

## Overview

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The Katherine Town Council has requested Sharyn Innes Consultancies Pty Ltd to develop an Action Plan to advise on improvements to the infrastructure on the Tick Market site.

### Outcomes of the Consultancy include:

- All year round access to the amenities for visitors whilst keeping the remainder of the site secure;
- Improvements to the layout and facilities for the markets and stall holders;
- Improvements to the layout and facilities for performances and functions;
- All year access to amenities for visitors whilst keeping the remainder of the site secure.

### Consultations

- A survey was conducted during the last Tick Market for the year in 2009. Though this was not a well attended market, the feed back was consistent.
- A short meeting was also held that evening with committee members to gauge their ideas and concerns a further meeting was held in January 2010 with representatives of the committee.
- Meetings were held with individual organisations that use the venue.
- Comments from the community – unstructured.
- A well advertised community meeting was held in January 2010 with eleven people attending plus the CEO and Mayor of the Council.

## Survey

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The survey consisted of four questions which gave a framework for discussions with stall holders. Twenty one people were surveyed including stall holders, their assistants and family members. Positive and negative comments were collected in an endeavour to gain a complete picture of their views. These have been grouped under the questions and in the Appendix Section if they did not within the brief. These comments tend to be on how to improve the Tick Market itself. These have been compiled for the Tick Market Committee's reference.

### *What do you see as the strengths and weakness of the site?*

- The site is safe the fence ensures children can enjoy themselves without danger;
- Plenty of Shade for in the late afternoon;
- Generally a nice space for the market;
- Can get the cars in to load and unload easily;
- Enough power to most areas;
- Good location and building works well;
- Generally reasonable lighting except for a couple of dark places;

Most stall holders were generally happy with the site and only minor matters were mentioned.

***What improvements to the venue do you consider are needed to make the venue easier to use?***

- Need tables and chairs for people to sit on – most stall holders commented on this need;
- Storage space for tables and chairs;
- PA System for music;
- More lighting to the covered area – six stall holders indicated this as a priority;
- Lower a couple of the light poles so they shine under the tree canopy- three commented on this;
- More power needed for the stage area. Currently not enough for the sound equipment etc. Needs 4 power points.
- Extend the concrete slab beyond the roof drip line to get rid of the area which is just dirt now;
- Mark step on culvert side to ensure people don't trip over it and extend the concrete around so there is a path linking the covered area to the amenities.
- Roof needs to be vented either with whirly birds or ridge vent

***What improvements to the venue do you consider are needed to make the venue easier to use?***

- Stage area larger than the existing would be good;
- The existing stage is in the wrong place we (stallholders) cannot see what is happen;
- Local Muso not involved, a dedicated stage may help to involve them more.
- Concern that local muso want to much (payment) to play on a Saturday night – they do not see it as getting themselves known;
- Should be located in the middle area so everyone can see;
- Should be placed near the kids entertainment area;

***Do you have any other comments or ideas on how to improve the area for both the public and stall holders?***

- Needs to be held at night only, too hot in the morning;
- Two nights per month would be great people get back into the habit of coming regularly;
- Remove and relocate light pole in front of gates, stops use for vehicles coming in, would make it easier for set up and break up;
- Extend area to include fence of area;
- Install additional power boxes to site;
- Shade cover required for day time events along western side;
- Rename site so people realise site can be used by others.

## Way Forward

The finding has been confirmed through a series of meetings and the Katherine Town Council will assess the priorities and schedule in priority works over a period of time.

## Action Plan

### Naming of Site

Action	Who	Date
Rename Tick Market Site	KTC & TMC	Over the next couple of years
Words to include Tick Market		
Suggestions include: <ul style="list-style-type: none"> <li>• Katherine Entertainment and Tick Market Venue</li> <li>• Katherine Tick Market and Outdoor Venue</li> <li>• The Venue</li> <li>• The Space</li> <li>• The VIC Space</li> </ul>		

### Lighting, Electricals and Venting

Action	Who	Date
<b>Lighting External</b>		
• Relocation of some pole lighting – refer attached site plan	WM	
• Price works to be undertaken	WM	
• Source Funding	KTC	
• Relocate light	WM	
<b>Tick Market Covered area</b>		
Additional lighting to covered area		
• Assess ability to feed power from existing lighting set up	WM	
• Determine cost of new lighting – refer to attached floor plan	WM	
• Source Funding	KTC	
• Install new under cover vandal proof lighting to covered area as indicated on the drawings	WM	
<b>Lighting above stage area</b>		
• Install two movable down lights to area above stage area	WM	
• Price works to be undertaken	WM	
• Source Funding	KTC	
• Install new lighting	WM	

