



Ordinary Meeting of Council Minutes

**Tuesday 25 September 2018
Ordinary Meeting 6:20 PM**

Council Chambers, Civic Centre,
Stuart Highway, Katherine

**MINUTES OF THE ORDINARY MEETING OF KATHERINE TOWN COUNCIL HELD
AT THE KATHERINE CIVIC CENTRE TUESDAY 25 September 2018**

1. WELCOME TO COUNTRY

I am honoured to be on the ancestral lands of Katherine's Aboriginal peoples. I acknowledge the First Australians as the traditional custodians of the continent, whose cultures are among the oldest living cultures in human history. I pay respect to the Elders of the community and extend my recognition to their descendants who are present.

2. OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3. PRESENT

Mayor Miller Fay Miller
Deputy Mayor Toni Tapp Coutts
Alderman Peter Gazey
Alderman Matt Hurley
Alderman Jon Raynor
Alderman John Zelle
Alderman Lis Clark

In attendance

Mr Robert Jennings – Chief Executive Officer (CEO)
Mrs Claire Johansson - Chief Operating Officer (COO)
Ms Rosemary Jennings – Executive Manager Corporate & Community Development (XCCD)
Mr Jamie Craven – Executive Manager – Infrastructure and Environment (XIE)
Ms Sue Crammond (EA) – Minute Taker

11 x members of the Katherine Community
1 x member of the Media

4. APOLOGIES AND LEAVE OF ABSENCE

Apologies: NIL

Leave: NIL

5. CONFIRMATION OF PREVIOUS MINUTES

File: Local Governance / Council Meetings / Confirmation of Previous Minutes

MOVED: Clark / Zelle

5.1 That the Minutes of the Ordinary Meeting of Council held on the 21 August 2018 be confirmed as true and accurate.

CARRIED 7 / 0

6. BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

7. DISCLOSURE OF CONFLICT OF INTEREST

File: Local Governance / Council Meetings / Elected Member Disclosure of Interest and Declared Interest

NIL

8. MAYORAL BUSINESS TO BE CONSIDERED

File: Local Governance / Council Meetings / Mayoral Business to be considered.

Tourism & Sport & Recreation Delegation
Katherine Waste Management Facility meeting
Meeting with SADFO WGCDR Tatnell
Brolga Awards Judges briefing
ABC Interview
Territory Young Author Award presentation
Meeting with private developer
LGANT Executive meeting – Parap
Teleconference with Minister McCarthy
Teleconference with Jim Bamber Dept Community Housing and Development
DCHD
SKAL lunch
Nitmiluk Tours Board meeting
ABC Grassroots
Big Rivers Region Economic Development meeting
Teleconference re Onshore Gas Business and Community Consultation group – Hayley Richards
Meeting with community member x 4
St Joseph's College fundraiser – The Lorax Movie night
Weddings x 2
The Families of the Fallen dinner – Robertson Barracks Officers Mess
Boundless Possible launch – Katherine Country Club
Meeting with Ian Satchwell – Exec Director, Economic & Environment Policy
Elected Member Information Session

Ordinary Council meeting
Meeting re Clontarf Foundation
Meeting with Defence - Danny Hetherington – re PFAS

9. CORRESPONDENCE AND DOCUMENTS TO BE TABLED

NIL

10. PETITIONS

MOVED:

CARRIED:

11. QUESTIONS

File: Local Governance / Council Meetings / Questions

11.1 With Notice

NIL

11.2 Without Notice

NIL

12. NOTICE OF MOTION

NIL

13. REPORT OF OFFICERS

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER - AUGUST 2018

File: Local Governance / Council Meetings / Chief Executive Officer Report

MOVED: Hurley / Tapp Coutts

Alderman Gazey - Amend typographical errors on page 6.

Deputy Mayor Tapp Coutts – The report is well presented and easy to read. The tasking table allows us to see the progress of actions being looked at by Council.

CEO – Pg 3 – 24 July – Solar Panels – panels are yet to be relocated, however in its current locate, the lights are operating as expected and are turning on in the evening.

Alderman Gazey –Officer Titles list is appreciated at the end of the tasking table.

Mayor Miller – Is there an update on the Emungalan Bridge proposal?

CEO – There is agreed money from the NTG, Federal Government and a contribution from Council, all totalling \$3.3M. Council and NTG are

progressing a new plan to find a new solution. Council and residents will be updated as progress is made. A further update will be available at either October or November's Council meeting.

Mayor Miller – The money allocated to this bridge has been reserved for that specific purpose. It cannot be spent on any other project and will remain in the budget until the bridge is completed and the funding acquitted through correct legislated processes.

CEO – There are guidelines and audits in place, that monitor how and where Council use funding. Council cannot operate outside of these guidelines.

