



**MINUTES OF THE KATHERINE SPORTSGROUNDS ADVISORY COMMITTEE MEETING
HELD AT THE KATHERINE CIVIC CENTRE TUESDAY 20 JUNE 2017 AT 5.30PM**

1. WELCOME

Meeting opened at 5:45pm

In Attendance:

Suzanne Sinclair	Big Rivers BMX Club
Annette Schefe	Katherine Junior Rugby League Club / Katherine Netball Ass
Marc Gardner	Katherine Rugby Union
Janet Schultz	Member of the Public - Skate Park
Dwayne Rosas	Katherine Kowboys Rugby League
Patrick Kelly	Katherine Kowboys Rugby League
Sarah Hurley	Katherine Tennis Club
David Moore	KTC Acting Director Works & Services
Cheriece Fry	KTC Works & Services (Minute Taker)

2. APOLOGIES

Alderman Henry Higgins	KTC Elected Member (SPG Chair)
Sam Forwood	Katherine Rugby Union / Katherine Krocs
Leanne Bugg	Katherine Netball Association

3. CONFIRMATION OF PREVIOUS MINUTES - 5 DECEMBER 2016

Moved: Annette Schefe / Sue Sinclair

That the minutes from the Katherine Sportsgrounds Advisory Committee meeting held on the 5 December 2016 be confirmed as a true and accurate record.

Carried: 7 / 0

CONFIRMATION OF RECORD OF DISCUSSION - 21 FEBRUARY 2017

Moved: Marc Gardner / David Moore

That the record of discussion from the Katherine Sportsgrounds Advisory Committee meeting held on the 21 February 2017 be confirmed as a true and accurate record.

Carried: 7 / 0

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Electronic Scoreboard - Update

ADWS advised that the Electronic Scoreboard (obtained from the old Sport & Recreation Club) will be installed on the mound between Oval 1 and the Adventure Play Park. There is currently a delay with the fabrication of the front aluminium cover which has stalled installation.

Katherine Rugby Union representative, Marc Gardner, asked whether the PC Cards have/need to be checked for replacement (as noted in the previous minutes); is the original supplier still in business and is there a way to check if the board is actually operational prior to installation.

Action:

Council to follow-up with KRU representatives queries and provide feedback/action where required.



5. GENERAL BUSINESS

5.1 Oval No. 2 Lights:

ADWS advised that the new LED lights on Oval No. 2 are now operational and ready to be utilised.

The lights are token operated (tokens can be pre-purchased at the Civic Centre, \$2 each) and are currently defaulted to run both fields at half capacity (100 lux).

A push button control pad is located within the Don Dale Building canteen (Oval 2 side) for users who wish to run the lights at full capacity (200 lux); full capacity can only be run on individual fields at this time.

Actions:

1. Council to develop a 'How to Use' information sheet for the new token operated lights; this is to be emailed to all users
2. Affix a copy in the canteen area near the control pad

5.2 Oval No. 2 Ground Setup:

ADWS advised that Field 2 (YMCA end) will be extended by 10 meters giving a total field size of 100 meters. Field 1 (Netball end) size will remain at 90 meters.

Katherine Junior Rugby League Club representative, Annette Schefe, queried whether Oval No. 2 would be fenced - these works are already noted in the *Draft Master Plan Section 2.8 and 3.3*.

N.B. [Draft Master Plan Section 3.3 states: Fencing to Oval 1 to restrict access for user changes - to be amended to Oval 2](#)

5.3 Draft Master Plan:

ADWS advised that Sandra Nelson MLA, Member for Katherine, has committed \$250k towards a new Community Centre which is to be located at the Katherine Sportsgrounds.

The Proposed Community Centre will be an extension of the Don Dale Building (Netball end) and will allow for a community purpose room and 2 additional roller door storage areas.

Representatives asked about the works being carried out on the Old Athletics Canteen and what purpose it will be used for.

ADWS advised that works had been postponed as there is no Building Permit/Certification for the facility; once completed this will be used (at this time) as storage areas for Council and Rise Ventures. Rise Ventures are the funding body for these works.

ADWS also advised that Council has received comments regarding the lack of disabled toilets throughout the area; this should be added to the *Draft Master Plan*.

Actions:

Council to contact Sharyn Innes to add disabled toilets to the Draft Master Plan

6. OTHER BUSINESS

6.1 General Discussions from all Representatives:

6.1.1 Annette Schefe - Oval No. 1:

Hard surface and there is a large hole/divert near the goal posts (YMCA end).



ADWS advised watering has been limited due to additional hires and unscheduled maintenance around the facility; Council is hoping to aerate over the school holidays pending hires.

Kowboys representative advised they have home games on 15 and 22 July.

6.1.2 Sarah Hurley - Tennis Clubhouse:

Building lights are flickering and the ceiling works seem incomplete.

ADWS advised asbestos testing on the ceiling materials came back with a negative reading.

6.1.3 Annette Scheffe - Vehicle Traffic/Parking near Netball Canteen:

People are still driving and parking near the canteen on competition night, is it possible to put a chain up to stop this.

ADWS advised a chain is not appropriate; a slip in pole has been left in the netball storeroom for the group to use on competition nights. Council can look into signage and a permanent fixture (boom gate) in the new financial year.

Other representatives also commented on people speeding around the area. Council to investigate the possibility of installing rubber speed humps in the area.

6.1.4 Annette Scheffe - Don Dale Building General Maintenance:

- o sanitary bin is required in the female external toilets
- o is it possible to get additional cleans for the external toilets
- o toilet and light issues in Room C have still not been rectified
- o is it possible to get additional 240l bins and an additional/larger skip bin (YMCA side)
- o is it possible for all users to have access to the PA System in Room J

6.1.5 Dwayne Rosas - Oval No. 1 Lights:

Instructions have rubbed off the token boxes, can this be rectified; how many tokens are required to run the lights.

Council representative reminded the group that any maintenance requests should be forwarded to records@kctc.nt.gov.au for processing/actioning when they arise, not to wait for these forums to report issues.

Action:

Council to follow-up on items discussed and provide feedback/action where required.

Sarah Hurley left the meeting at 6:25pm

6.2 Additional Storage:

Katherine Junior Rugby League Club representative, Annette Scheffe, noted that additional storage is required at the facility.

ADWS advised that groups can apply for funding through the NTG Department of the Attorney-General and Justice via the Community Benefit Fund (CBF) program.

Council representative requested a copy of the completed application; once application has been received a letter of support will be sought from the SPG Advisory Committee Chair (on behalf of the group) and Council's CEO.



Moved: Marc Gardner / Patrick Kelly

That the Katherine Junior Rugby League Club's CBF - Major Grant Application for an additional storage facility be supported by the Sportsgrounds Advisory Committee.

Carried: 7 / 0

Actions:

1. KJRL representative, Anette Scheffe, to apply for an additional storage facility via a CBF Major Grant Application
2. KRU representative, Marc Gardner, to assist KJRL with application
3. Council to organise quote
4. KJRL to forward completed application to Council for comment/letters of support; also seek letters of support from other Sportsgrounds User Groups
5. KRU representative, Marc Gardner, to contact Sharyn Innes to update Draft Master Plan

[N.B. The next CBF Funding Round \(1\) Applications closes on 31 August 2017](#)

7. DATE OF NEXT MEETING

Tuesday 8 August 2017 at 5:30pm

8. MEETING CLOSED

7:00pm