCIAL REPORT - MAY 2020

Purpose : To receive and note the monthly financial report prepared by the

Corporate Services Team

File : Local Governance / Council Meetings / Reports to

Council/Financial Report

Moved : Deputy Mayor Gazey

Seconded : Alderman Clark

That it be recommended to Council to:

1. Endorse the Financial Report for the Month of May 2020.

CARRIED 7/0

13.3 PUBLIC ORDER AND SAFETY REPORT

Purpose : To present the Public Order and Safety Report for the month of May

2020

File : Local Governance/Council Meetings/Reports to Council/Chief

Operations Officer

Moved : Alderman Tapp-Coutts

Seconded: Alderman Clark

That it be recommended to council to:

1. Formally "note and receive" the Public Order and Safety Report to Council.

13.4 REVISION OF AUDIT AND RISK MANAGEMENT AUDIT COMMITTEE

Purpose : To present for Council's information and adoption the revised

Audit and Risk Management Audit Committee Charter and Policy

File : Local Governance/Council Meetings/Reports to Council/Chief

Operations Officer

Moved : Alderman Raynor Seconded : Alderman Clark

Discussion:

That it be recommended to Council to:

1. Adopt the Audit and Risk Management Committee Charter and Policy Version 2.

CARRIED 7/0

13.5 MONTHLY REPORT OF THE COMMUNITY SERVICES DEPARTMENT MAY – 2020

Purpose : To present the Report for the Community Services Department

for the Month of May 2020

File : Local Governance / Council Meeting / Reports to Council /

Community Services

Moved : Alderman Tapp-Coutts

Seconded : Alderman Zelley

Discussion:

That it be recommended to Council to:

1. Receive and note Community Services report for the month of May 2020.

CARRIED 7 / 0

13.6 NT LIQUOR ACT – PERMIT TO CONSUME ALCOHOL – KATHERINE KROCS GOLDEN OLDIES INC.

Purpose : To seek Council endorsement to authorise the Chief Executive

Officer to publish a notice in the Northern Territory Government Gazette under section 200 of the *Liquor Act 2019* (No. 29 of 2019), to grant permission for members of the Katherine Krocs Golden Oldies Inc. and their guests and invitees for the consumption of liquor during the hours of 3.30pm and 12.00 midnight on Saturday, 11th July 2020 within the enclosed area of

Katherine Sportsground – Oval No. 1.

File : Local Governance / Council Meeting / Reports to Council /

Community Services

Moved : Alderman Raynor Seconded : Alderman Tapp-Coutts

Discussion:

- Mayor Miller suggested to remove the *annual Waitangi Day Event* as part of the application purposes.

That it be recommended to Council to:

 Authorise the Chief Executive Officer to publish a notice in the Northern Territory Government Gazette under section 200 of the *Liquor Act 2019* (No. 29 or 2019), to grant permission for the members of Katherine Krocs Golden Oldies Inc and their guests and invites for the consumption of liquor during the hours of 3.30pm and 12.00 midnight on Saturday, 11th July 2020 within the enclosed area of Katherine Sportsground – Oval No. 1.

CARRIED 7/0

13.7 NT LIQUOR ACT – PERMIT TO CONSUME ALCOHOL – KATHERINE VEHICLE ENTHUSIAST CLUB

Purpose : To seek Council endorsement to authorise the Chief Executive

Officer to publish a notice in the Northern Territory Government Gazette under section 200 of the Liquor Act 2019 (No. 29 of 2019), to grant permission for members of the Katherine Vehicle Enthusiast and their guests and invitees for the consumption of liquor during the hours listed in Table 1 within the Katherine

Museum grounds (Lot 2922).

File : Local Governance / Council Meeting / Reports to Council

/Community Services

Moved : Deputy Mayor Gazey Seconded : Alderman Tapp-Coutts

That it be recommended to Council to:

 Authorise the Chief Executive Officer to publish a notice in the Northern Territory Government Gazette under section 200 of the Liquor Act 2019 (No. 29 of 2019), to grant permission for members of the Katherine Vehicle Enthusiast Club and their guests and invitees for the consumption of liquor during the hours listed in Table 1 within the Katherine Museum grounds (Lot 2922).