That it be recommended to Council:

That the Chief Executive Officer Report for the month of August 2018 be received and noted.

CARRIED: 7 / 0

13.2 MONTHLY REPORT FOR CORPORATE AND COMMUNITY DEVELOPMENT - AUGUST 2018

File: Local Governance / Council Meetings / Corporate and Community Services Reports

MOVED: Tapp Coutts / Gazey

Deputy Mayor Tapp-Coutts – Can the CEO tell Council about the services software migration, the saving to Council and gains in efficiencies that are expected.

CEO – Council have been looking at a number of programs to improve our processes. The focus is on improvement to rating systems, budget and recording of service requests. Better software will improve the way services are delivered and there are already significant cost savings with regard to new licence agreements. The COO and XCCD are continuing to work on this project and can provide further updates in time.

That it be recommended to Council:

That the report of the Corporate and Community Development Report for the month of August 2018 be received and noted.

CARRIED: 7 / 0

13.3 MONTHLY REPORT FOR INFRASTRUCTURE AND ENVIRONMENT SERVICES - AUGUST 2018

File: Local Governance / Council Meetings / Works and Services Division Reports

MOVED: Clark / Tapp Coutts

Alderman Raynor – Sprinkler repairs are up in \$2800. I note bollards have been installed along O'Shea Tce, which should reduce the repair requirements into the future. I noticed this afternoon the Cenotaph sprinklers are damaged. In general, there is still a lot of sprinkler damage occurring.

Mayor Miller – Council have installed the bollards and we should now see an improvement in the damage statistics in that area in future.

Alderman Clark – I would like to note that a professional company was contracted to degas fridges at the WMF.

That it be recommended to Council:

That the report of the Infrastructure and Environment Services Report for the month of August 2018 be received and noted.

CARRIED: 7 / 0

13.4 MONTHLY FINANCE REPORT - AUGUST 2018

File: Local Governance / Council Meetings / Financial Reports

MOVED: Hurley / Clark

CEO – To the Capital & Income Expenditure, there is an incorrect figure stated. The corrected figure for grants and subsidies of \$297 M to \$1.438 M.

Alderman Clark – pg 25 - There is a consultancy figure of \$5940 for Mr P Schubert. Can I get some clarification of that.

CEO – Mr P Schubert was a consultant at Council for a period of time. He has now successfully applied for a position within Council as the Sustainability Officer.

Alderman Clark – Weed supplies were an expense of \$440. Seems very high for pesticide.

XCCD – This was for a 20lt drum of Cambor and a 20ltr drum of Weed Master.

Mayor Miller – I was happy to see a whole stack of dead mahogany tree seedlings at the cemetery the other day. Did Council spray the mahogany seedlings?

CEO – Will take that on notice.

Alderman Zelle – pg 25 – Item listed as a Battery for CEO's car was in fact payment for a service of the vehicle as well as a replacement battery.

Alderman Gazey – pg 23 – Cash and Investments – Total funds include internally restricted funds. How much of that figure is not "internally restricted"?

CEO – This amount is good news – Since 2008-2015 Council has been in the negative, or the red, based on our operational position. Long term financial planning commenced in 2015 and as a result, the 2016 and 2017 figures are now positive. We are moving toward sustainability which will allow us to bring up to standard and maintain our assets. We are also looking at how we plan, how we save, and how we attract income for funding and our services, i.e. VIC. The current plan is working and we will continue to monitor it.

Mayor Miller – The long term planning is heading us in the right direction. The Executive Leadership Team deserve recognition of their efforts in this regard.

Alderman Raynor – pg 26 - NT Trailers – is that the trailer for sportsgrounds mower? Where did the 30% come from?

XCCD – Yes, this is the sportsgrounds mower trailer. The 30% is the deposit for manufacturing the trailer. The remain 70% has now been paid to complete the purchase.

That it be recommended to Council:

The Council endorse the financial report for the month of August, 2018

CARRIED: 7 / 0

13.5 KATHERINE TOWN COUNCIL – COMMUNITY CONSULTATION POLICY

File: Local Governance / Policy / Policy Decisions to be Actioned / Policy Manual Updates

MOVED: Clark / Zelle

Mayor Miller – A very well written policy update. Thank you to the staff involved in its authoring.

That it be recommended to Council:

That the attached amended policy be received, noted and adopted.

CARRIED: 7 / 0

13.6 SELECT TENDER – LINDSAY STREET ROUNDABOUT PAVEMENT REMEDIATION

File: Tenders / Tenders 2018 / Tender T18-03 Lindsay Street Roundabout Pavement Remediation

MOVED: Zelle / Clark

Alderman Gazey – I note the painting of the pedestrian crossing yet again on First Street, between the VIC and caravan parking area. The condition of the road isn't that bad but the crossing is ineffective in its current position. I realise the crossing was placed there in order for the market to obtain a permit and that its position was not a choice preferred by Council, as it is very close to the roundabout.