<b>Electrical modifications – open space</b>		
• Install two new modular power boxes as marketed on the site plan – similar to existing	WM	
• Determine costs	WM	
• Source funding	KTC	
• Install new modular power boxes with main switch back to store room	WM	
<b>Electrical modifications – outdoor stage area</b>		
• Install power box to adjacent stage area – refer site plan with three double power points and three phase power outlet	WM	
• Determine costs	WM	
• Source funding	KTC	
• Install new power box with main switch back to store room	WM	
<b>Electrical Repairs</b>		
Check all power boxes for loose power outlets	WM	ASAP
<b>Electrical Modifications – under covered area</b>		
• Install three phase outlet on wall stage area	WM	
• Install three double weather proof outlets adjacent stage area	WM	
• Determine Costs	WM	
• Source funding	KTC	
• Install power outlets	WM	
<b>Vent Roof Structure</b>		
• Discuss options with roof plumber	WM	
• Options include two ridge vents one at each end of the roof structure or fit three (3) whirly birds to VIC end of roof and one to the other end.	WM	
• Determine which option is the most cost effective and discuss location with TMC	WM	
• Source Funding	KTC	
• Gain building approval and arrange installation	KTC	

### Extension of existing floor to Covered Area

Action	Who	Date
<b>Increase solid floor area</b>		
Mark step on culvert side with hazard warning step markings	WM	Before venue is used again
Confirm on-site roof drip line and areas of damage from pedestrian traffic.	WM, & TMC	
Price extension of slab and of foot paths linking amenities area	WM	

Source funding	KTC	
Document alterations	WM	
Arrange for construction of extensions to slab	WM	

### Amenities Access

Action	Who	Date
Install removable fencing system to link amenities to external fence- refer attached information	WM	Completed
Determine cost for fencing system	WM & SI	Completed
Source funding	KTC	
Erect fencing	WM	

### Stage Area

Action	Who	Date
Install Hooks for holding banners and speakers at the back of the stage area up high	WM	
Install Hooks on wall fronting Stuart Highway for speakers	WM	
Ensure hooks are bolted to the wall with chemical anchors or similar	WM	
Discuss exact location with Committee	WM & TMC	

### Landscaping

Action	Who	Date
<b>Improve landscaping to external perimeters of site</b>		
Determine species of trees – maximum shade with minimum root intrusion	WM & KTC	
Determine location in conjunction with Committee taking into consideration irrigation system, underground cables and access requirements	WM & TMC	
Source Funding	KTC	
Tree plantings	WM	
<b>Enlarge Tick Market Site</b>		
Remove existing fence as marked on plans	WM	
Determine Costs	WM	
Source funding	KTC	
Remove fence and infill any holes and make safe	WM	
<b>Rubbish Removal</b>		
Work with Tick Market Committee to determine best practices for rubbish storage and removal after a Tick Market	WM & TMC	