CARRIED 7/0

13.8 NT LIQUOR ACT – PERMIT TO CONSUME ALCOHOL – KATHERINE TENNIS CLUB

Purpose : To seek Council endorsement to authorise the Chief Executive

Officer to publish a notice in the Northern Territory Government Gazette under section 200 of the Liquor Act 2019 (No. 29 of 2019), to grant permission for members of the Katherine Tennis Club and their guests and invitees for the consumption of liquor during the hours listed in Table 1 within the enclosed area of the

Katherine Tennis Club (Lot 3271).

File : Local Governance / Council Meeting / Report to Council

/Community Services

Moved : Alderman Tapp-Coutts

Seconded : Alderman Zelley

That it be recommended to Council to:

 Authorise the Chief Executive Officer to publish a notice in the Northern Territory Government Gazette under section 200 of the Liquor Act 2019 (No. 29 of 2019), to grant permission for members of the Katherine Tennis Club and their guests and invitees for the consumption of liquor during the hours listed in Table 1 within the enclosed area of the Katherine Tennis Club (Lot 3271)

CARRIED 7/0

13.9 INFRASTRUCTURE & ENVIRONMENT SERVICES REPORT FOR THE MONTH OF APRIL

Purpose : To inform Elected Members of tasks, activities and projects

undertaken by the Infrastructure & Environment Services, during

the month of May 2020

File : Local Governance / Council Meeting / Report to Council

/Infrastructure & Environment

Moved : Alderman Clark Seconded : Deputy Mayor Gazey

That it be recommended to Council

1. That the report of the Infrastructure & Environment Services for the Month of May 2020 be received and noted.

CARRIED 7/0

13.10 EMUNGALAN BRIDGE RENEWAL – FUNDING AND PROJECT MANAGEMENT AGREEMENT

Purpose : To seek Council approval to accept the Deed of Funding and

Project Management agreement of the realignment and upgrading of the Leight Creek Crossing on Emungalan Road, Katherine and authorise the Mayor and CEO to affix the common

seal and sign the Agreement.

File : Local Governance / Ordinary Council Meeting / Reports to

Council /Infrastructure & Environment

Moved : Alderman Clark

Seconded : Alderman Tapp-Coutts

That it be recommended to Council to:

1. Accept the 'Funding and Project Management Agreement (Recoverable Works) Leight Creek Bridge' and authorise the Mayor and CEO to affix the common seal and sign the Agreement

13.11 P20-0046 POWER WATER SEWERAGE EASEMENT

Purpose : To seek Council approval to authorise the Mayor and CEO to affix

the common seal and sign the Creation of Easement in Gross

(Form 51) pertaining to this report.

This is in relation to DP20-0046 Lot 03177 Town of Katherine, 11 Murray Street, Katherine South, Katherine Showgrounds. STAGE 1-ALTERATION TO CAMP DRAFT, RODEO ARENA AND NEW

AMENITIES.

File : Local Governance / Ordinary Council Meeting / Reports to

Council /Infrastructure & Environment

Moved : Alderman Tapp-Coutts

Seconded : Alderman Clark

That it be recommended to Council to:

1. Authorise the Mayor and Chief Executive Officer to affix common seal and sign the agreement on Form 51, Creation of Easement and Gross.

CARRIED 7/0

14. REPORTS FROM REPRESENTATIVE COMMITTEES

14.1 MINUTES MEETING OF THE AUDIT COMMITTEE ON 2 APRIL 2020

Purpose : To present the minutes of meeting of Audit Committee on 2 April

2020

File : Local Governance / Ordinary Council Meeting / Reports to

Council /Chief Operations Officer

Moved : Alderman Raynor Seconded : Alderman Zelley

That it be recommended to Council to:

1. Receive and note the minutes of the Audit Committee Meeting.

CARRIED 7 / 0

14.2 SHOWGROUNDS AND MULTI-PURPOSE CENTRE ADVISORY COMMITTEE MINUTES

Purpose : To present the minutes of meeting of the Showgrounds Advisory

Committee on 9 June 2020

File : Local Governance / Ordinary Council Meeting / Reports to

Council /Infrastructure & Environment

Moved : Alderman Clark Seconded : Alderman Hurley

That it be recommended to Council to:

1. Receive and note the minutes of the Audit Committee Meeting.

15. ELECTED MEMBERS ACTIVITIES

15.1 Deputy Mayor Peter Gazey

File : Local Government / Council Meetings / Elected Members Activities

Activities : Deputy Mayor Peter Gazey had engaged in activities from 27 May

to 23 June 2020 including:

Katherine DCA

Special Meeting of Council

 Meeting with DefenceNT – Department of Business, Trade and Innovation

■ 2 x Meeting with Dr Felicity Lewis (on Zoom)

■ Elected Members Breakfast

■ 2 x EMIS

Ordinary Meeting of Council

Informal Meeting with Minister Moss MLA

 Meeting with Minister Moss MLA and Historical Society/Katherine Museum

15.2 Alderman Elisabeth Clark's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Elisabeth Clark Had engaged in activities from 27 May to

23 June 2020 including:

■2xEMIS

NT Farmers presentation

2 x Elected Members meeting

■ Photo for the Katherine Times

NTPC meeting

Ordinary Meeting of Council

Dr Felicity Lewis phone meeting

Council gardens meeting

15.3 Alderman Jon Raynor's Activities

File : Local Government / Council Meetings / Elected Members Activities

Activities : Alderman Jon Raynor had engaged in activities from 27 May to 23

June 2020 including:

EMIS

Audit Committee Meeting

■ 2 x Elected Members Meeting

Ordinary Meeting of Council

15.4 Alderman Toni Tapp-Coutts' Activities

File : Local Government / Council Meetings / Elected Members

Activities

Activities : Alderman Toni Tapp-Coutts had engaged in activities from 27

May to 23 June 2020 including:

1 x Ordinary Council Meeting

1 x Special Confidential Meeting

2 x Elected Member Information Session

2 x Zoom Meetings Dr Felicity Lewis

1 x TEHS Regional Community Engagement Meeting

Launch of Creative Strategy – Minister Lauren Moss

1x GYRACC Meeting with Minister Lauren Moss and Senior

Staff

3 x GYRACC Strategic Planning Meetings

1 x GYRACC Board of Management Meeting

1 x Council Members Breakfast Hot Springs

1 x Katherine Regional Arts Morning Tea

15.5 Alderman John Zelley's Activities

File : Local Government / Council Meetings / Elected Members

Activities

Activities : Alderman John Zelley had engaged in activities from 27 May to

23 June 2020 including:

EMIS

■ 2 x Elected Members Meeting

Ordinary Meeting of Council

15.6 Alderman Matthew Hurley's Activities

File : Local Government / Council Meetings / Elected Members

Activities

Activities : Alderman Hurley had engaged in activities from 27 May to 23

June 2020 including:

Ordinary Meeting of Council

Motion

A motion was raised to move late agenda items as listed below:

1. Katherine Regional Cultural Precinct Limited (Trading as Godinymayin Yijard Rivers Arts and Cultural Centre) Lot 3287 Town of Katherine.

Moved : Deputy Mayor Gazey Seconded : Alderman Hurley

16. LATE AGENDA ITEMS

16.1 Katherine Regional Cultural Precinct Limited (Trading as Godinymayin Yijard Rivers Arts and Cultural Centre) Lot 3287 Town of Katherine

Purpose : To discuss and approve the replacement of wording in Provision

5 of the existing Crown Lease Term no 2571, expiry date 24th August 2087. Attached is the executed ILUA and Crown Lease

Term no 2571.

File : Local Governance / Ordinary Meeting of Council/Reports to

Council/Chief Executive Officer

Moved : Deputy Mayor Gazey Seconded : Alderman Hurley

That it be recommended to Council to:

1. Note the intent to replace the wording in Provision 5 of the existing Crown Lease Term no 2571 and advise the NTG that it has no concerns regarding this proposal.