Mayor Miller – The position of the crossing guides tourists between the VIC and allocated caravan parking area.

Alderman Gazey – I don't think it has really achieved its aim. We need to look at the crossing's position again. It is the cause of accidents, consistently needs repainting and could be designed better. I would like to see this reviewed before we go ahead with repainting the crossing again.

Mayor Miller – We need a paint that actually stays put. I am not sure where we can relocate it as tourists will continue to cross there whether there is a crossing on that spot or not.

Alderman Gazey – Could we use some sort of public art to direct tourists in the direction of the drain area where it would be safer to cross?

CEO – We can review the situation and see if there is a better solution. It maybe the paint is obscured by the materials being brought in by vehicle wheels rather than the paint simply wearing off.

Deputy Mayor Tapp-Coutts – Could we ask the car wash fellow if he could hose it off occasionally?

Alderman Raynor – Could we redirect foot traffic through the use of fencing?

Alderman Clark – Is an overpass an option?

CEO – We can review all the options.

Alderman Gazey – A different process of tendering was used for this tender and therefore some of the usual documentation is not provided. What is the timeframe of the project and what is commencement date?

XIE – There is approximately two day's work to complete the job. I will take on notice the commencement date.

Alderman Gazey – There is a difference of \$12K between the tenders. It would be important to have the work done before wet season.

XIE – I informed the tenderers that this is R2R funding which needs to be spent before December 2018.

Alderman Raynor – Remediation of the roundabout - what does that take into account, the hub, up Lindsay Street and/or along Chambers Drive?

XIE – The work will be completed on the pavement area of the roads. The roundabout hub is not included.

That it be recommended to Council:

The proposed works Select Tender – Lindsay Street Roundabout Pavement Remediation be awarded to Downer EDI Works at a cost of \$138,474.50 (GST exclusive).

CARRIED: 7 / 0

14. REPORTS FROM REPRESENTATIVES ON COMMITTEES

Deputy Mayor Tapp Coutts

Ordinary Meeting of Council

Open Forum

Elected Member Information Sessions x 2

NT Planning Reforms

Katherine Community Markets

Katherine South School Book Week readings

Lendlease Update Meeting

Master Plan KPI's with CEO

KTC Community Grants Assessments

Regional Community Engagement Health Chairs Meeting Darwin

Reading Hour – Nightcliff Library Darwin

Alderman Gazey

Ordinary Meeting of Council

Special Confidential Meeting of Council

Open Forum

Elected Members Information Session x 2

Mode Design presentation

Community Markets Meeting

Showgrounds Meeting

Development Consent Authority

Master Plan with CEO

CEO Review

Alderman Clark

Ordinary Meetings of Council

Special Confidential Meeting of Council

Open Forums

Elected Members Information Sessions x 2

CEO Review

Showgrounds Advisory Committee Meeting

Water Advisory Committee Meeting

Rise Meeting

Long Tan Day

Katherine Show Society Meeting with CEO

Show Thank You Event

MODE Design presentation

Alderman Raynor
Ordinary Meeting of Council
Open Forum
Elected Members Information Session
Meeting with rate payers

Alderman Zelley
Ordinary Meeting of Council
Open Forum
Elected Members Information Session

Alderman Hurley
Ordinary Meeting of Council
Open Forum
Elected Members Information Session

15. LATE AGENDA ITEMS

MOVED: Gazey / Tapp-Coutts

To accept the three late agenda items to the meeting.

CARRIED: 7 / 0

15.1 ACQUITTAL – SPECIAL PURPOSE GRANT – REVITALISATION OF HOT SPRINGS

File: Finance / Grant Funding / Katherine Hot Springs

MOVED: Tapp Coutts / Zelley

That it be recommended to Council:

That the acquittal for the 2015/2016 Special Purpose Grant is received and noted and the acquittal is forwarded to the Department of Local Government and Community Services.

CARRIED: 7 / 0

15.2 ACQUITTAL – SPECIAL PURPOSE GRANT – CAR BAYS OUTSIDE WIURLI WURLINJANG ABORIGINAL HEALTH SERVICE

File: Finance / Grant Funding / Wurli Wurlinjang Car Park

MOVED: Tapp Coutts / Clark

CEO – A review of parking across the CBD will be a component of the CBD revitalization planning process.

Alderman Gazey – The installation of a speed sign, a pedestrian crossing, or a slow-down sign on Third Street would be helpful. This is to address a safety concern for the community.

Mayor Miller – Noted. We will follow up on that.