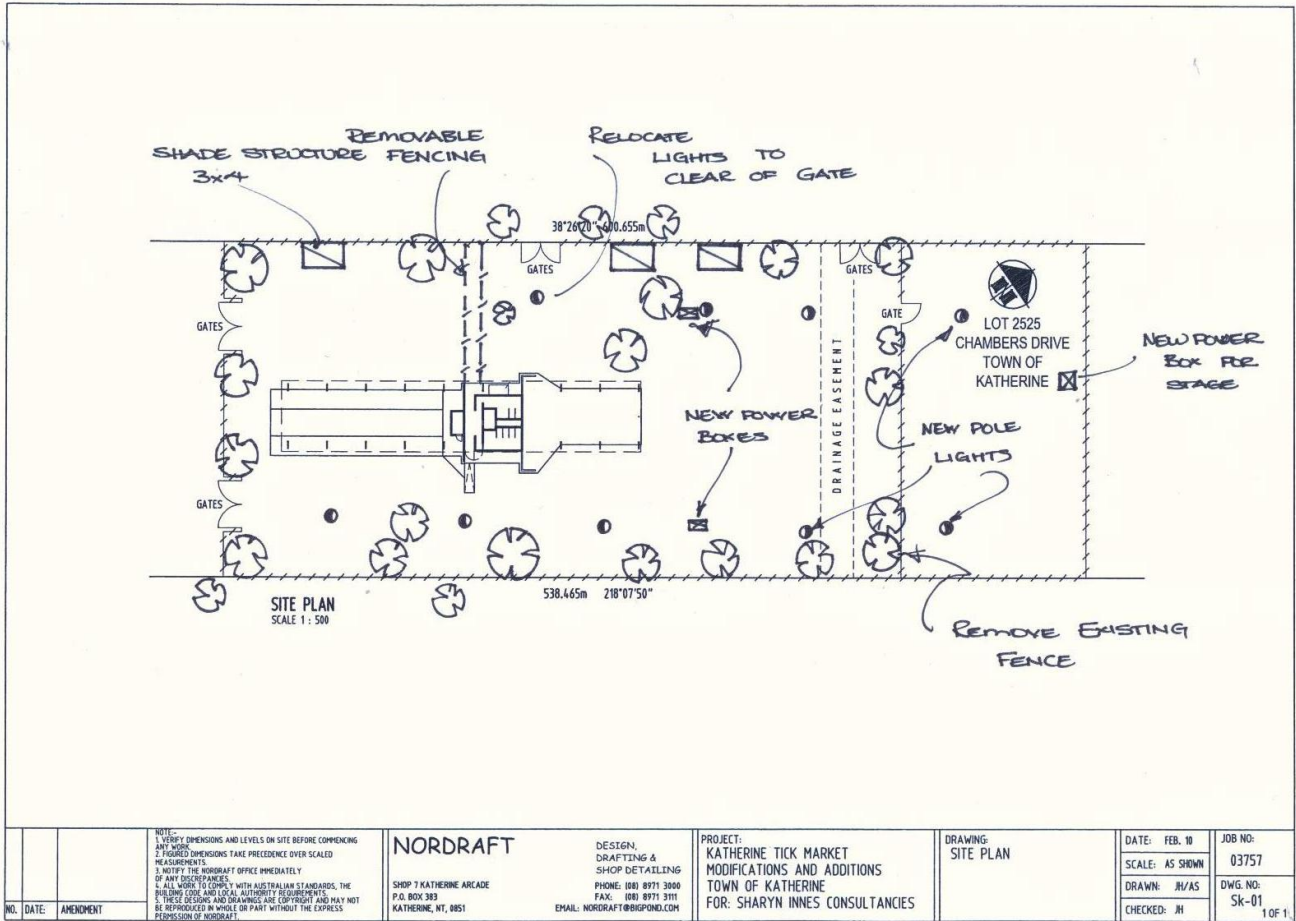
**Shade Area**

Action	Who	Date
<b>Erect cantilevered Shade Structures 4 x 3 metres</b>		
Determine exact location for 3 shade structures	WM & TMC	
Document and determine costs	WM	
Gain relevant approvals	WM	
Source funding	KTC	
Erect Shade Structures	WM	
<b>Improve shade cover</b>		
Determine species of trees – maximum shade with minimum root intrusion	WM & KTC	
Determine location in conjunction with Committee taking into consideration irrigation system, underground cables and access requirements	WM & TMC	
Source Funding	KTC	
Tree plantings	WM	