CARRIED 7/0

17 GENERAL BUSINESS

- Alderman Clark commented that Katherine has received a number of tourists in town. The town has been quite busy with a lot of traffic which is a good sign
- Alderman Raynor queried when were we to release a tender for the airport carpark?
- XIE Pearce explained that the intention to find a possibility to release tender within the available budget.
- Alderman Tapp-Coutts expressed her excitement to see the Turtle Shade in good progress in the Hot Springs area.
- Deputy Mayor Gazey noted the resealing program that is currently occurring in Katherine Residential road has been very fast, smooth and worked well.
- Deputy Mayor Gazey mentioned the expected improvement of community engagement with the community.
- Mayor Miller added that Elected Members met at the Pop Rocket Café in Hot Springs area to inspect the area and provided the CEO with a list of things to be actioned. Mayor suggested a competition to provide the community members with the opportunity to name the turtle and to have a sense of ownership.
- Mayor Miller advised that Elected Members met with Peter LF McDougall and Kerrie Mott prior to tonight's Ordinary Meeting of Council to discuss issues raised. The following was confirmed for the future:
 - Four quarterly community forums for two hours at nominated venue.
 - Monthly opportunity to ask question at Public Question Time that is relevant to the agenda.

- A general meeting when the opportunity becomes available and the commencement of the project. Meeting on location where appropriate with organisations such as the Senior Citizens, and after the tender is awarded, Friday night and Saturday at the Sport Grounds with displays relating to the new sports pavilion.

18 CLOSURE OF MEETING TO PUBLIC

Motion

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

Moved : Mayor Miller

Seconded : Deputy Mayor Raynor

CARRIED 7/0

19 CONFIDENTIAL ITEMS

RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 65(2) of the Local Government Act:

- 19.1 Unconfirmed Minutes of Confidential Items of the Ordinary Meeting of Council held 28 April 2020.
- 19.2 Unconfirmed Minutes of Special Confidential Meeting held on 5 June 2020 at 3.30 PM
- 19.3 Unconfirmed Minutes of Special Confidential Meeting held on 5 June 2020 at 3.45 PM

Motion

A motion was raised to move the below resolutions from the confidential items into the public section of the meeting minutes.

Moved : Alderman Raynor Seconded : Alderman Clark

Minutes of Special Confidential Meeting held on 5 June 2020 at 3.30 PM Tender 19-12 – Katherine Showground – Civil Works ESCP Variation

: To seek endorsement from Council to transfer funds Purpose

from Capital Renewals Reserves to complete T19-12 -

Katherine Showground Civil Works

File : Local Governance/Special Council

Meetings/Confidential items 2020

Moved Deputy Mayor Gazey Seconded : Alderman Clark

That it be recommended to Council to:

1. Transfer from the restricted capital renewals reserve \$61,179.45 (GST Excluding) to provide for the total cost for the Civil works and ESCP variation for T19-12 Katherine Showground Civil works Tender

CARRIED 5 / 0

Minutes of Special Confidential Meeting held on 5 June 2020 at 3.45 PM Tender 20-06 Adventure Play Park - Shade Structure

Purpose : To seek endorsement from Council to award Tender 20-

06 Katherine Adventure Park - Shade Structure

File : Local Governance/Special Council

Meetings/Confidential items 2020

Moved Alderman Clark

Seconded : Alderman Tapp-Coutts

That it be recommended to Council to:

- 2. Award Katherine Construction Pty Ltd the contract for \$272,141.95 GST Exclusive, Two Hundred and Seventy-Two Thousand and One Hundred and Forty-One Dollars and 95 Cents; and
- 3. Transfer from the restricted capital renewals reserve \$72,141.95 to provide for the total estimated cost of works.

Notes:

Amend the disabled toilet to become liberty swing in the background section of the report

CARRIED 5 / 0

RESUMPTION OF OPEN MEETING AT 7.34 PM 19

MOTION

A motion was raised to re-open the Ordinary Meeting of Council to the General Public

Moved Mayor Miller

Seconded **Deputy Mayor Gazey**

20 NEXT ORDINARY MEETING OF COUNCIL

That the next ordinary meeting of Council will be held on Tuesday 28 July 2020

21 CLOSURE OF MEETING

That meeting closed at 7.35pm

Fay Miller

MAYOR OF KATHERINE

OFFICER TITLE ABBREVIATIONS

CEO : Chief Executive Officer

A/CEO : Acting Chief Executive Officer

COO : Chief Operating Officer

XCS: Executive Manager Community Services

XIE : Executive Manager Infrastructure and Environment

MCERS : Manager Compliance Environment & Regulatory Services

MIE : Manager Infrastructure & Environment

PM : Project Manager

MCFAS : Manager Customer Finance Administration Services

MVIC : Manager Visitor Information Centre

CO : Communications Officer
EA : Executive Assistant
SO : Sustainability Officer
GO : Governance Officer