That it be recommended to Council:

That the acquittal for the 2017/2018 Special Purpose Grant is received and noted and the acquittal is forwarded to the Department of Housing and Community.

CARRIED: 7 / 0

15.3 REQUEST FOR SUPORT FOR THE NAMING OF TWO STREETS IN CASUARINA PARK ESTATE, KATHERINE EAST

File: Community Relations / Committees / Place Names Committee

MOVED: Tapp Coutts / Gazey

Deputy Mayor Tapp Coutts – Downes have done their research with the names. However, the Place Names Committee will make final recommendation of names and their suitability.

Deputy Mayor Tapp Coutts – I was on the Place Names Committee for a few years. We should nominate again through LGANT, Councils should be represented.

Mayor Miller – Yes, we should do that.

That it be recommended to Council:

1. Council consider and approves the proposed roads to be named being "Stacey" and "Inskip" in the Casuarina Park Estate, Katherine; and
2. Directs the Chief Executive Officer to provide a letter of support to the Northern Territory Place Names Committee.

CARRIED: 7 / 0

16. GENERAL BUSINESS

Deputy Mayor Tapp Coutts – I would like to congratulate Chrissy Zelle, who won the NT VET Trainer of the Year 2018. Well done to Chrissy.

Alderman Zelle – Thank you and I will pass that on. Chrissy will head to Sydney in November to represent the Northern Territory in the National awards. This is the 2nd time in two years the Northern Territory representative has come from Katherine.

Deputy Mayor Tapp Coutts – At the Darwin Links tournament last weekend, the Arnhem Crows won the NT Div 2 softball championships. There are a number of Katherine athletes in that team. Katherine's netball girls did well to come 2nd in their competition too. Julia Knight and all the parents are to be congratulated for supporting their children in these sporting endeavours. Radio announcer Charlie King was very complimentary with his comments on Katherine in general and of our sporting successes.

Mayor Miller – Well done to the Katherine sports community.

Alderman Clark – There are still a lot of beer cans, bottles and wine casks etc. spread around town. When will the Police Auxiliaries Liquor Inspectors (PALIs) be coming into Katherine.

Mayor Miller – They are still in training an after Alice Spring and Tennant Creek, Katherine will have them in place. Council have a regular monthly meeting with the new Police Cmdr, Michael Hebb. Cmdr Hebb is keen to get Katherine back on track.

Alderman Raynor – This week is a big week for RAAF Base Tindal. There is a free concert at the Katherine Showgrounds, the Freedom of Entry March on Saturday morning and the 30th Anniversary Reception at RAAF Base Tindal on the Saturday evening.

Mayor Miller – On Friday night the 31 piece Royal Military Band will be in concert at the Showgrounds. This is a free event hosted by RAAF Base Tindal for the people of Katherine. It will be an incredible event that will include weapons and dog handling displays and an air handling display by an F-18. The Freedom of Entry parade starts at 10.00am on Saturday morning, on Stuart Highway, with the "Challenge" performed at the Town Square. The parade will then move along the highway and across the Katherine Bridge, finishing with a formal celebration on the Council lawns. Short road closures will be in place.

Deputy Mayor Tapp Coutts – The first ever Katherine Bird Festival starts on Thursday this week. The festival is a fantastic event for the town. Mark Gardner and Mick Jeremy have worked hard on getting this festival together.

Alderman Gazey – The Men's Shed in Katherine were involved in this festival too, building the bird boxes. They also recently received a \$7K grant for their Shed.

Mayor Miller – Congratulation to the Executive Leadership Team on our financial outcome. This graph (attached) shows the Council's financial position from 2004 to 2017 and is the best explanation I have seen. It is clear and easy to understand and well represents the benefits longer term financial planning can provide. This is a credit to Council staff.

17. CONFIDENTIAL ITEMS

NIL

18. NEXT ORDINARY MEETING OF COUNCIL

The tenth Ordinary Meeting of Council for 2018 will be held on Tuesday 23 October 2018.

19. Meeting Closed

The meeting closed at 7.07 pm.

Fay Miller
MAYOR MILLER OF KATHERINE

Officer Title Abbreviations

| | |
|--------------|---|
| CEO | Chief Executive Officer |
| COO | Chief Operating Officer |
| XCCD | Executive Manager Corporate and Community Development |
| XIE | Executive Manager Infrastructure and Environment |
| MCERS | Manager Compliance Environment & Regulatory Services |
| MIE | Manager Infrastructure & Environment |
| MCFAS | Manager Customer Finance Administration Services |
| MVIC | Manager Visitor Information Centre |
| CO | Communications Officer |
| EA | Executive Assistant |
| CLO | Community Liaison Officer |
| SO | Sustainability Officer |
| GO | Governance Officer |