## Abbreviations

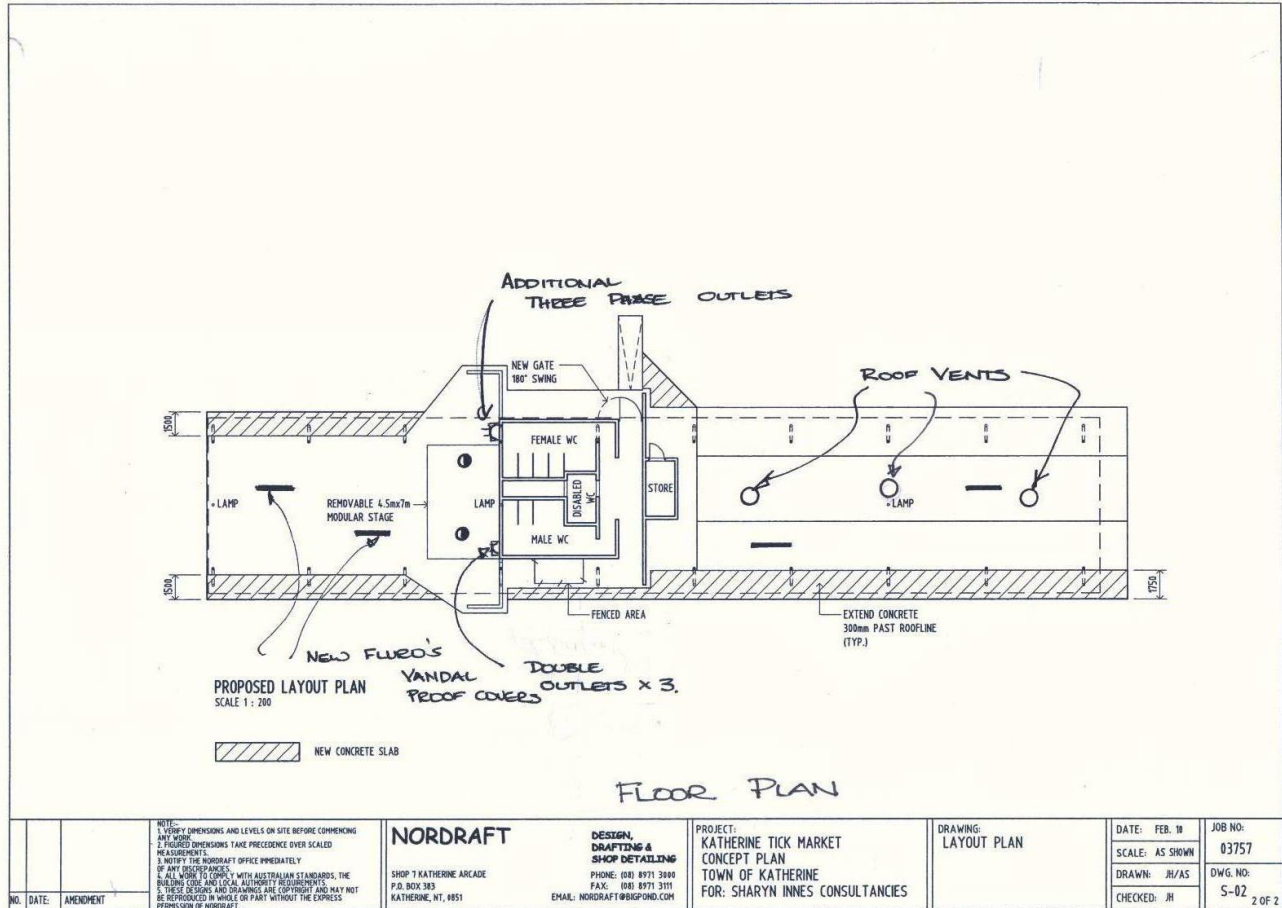
TMC	Tick Market Committee
WM	Works Manager
KTC	Katherine Town Council
SIC	Sharyn Innes Consultancies

Attachment One - Site Plan



<p>NOTE:-                  1. VERIFY DIMENSIONS AND LEVELS ON SITE BEFORE COMMENCING ANY WORK.                  2. FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCALED MEASUREMENTS.                  3. NOTIFY THE NORDRAFT OFFICE IMMEDIATELY OF ANY DISCREPANCIES.                  4. ALL WORK TO COMPLY WITH AUSTRALIAN STANDARDS, THE BUILDING CODE AND LOCAL AUTHORITY REQUIREMENTS.                  5. THESE DECISIONS AND DRAWINGS ARE COPYRIGHT AND MAY NOT BE REPRODUCED IN WHOLE OR PART WITHOUT THE EXPRESS PERMISSION OF NORDRAFT.</p>		<p><b>NORDRAFT</b>                  SHOP 7 KATHERINE ARCADE                  P.O. BOX 383                  KATHERINE, NT, 0851</p>	<p>DESIGN,                  DRAFTING &amp;                  SHOP DETAILING                  PHONE: (08) 8971 3000                  FAX: (08) 8971 3111                  EMAIL: NORDRAFT@BIGPOND.COM</p>	<p>PROJECT:                  KATHERINE TICK MARKET                  MODIFICATIONS AND ADDITIONS                  TOWN OF KATHERINE                  FOR: SHARYN INNES CONSULTANCIES</p>	<p>DRAWING                  SITE PLAN</p>	<p>DATE: FEB. 10                  SCALE: AS SHOWN                  DRAWN: JH/AS                  CHECKED: JH</p>	<p>JOB NO:                  03757                  DWG NO:                  SK-01                  1 OF 1</p>
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Attachment Two – Floor Plan





### Attachment 3

#### *Comments for the Committee*

- Should not be held on the first Saturday night of the month due to public holidays – people go away for long weekends.
- Like the informality of being able to choose a site and set up anytime and pack up before a set time.
- Need to have the banner up for four or five days before the market to remind people;
- Need another banner in a location where everyone can see it ie entry to town;
- Lions or someone doing a raffle wheel;
- Need live music to give atmosphere;
- Face Painting Person
- Need a clown walking around to help keep the kids there;
- Table and chairs to keep people there instead of coming buying things and leaving;
- Aboriginal painting and stallholders;
- Didgeridoo player to give atmosphere, get them involved;
- Need more food stalls.